



## International Children's Academy of Beverly Hills

*Dear ICA Family,*

*Thank you for re-enrolling your child(ren) for school year 2019-2020. We will continue to provide a world class educational program with a strong base in Spirituality. Our low student-teacher ratio allows for personalization of instruction. Each student is given an opportunity to lead, contribute and shine. Our teachers and administrators truly understand your child's potential.*

*Kindly submit the attached forms with your \$500 non-refundable deposit on or before February 25, 2019 to ensure placement as we have limited seats available in some of our classes. Once your deposit is received, Carol will contact you and set-up an appointment to complete the enrollment process. Any questions or concerns, you can call her at (310) 657-6798 or email [c.daroy@icabh.org](mailto:c.daroy@icabh.org).*

*Educationally yours,*

*Alan*

1046 S. Robertson Blvd.

Los Angeles, CA 90035

(310) 657-6798

[www.icabh.org](http://www.icabh.org)



# International Children's Academy of Beverly Hills

## Application for Re-Enrollment 2019 - 2020

### STUDENT AND PARENT/GUARDIAN'S GENERAL INFORMATION

Child's Last Name:		Child's First Name:		Child's Middle Name:	
Place of Birth	Date of Birth	Age	Grade Entering	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Address			City & Zip Code		
Second Address (if resides in two places)			City & Zip Code		
Parent 1 First & Last Name			Parent 1 Phone Number		
Parent 1 E-mail			Parent 1 Occupation		
Parent 2 First & Last Name			Parent 2 Phone Number		
Parent 2 E-mail			Parent 2 Occupation		
<b>Language spoken at home (if other than English)</b>					



# International Children's Academy of Beverly Hills

## Responsibility for Payment

**Parents or legal guardians and/or other persons responsible for bills MUST sign this contract.** All such persons signing this contract as responsible for payment shall be jointly and obligated to the terms and conditions of enrollment. The school will withhold student grade reports, transcripts, diplomas, and/or recommendations if specified tuition and fees are not paid when due. In addition, the School reserves the right not to permit a student to attend class if tuition and fees are in arrears. A Non-Refundable enrollment deposit of \$500 per child must be enclosed.

### Person(s) Responsible for Payment:

Name \_\_\_\_\_ Tuition \_\_\_\_\_ % Incidentals

Social Security Number \_\_\_\_\_

Address \_\_\_\_\_

E-mail address \_\_\_\_\_ Home Phone \_\_\_\_\_

### PAYMENT OPTIONS

Will your family apply for Financial Aid Assistance?  Yes  No

All Financial Aid applications must be submitted by April 29, 2019.

- One-Payment Option: 100% of tuition due on or before August 20, 2019
  - Check sent directly to SMART Systems
  - Credit card payment (through SMART Systems)
- Ten-Payment Option: Ten monthly payments, August 20, 2019 – May 20, 2020

\*Please note that Credit Card Payments are charged a 2.5% convenience fee. This fee is charged by SMART Systems. **SMART Systems only accepts MasterCard, American Express, Visa and Discover Card**

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date



## International Children's Academy of Beverly Hills

### Tuition Information & Contract 2019 - 2020

Grade Level	Tuition Amount	Non- Refundable Deposit
2 years old Full - 5 Day Mon-Thurs 8am-3:15pm Fri 8am to 1:55pm	\$18,300	\$500 on or before February 25, 2019 \$895 after February 25, 2019
2 years old 5 Day ½ day Mon-Fri 8am-12pm	\$14,900	\$500 on or before February 25, 2019 \$895 after February 25, 2019
2 years old – 3 Day (MWF) Mon & Wed 8am to 1:55pm Fri 8am to 1:55pm	\$12,300	\$500 on or before February 25, 2019 \$895 after February 25, 2019
2 years old – 3 Day ½ day Mon-Fri 8am-12pm	\$11,000	\$500 on or before February 25, 2019 \$895 after February 25, 2019
3years old Mon- Thurs 8am-3:15pm Fri 8am to 1:55pm	\$18,300	\$500 on or before February 25, 2019 \$895 after February 25, 2019
Pre-Kindergarten Mon- Thurs 8am-3:15pm Fri 8am to 1:55pm	\$19,400	\$500 on or before February 25, 2019 \$895 after February 25, 2019
Kindergarten Mon-Thurs 8am-3:15pm Fri 8am to 1:55pm	\$19,400	\$500 on or before February 25, 2019 \$895 after February 25, 2019
Grades 1 <sup>st</sup> – 4 <sup>th</sup> Mon-Thurs 7:45am-3:55pm Fri 7:45am to 2:05pm	\$22,000	\$500 on or before February 25, 2019 \$895 after February 25, 2019
Grades 5 <sup>th</sup> – 6 <sup>th</sup> Mon-Thurs 7:45am-3:55pm Fri 7:45am to 2:05pm	\$24,500	\$500 on or before February 25, 2019 \$895 after February 25, 2019

MANDATORY FEE	FEE CHARGE
<b>NEW STUDENT FEES</b>	
2yr old – 6 <sup>th</sup> grade <b>Facility Maintenance Fee (Per child) one-time fee</b>	\$1,000.00
2yr old – 6 <sup>th</sup> grade <b>New Student Application Fee (Per child) one-time fee</b>	\$250.00
<b>YEARLY FEES</b>	
2yr old – Kindergarten <b>Snack fee (Per child)</b>	\$375.00
Pre - Kindergarten – 6 <sup>th</sup> grade <b>Book, Supply, &amp; Lab fee (Per child)</b>	\$500.00
Pre - Kindergarten – 6 <sup>th</sup> grade <b>Field Trip fee (Per child)</b> <b>*NOT INCLUDING OVERNIGHT TRIPS</b>	\$200.00
6 <sup>th</sup> Graduation <b>(Per child)</b>	\$300.00
Endowment Fee <b>(Per family)</b>	\$100.00
Financial Aid Service Fee <b>(Per Family)</b>	\$500.00
<b>OTHER FEES</b>	
SMART <b>Tuition Late Payment fee (Per family)</b>	\$55.00
PTO Fee – 1 Child	\$125.00
PTO Fee – 2 Children or more	\$250.00



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## Tuition Information & Contract 2019 - 2020

Child's Name	Grade Student is Entering	Tuition	Mandatory Fees	Total Due
1)				
2)				
3)				
4)				
GRAND TOTAL DUE				

Tuition is due by the 20<sup>th</sup> of every month. A \$20.00 late fee from ICA and an additional \$35.00 fee will be applied by SMART Systems. These fees are not refundable.

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INITIAL EACH BOX.**

**By signing this agreement:**

- I agree to pay the amount specified in this contract.
- I have read and agree to the terms & conditions of enrollment that are attached to this packet.
- I have read the above agreements.
- I understand that this contract supersedes all verbal agreements with any staff members or agents of ICA.
- The agreed upon tuition fees must be paid in full by established deadlines and due dates in order for my child(ren) to continue to attend ICA or enroll for the following school year.

**I hereby agree to the above terms, conditions, additional fees, and the tuition payment option I have selected. I agree to pay according to my payment option in full and on time.**

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Parent Signature

Date

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Director of Admissions Signature

Date