

**Student Transfer Application  
2019-2020**

Date Received: \_\_\_\_\_

Time: \_\_\_\_\_

App Num: \_\_\_\_\_

The "Student Transfer Application" must be completed and submitted within the transfer application period of June 3<sup>rd</sup> through June 17<sup>th</sup>, for the subsequent school year. No transfers will be considered after this period.

Students whose parent or legal guardian are residents of Tipton County may be permitted to request an assignment to a school other than the zoned school to which their student has been assigned according to the following guidelines.

**Open enrollment schools for the 2019 – 2020 school year:**

AES	BES	CES	DES	MES	
CIAA	BMS	CMS	BHS	CHS	MHS

_____	_____	_____	_____	_____/_____/_____ D.O.B.
Student's Last Name	Student's First Name	Student's Middle Name	Age	

_____	_____	_____	_____
Zoned School	School Currently Attending	Requested School	Grade in 19/20

_____	_____
Parent/Legal Guardian Name	Home Phone

_____	_____
Street Address	Work Phone

\_\_\_\_\_  
City, State, Zip Code

Circle the number that applies to your situation and complete the information requested.

**1. Employee of Tipton County Schools.**

_____	_____	_____
Name of School	Employee's Position/Title	Employee's Supervisor

**2. Students whose siblings are already enrolled in an out of zone school.**

_____	_____
Name of Sibling	Current Grade

**3. Students requesting a specific program offering not available at their zoned school.**

\_\_\_\_\_  
Name of Program Not Offered

**4. All Tipton County students NOT classified within priorities 1 – 3 above.\***

\*\*Lottery – A lottery will be used when the number of requests outnumbers spaces available for Tipton County Schools zoned residents.

All approved transfers shall be effective until the student completes the exit grade at the school.  
Transportation for students granted transfers shall be the responsibility of the parent or guardian.

Has your child ever participated in TSSAA sanctioned middle or high school sports?

Yes  No

Does the student plan to participate in a TSSAA sanctioned sport in the 2019 – 2020 school year?

Yes  No

If so, which sport(s)?

\_\_\_\_\_

I have read and understand my responsibility in complying with board policy.

\_\_\_\_\_  
Student Signature (Grades 6-12)

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

All forms must be hand delivered to:  
Charlotte Fisher  
Director of Operations  
Tipton County Schools  
1580 Hwy 51 South  
Covington, TN 38019  
Phone: 901-476-7148

The building principal reserves the right to remove a student at the end of each semester because of unacceptable behavior and/or poor attendance.

An application will not be accepted without being completed.  
Mail, email, or faxed applications will not be accepted.