

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

Mission Statement

**Working Together to Ensure All Students Learn
and are Fully Prepared for College and Career**

**Regular Meeting of the Board of Trustees
December 6, 2017
District Office Board Room
325 Marion Avenue, Ben Lomond, CA
6:00 PM**

MINUTES

- I. CLOSED SESSION OPENING CEREMONY IN OPEN SESSION: 5:15 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

CALL TO ORDER

A call to order was made for Public Comments for Closed Session items only at 5:13 p.m.

- Public Comments for Closed Session Items Only

There were no Public Comments received.

- II. CLOSED SESSION: 5:15 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

- **SUPERINTENDENT'S MID-YEAR EVALUATION** (Government Code § 54957)
- **STUDENT DISCIPLINE – STIPULATED EXPULSION** (*Education Code § 48918*)
Student #2017/18-01 – Education Code 48900.7
- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(*Pursuant to Government Code § 54957*)

- III. OPEN SESSION: 6:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

A. WELCOME AND CALL TO ORDER

Ms. Dolson, President, called the Open Session to order at 6:04 p.m.

B. ROLL CALL

Present:	Laura Dolson, President	George Wylie, Clerk
	Jacqui Rice, Trustee	Mark Becker, Trustee
Absent:	Gail Levine, Trustee	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Dolson, Board President.

D. APPROVAL OF AGENDA

MSC Wylie/Rice to Approve the December 6, 2017 Board Agenda with the following modifications: move item III.I. – Presentation (SLVHS Choir) to before item III.G. – Organizational Updates, move item VI. – Recognition to follow item III.L.1.*a. – Annual Organizational Business, and add item V.2.d.1. – Addendum for Personnel Actions. The Motion carried with the following vote:

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AYES – 4 (Dolson, Wylie, Rice, Becker)
NOES – 0
ABSENT – 1 (Levine)
ABSTENTION – 0

- E. APPROVAL OF MINUTES** *November 15, 2017 Board Meeting*
MSC Wylie/Rice to Approve the November 15, 2017 Board Meeting Minutes as presented. The Motion carried with the following vote:
AYES – 4 (Dolson, Wylie, Rice, Becker)
NOES – 0
ABSENT – 1 (Levine)
ABSTENTION – 0

- F. REPORT OUT OF CLOSED SESSION**
Ms. Dolson, President, made the following report out of Closed Session:
A Motion was made by Wylie and Seconded by Becker to approve the Stipulated Expulsion for student #2017/18-01 from San Lorenzo Valley High School. The Motion carried with the following vote:
AYES – 4 (Dolson, Wylie, Rice, Becker)
NOES – 0
ABSENT – 1 (Levine)
ABSTENTION – 0

(Moved at Agenda Approval)

- I. PRESENTATION**
SLVHS Choir.....Dan Lingenfelter
Mr. Dan Lingenfelter, SLV Music Teacher, Ms. Nicki Kerns, Piano Accompanist, and several high school students performed three songs for the Board: Jingle Bells, Winter Sings Its Song, and Amanni.

Mr. Lingenfelter invited the audience to attend the Winter Concert on December 20th at 7:00pm at the SLV Performing Arts Center.

The performance was enjoyed by everyone present. The Board thanked Mr. Lingenfelter, Ms. Kerns and the students for their performance.

- G. ORGANIZATIONAL UPDATES**
SLV Student Representative and Ms. Vachon, SEIU Representative, were absent. Ms. Ordahl, SLVTA Representative, had no report. Mr. Becker, Trustee, reported in regards to the CSBA Annual Education Conference, stating that the experience was invaluable. He provided a few highlights from a few of the sessions that he attended, and also reported that the General Sessions were very good and informative. Ms. Rice, Trustee, also reported in regards to a session that she attended at CSBA regarding Athletics. She also attended the SLV Education Foundation meeting on November 27th and explained that the SLV Ed Foundation is the District’s 501-3C. Ms. Rice also attended the SLV Chamber of Commerce event on December 3rd and spoke of Robin Musitelli receiving the Woman of the Year Award and her accomplishments, as well as, Kevin McClish, Boulder Creek Fire Chief, received the Man of the Year Award. Mr. Wylie, Clerk, also spoke of highlights regarding the CSBA Annual Ed Conference. He attended a session regarding how to manage Charter Schools, a session on legal issues, and echoed what Mr. Becker had said about the General Sessions. As a Delegate, he attended the Delegate Assembly and spoke briefly on what they do and how the Delegate Assembly is encouraging more Boards to get involved to address some of the funding issues. Ms. Dolson, President, reported that she was sad to miss the CSBA

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Conference, and reported in regards to the Math Meeting that she attended and her excitement for what is happening in the District with math .

The following chart reflects Board member attendance at the various District events/ meetings:

DATE	EVENT	BOARD MEMBER(S) IN ATTENDANCE
11/27	SLV Education Foundation Meeting	Ms. Rice, Mr. Wylie
11/29	CSBA Delegate Assembly	Mr. Wylie
11/30-12/1	CSBA Annual Education Conference	Mr. Wylie, Mr. Becker, Ms. Rice, Ms. Levine
12/3	SLV Chamber of Commerce Event	Ms. Rice, Mr. Wylie
12/5	SLV Math Meeting	Ms. Rice, Ms. Dolson

H. COMMUNITY PARTICIPATION

Ms. Gomez, parent and community member, addressed the Board concerning student safety. She thanked the press for the article and stated her concern of the issue and continued student safety.

Ms. Wright, parent and community member, addressed the Board concerning the sexual misconduct allegations. She stated that there is more to be done at the local level. She thanked Dr. Bruton, Superintendent, for the statement that was released and asked how the district planned to preserve student safety. She advocated for open, honest dialogue.

The Board thanked them for their comments.

(Moved during Agenda Approval)

~~I. PRESENTATION~~

~~SLVHS Choir.....Dan Lingenfelter~~

J. SUPERINTENDENT’S REPORT

1. 2017 Dashboard..... Bodenheimer
 Ms. Bodenheimer, Assistant Superintendent-Instruction, provided two handouts regarding the School Dashboard. She reported that the information would be made public tomorrow and would be accessible through the School Dashboard site. Information will be provided for the District as a whole, each school site, and the Charter school. Ms. Bodenheimer stated that all of the local measures have been met and briefly reviewed each measure commenting on the District’s accomplishments and concerns.
2. District Action Plan Bruton
 Dr. Bruton, Superintendent, reported the next steps and the District’s action plan regarding the areas of concern within the following local measures: suspension rates, Special Education, and ELA and Math CAASPP achievements (grades 3-8). The District will continue to review current conditions, follow the data process, focus on participation rates, and develop systems for intervention, all while continuing a positive culture of student success.

A copy of this presentation is available for review in the Superintendent’s Office.

K. COMMUNITY PARTICIPATION

There was no Community Participation for this item.

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L. ACTION ITEMS

1. First Reading (* indicates items that may be acted upon at First Reading)

*a. Annual Organizational Business (Due to Timeline) Dolson/Bruton

In compliance with Board Bylaw 9100 – Organization, the Governing Board held its organizational meeting with the time limits prescribed by law. (Education Code 35143)

Ms. Dolson, President, stated that each line item would be addressed and then the Board would make one motion, second, and vote on these items as one item.

- 1. Annual election of President to the Board of Trustees
Appointed: Mr. George Wylie
- 2. Annual election of Clerk to the Board of Trustees
Appointed: Ms. Jacqui Rice
- 3. Annual Appointment of the Superintendent as Secretary to the Board of Trustees
Appointed: Dr. Laurie Bruton
- 4. Annual Appointment of Representatives to SLVUSD Bond Oversight Committee
Appointed: Mr. George Wylie and Mr. Mark Becker
- 5. Annual Appointment of Representative to Visual and Performing Arts Committee
Appointed: Ms. Gail Levine and Ms. Jacqui Rice
- 6. Annual Appointment of Representative to the EduTech Committee
Appointed: Ms. Laura Dolson and Ms. Jacqui Rice
- 7. Annual Appointment of Representative to the GATE Committee
Appointed: Mr. George Wylie and Mr. Mark Becker
- 8. Annual Appointment of Representative to the Santa Cruz County Schools’ Board Association (SCZCSBA)
Appointed: Mr. George Wylie
- 9. Annual Appointment of Representative to the District Curriculum Council Committee
Appointed: Ms. Jacqui Rice and Ms. Gail Levine
- 10. Annual Appointment of Representatives to the Common Core-Math Committee
Appointed: Ms. Laura Dolson and Ms. Jacqui Rice

Superintendent’s Recommendation: Approve

MSC Wylie/Becker to Approve the Annual Organizational Business of the Board of Trustees as outlined and appointed above. The Motion carried as follows:

AYES – 4 (Dolson, Wylie, Rice, Becker)

NOES – 0

ABSENT – 1 (Levine)

ABSTENTION – 0

(Moved at Agenda Approval)

VI. RECOGNITION

The Board recognized Ms. Laura Dolson for her year of service as Board President to the SLV Board of Trustees by presenting her with an engraved gavel. Dr. Laurie Bruton, Superintendent, and the other Board members thanked Ms. Dolson for her leadership.

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IV. ADJOURN OPEN SESSION

Ms. Dolson, President, adjourned the Open Session to enable the newly appointed President and Clerk to assume their positions at the Board table at 6:55 p.m.

V. RECONVENE OPEN SESSION

Mr. Wylie, newly appointed President, reconvened the Open Session at 6:57 p.m.

A. ACTION ITEMS

1. First Reading (* indicates items that may be acted upon at First Reading)

- *a. Approval of 2017-18 First Interim Financial Report and Financial Solvency (Due to Timeline) Schiermeyer

The First Interim Report reflects October 31, 2017 year-to-date and projected fiscal data for all funds of the District. Included is the three year projection and assumptions used for these projections. The District will be able to meet its financial obligations for the current and two subsequent fiscal years.

Mr. Schiermeyer, Assistant Superintendent-Business, began his presentation by stating this report reflects information between May and the end of October. There was a 1.3 million increase in the Unrestricted General Fund 01. This was due to higher than projected ADA, additional Free & Reduced Lunch qualification, one-time supplemental funding of \$731,000 and an additional one-time increase of \$141 per ADA. He provided the Restricted General Fund 01 highlights, current year cash projections, multi-year assumptions for 18/19 and 19/20, and Fund 09 – SLV Charter multi-year projections.

He concluded his report stating the District will file a positive certification. He thanked Ms. McCarthy and the rest of the Business Department. The District may schedule a Budget Workshop for February 21 for further budget review.

The Board thanked Mr. Schiermeyer, Ms. McCarthy, and the rest of the Business Department.

Superintendent's Recommendation: Approve

MSC Rice/Becker to Approve the 2017-18 First Interim Financial Report and Financial Solvency as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Becker, Dolson)

NOES – 0

ABSENT – 1 (Levine)

ABSTENTION – 0

- *b. Approval of Administrative Regulation 5145.3 - Nondiscrimination / Harassment and Board Policies: 5141.21 – Administering Medication and Monitoring Health Conditions, and 6146.6 – Identification and Education Under Section 504 (Due to Timeline) Reimer

These policies were submitted for Board review and approval.

Ms. Reimer, Director of Special Education-Student Services, invited questions and if there were no questions, she recommended the approval of these policies.

Superintendent's Recommendation: Approve

MSC Rice/Becker to Approve Administrative Regulation 5145.3 – Nondiscrimination / Harassment and Board Policies: 5141.21 – Administering Medication and Monitoring Health Conditions, and

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6146.6 – Identification and Education Under Section 504 as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Becker, Dolson)

NOES – 0

ABSENT – 1 (Levine)

ABSTENTION – 0

- *c. Approval of Resolution #2017-18-07: Resolution of the Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual Report for Fiscal Year 2016-17, in Compliance with Government Code Sections 66006 and 66001 (Due to Timeline).....Schiermeyer

District staff recommends that the Board approve the San Lorenzo Valley Unified School District Annual Reportable Fees Report for the fiscal year 2016-17 in compliance with Government Code Section 66006 and 66001 by adoption of a resolution.

Mr. Schiermeyer, Assistant Superintendent-Business, reported that next year the District would be required to present a 5-year plan. He reported a \$170,000 balance, which could be used for CTEIG if the District is awarded that grant.

The District will also be conducting a Developer Fee Study before the end of the school year.

Superintendent's Recommendation: Approve

MSC Rice/Becker to Approve Resolution #2017-18-17: Resolution of the Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual Report for Fiscal Year 2016-17, in Compliance with Government Code Sections 66006 and 66001 as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Becker, Dolson)

NOES – 0

ABSENT – 1 (Levine)

ABSTENTION – 0

- *d. Acceptance of 2016-17 Audit Report by Chavan & Associates, LLP (Due to Timeline).....Schiermeyer

Each year the District is required to obtain an audit of its financial operations. This audit is to be conducted by an independent auditor in accordance with state standards for K-12 schools.

Mr. Schiermeyer, Assistant Superintendent-Business, introduced Ms. McCarthy, Director of Business Services, to provide this information.

Ms. McCarthy reported that the District received a perfect audit and that there were no audit findings this year. She then proceeded to take the Board through the highlights of the audit report.

A copy of the audit and the highlights of the audit are available in the Superintendent's Office.

The Board thanked Ms. McCarthy and the District for their work to achieve this positive audit report.

Superintendent's Recommendation: Approve

MSC Rice/Becker to Accept the 2016-17 Audit Report by Chavan & Associates, LLP as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Becker, Dolson)

NOES – 0

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ABSENT – 1 (Levine)

ABSTENTION – 0

2. Consent

Superintendent's Recommendation – Approve

MSC Rice/Becker to Approve the Consent Agenda with the addition of item V.A.2.d.1. – Addendum to Personnel Actions. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Becker, Dolson)

NOES – 0

ABSENT – 1 (Levine)

ABSTENTION – 0

- a. Approval of Warrant Registers Schiermeyer
- b. Acceptance of Donations Schiermeyer
- c. Acceptance of 2016-17 Measure O Annual Financial and Performance Audits Prepared by Chavan & Associates, LLP Schiermeyer
- d. Approval of Personnel Actions Chappell

Transfer:

Ellen Taylor From: Accounting Technician-Student Services, SLVHS, 1/7/18

To: Registration/Attendance Tech-HS, SLVHS, 1/8/18

Resignations:

Jason Savage, Bus Operator I, Transportation, 12/1/17

Stephen Haugo, Custodian, SLVMS, 11/30/17

Layla Hansen, Instructional Assistant, SLVE, 12/21/17

Employee Stipends (non-coaching):

Katreen Fenton, Sign Language Teacher, SLV Charter, 11/15/17-12/20/17

- d.1. ADDENDUM – Personnel Actions..... Chappell

Employment:

Judith Casey, Accounting Technician-SNS, 12/11/17

Annina Hausmann, Accounting Technician-Student Services, SLVHS, 1/8/18

Aaron Conger, English Teacher, (20% Add FTE-Temp), SLVHS, 1/8/18

Transfer/Promotion:

Julie Walker From: Administrative Assistant-DO, Instruction, 12/6/17

To: M.O.C.-Project Lead, M.O.T. Department, 12/7/17

Danielle Winters From: Data Assessment Coach, Instruction, 12/10/17

To: High School Assistant Principal, SLVHS, 12/10/17

Edward Hearn From: High School Assistant Principal, SLVHS, 12/10/17

To: Administrator on Special Assignment, D.O., 12/11/17

Leave of Absence:

Linda Buie, English Teacher, SLVHS (.2 FTE), 1/8/18

Resignation:

Mark Christensen, Science Teacher, SLVHS, 6/15/18 (*Retirement*)

(This item was moved during Agenda Approval)

VI. RECOGNITION

The Board recognized Ms. Laura Dolson for her year of service as Board President to the SLV Board of Trustees by presenting her with an engraved gavel.

VII. ADJOURNMENT

Mr. Wylie, President, adjourned the Open Session at 7:43 p.m.

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RESPECTFULLY SUBMITTED

WITNESSED BY

Dr. Laurie Bruton, Superintendent and Secretary
Board of Trustees

Ms. Rice, Clerk
Board of Trustees



San Lorenzo Valley Unified School District's LCAP
*Working Together to Ensure All Students Learn and are
Fully Prepared for College and Career*

- Goal #1 – Math and ELA Proficiency
- Goal #2 – College and Career Readiness
- Goal #3 – Social Emotional Learning

SLVUSD Web Site: <http://www.slvusd.org/local-control-and-accountability-plan-lcap/>