

Hoxie Public School  
OFFICE OF SUPERINTENDENT  
P.O. Box 240  
Hoxie, Arkansas 72433

Board Meeting Minutes  
May 9, 2017

The Hoxie School Board met for their regular school board meeting on Tuesday May 9, 2017, with three members present. President Dobbs called the meeting to order at 6:02 p.m.

A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision, to accept the minutes from the April regular meeting.

President Dobbs asked Mrs. Gates to recognize Lisa Vankirk, 2<sup>nd</sup> grade teacher, as the Kait-8 teacher of the month. Mrs. Gates also commented that Mrs. Vankirk was the Teacher of the Month at Hoxie Elementary for the month of November.

A financial report was given by Superintendent Baker. A motion was made by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, to accept the financial report as presented.

Superintendent Baker informed the board members that 19 additional students have requested to attend Hoxie School through Freedom of Choice. He recommended that the board accept the student's applications. A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision, to accept the freedom of choice applicants.

Superintendent Baker recommended that the board hire Keith Westbrook as the EAST Lab facilitator. A motion was made by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, to hire Mr. Westbrook as EAST lab facilitator for the 2017-2018 school year.

A motion was made by Mr. Romine and seconded by Mr. Worlow to accept Superintendent Baker' recommendation to hire Elizabeth Maule as Dance Coach and Crystal Bailey as Junior Cheer Coach for the 2017-2018 school year.

Superintendent Baker recommended that the board hire Mary McQuay and Jeanette Smith as full time cafeteria employees. A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision to hire Ms. McQuay and Ms. Smith as full time cafeteria employees for the 2017-2018 school year

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A recommendation was made by Superintendent Baker to extend the contract of SG360 for cleaning services. A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision, to extend the contract of SG360 for the 2017-2018 school year.

Mrs. Gillham, high school principal, gave her administrative report. (Copy Attached)

Mrs. Gates, elementary principal, gave her administrative report. (Copy Attached)

The board heard a report from the principals concerning the AdvancedEd study that was conducted last month. The team stated that Hoxie School had met all requirements and was recommended for continued AdvancedEd status.

The personnel policy committee presented to the board the following policy change: Add to page 75 in the PPC handbook: definition of ½ day for high school is equal to four periods; for ½ day for elementary is equal to 3 hours and 40 minutes. PPC also wanted to add in the event of a teacher absence for less than ½ day, not to exceed two class periods, in which a sub is not required because the missed classed will be covered by either a paraprofessional or another teacher, the absence not be docked ½ day. Teachers will give advance notice to the office when a case arises such as early morning blood work; afternoon doctor's appointment; a problem at home; etc., when advanced notice cannot be given the teacher will sign out in the office with the building secretary. The board stated that they wanted to study the policy more since they only received the information at the meeting.

A motion was made by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, to accept the recommendation of Superintendent Baker to approve the proposed Special Education budget for the 2017-2018 school year.

### **Old Business:**

There was no old business to discuss

### **New Business:**

Superintendent Baker recommended the board accept the resignation of Kelly Wright as elementary teacher and Melody Murray and high school math teacher. A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision, to accept these resignations.

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A motion was made by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, to accept the retirement of Della Faye Mankey and Pamela Jones.

Upon recommendation of Superintendent Baker a motion was made by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, to terminate the elementary choir teacher to be effective as of May 9, 2017.

On a motion by Mr. Romine and seconded by Mr. Worlow, with a unanimous decision, the board took the recommendation of Superintendent Baker to adopt a resolution stating that the Annual Professional Development year be between June 1, 2017 and May 31, 2018 for the 2017-2018 school year.

Superintendent Baker informed the board that they need to appoint a board member to fill the open seat, vacated by the death of Danny Kopp, before May 19, 2017. The board stated that they will meet on Monday, May 15, 2017 to discuss the decision.

Superintendent Baker also informed the board that the last day of school for teachers and students is May 25<sup>th</sup> and that a lunch will be served and awards presented.

A motion was made by Mr. Worlow and seconded by Mr. Romine, with a unanimous decision, to adjourn the meeting at 8:13 P.M.

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Board President

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Board Secretary

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Date