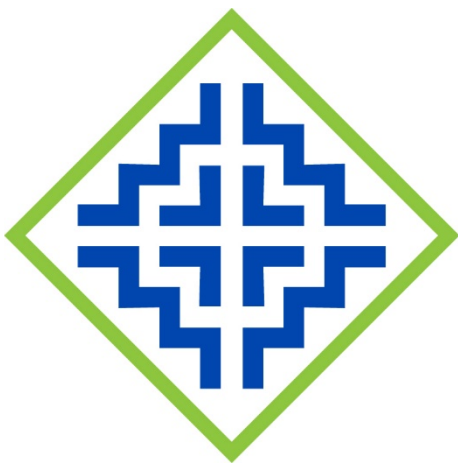


Family and Scholar Handbook 2018-2019



NMA
NEW MILLENNIUM ACADEMY
STUDENTS • PARENTS • STAFF • SUCCESS

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A Message from Thrive and the Educational Leader

Dear Scholars and Families/Guardians,

We would like to take this opportunity to welcome you and your family to New Millennium Academy for the 2018-2019 school year. New Millennium Academy seeks to provide a positive, safe and productive learning environment. To achieve our goals, we must build collaborative and supportive relationships. This handbook is one of the avenues used to help establish a foundation of understanding and cooperation. The handbook is also filled with information that will help you understand procedures, policies, processes, and programs that New Millennium Academy has in place to serve our scholars and our school community. It is very important that you take the time to review and discuss this information with your scholar. This information will help members of our school community understand expectations, programs, rules, and policies that guide the school's operations. If you have ideas that can help us to improve our school or if you have any concerns regarding your scholar, please do not hesitate to contact us, your scholar's teacher or the school office.

Through a spirit of cooperation, high expectations and common understanding, we will produce the most successful and rewarding educational programs and school environment possible. New Millennium Academy is a community of learners dedicated to excellence. On behalf of the entire staff at New Millennium Academy, we are thrilled to have you join us in this year's learning adventure.

Together we can exceed expectations!

Sincerely,

ADMISSION PROCEDURES

To enroll your child in New Millennium Academy, contact the school office. When you register your child, you will need to bring the following:

1. Birth certificate or other proof of date of birth such as a baptismal certificate or hospital certificate
2. Original or copy of immunization record
4. Address and phone number of previous school
5. Proof of legal custody, if applicable

Scholars who have a complete admissions file will be placed in their new classroom within 48 hours. The classroom teacher and families will be notified of the scholar official start date.

Based on classroom capacity – Newly registered scholars could be placed on a waiting list.

ADMISSION REQUIREMENTS

Kindergarten:

A child must be 5 years old before September 1st of the current school year. Sibling preference is honored until June 30 of the enrollment year.

1st Grade:

A child must be 6 years old before September 1st of the current school year or have completed an accredited Kindergarten.

Early Kinder Entrance (scholar still 4 years old by September 1st):

- Application must be completed by March 31st of the year they will enroll
- Early Kinder Entrance scholars must be screened before May 31th of the year they will enroll
- Scholars must pass the screening to be considered for enrollment
- Enrollment priority is given to scholars who are 5 years old by September 1st
- Exceptions to the above guidelines can only be made by the school principal

AFTER SCHOOL ACTIVITIES

In order for scholars to participate in any after school activity they must meet academic and behavior expectations:

Academic: Scholars must be academically eligible to participate in athletic extracurricular activities. This means that a scholar must be passing all classes to be eligible to participate in these activities. You may try out for a team if you're ineligible, but you may not compete until grades are brought up to passing as determined by progress reports or report card grades. Teachers must inform the family if their child will not be eligible to participate in an after-school activity due to academic deficiencies.

Behavior: Our Impact Coaches are here to empower our school community. In the event a student cannot participate in afterschool activities, the Impact Coach will notify parents, staff, and coaches.

Note: Afterschool meals are provided to students who stay afterschool.

ALLERGIES - PEANUT

We are a “PEANUT FREE CAMPUS”. This means that you should not send your child to school with any food containing peanuts. If a scholar brings items that contain peanuts, they will be taken away. A scholar that brings a peanut butter sandwich will be ask to select an item from the lunch menu or to eat in an office area away from the rest of the scholars.

ANIMALS OR PETS

No live animals including insects and reptiles, may be brought into the classroom without prior permission from administration. Family pets may visit for short periods of time when accompanied by an adult from the family if an animal is part of a special presentation or project. Animals are to be properly restrained preferably in a proper container or secure cage. Families assume all liabilities for injuries or damage if an animal is brought to school. No small insects, reptiles, or pets may be transported on the school bus. Scholars will not be required to handle animals, including insects and reptiles, under any circumstances.

ATTENDANCE PROCEDURES

Regular attendance is an essential part of the educational program for each scholar at New Millennium Academy. An absence may be excused if the proper notification is made and the absence is due to illness, death in the family, religious observance or other unusual circumstances. Families are required by law to see to it that their child attends school. Sick children should remain at home to insure their own recovery in minimum time and to protect their classmates and school staff from illness.

Families must contact the school at 763-235-7900 when their child will be absent from school. If we do not hear from you, school personnel will call to check on the absence(s). Please plan to call before 8:00 a.m. We have established this procedure as a safety measure for our scholars as well as a deterrent for any unexcused absence.

Families or guardians are required to notify the school in advance at the time of an absence. In addition, the law requires that the school be provided with at least one telephone number at which we may contact you in case of absence or emergency.

NMA wants to ensure all scholars are successful here. In the event that a child becomes truant, or misses an amount of unexcused days from school, NMA must take proper and legal actions as mandated by the state of Minnesota and Hennepin County. The following chart shows the different actions:

1st and 2nd Unexcused Absences	Discussion with student
3rd Unexcused Absence	Letter sent home
5th Unexcused Absence	Impact Coach makes a home visit
6th Unexcused Absence	Referral to the county program – be@school

Excused absences are:	Unexcused absences are:
Doctor/Dentist appointment	Staying at home to babysit
Illness	Work or rest because of work
Injury	Teacher/school unapproved travel
Principal or Counselor approved travel	Needed at home
Extreme family emergency	Cold weather
Death in family	Missed bus
Religious holiday	Student immunizations not up to date
Suspension	Shopping

BACKPACKS AND BOOK BAGS

Scholars shall be allowed to carry a sensible sized and appropriate bag for the purpose of bringing books and instructional materials to and from school. Prohibited or unauthorized items may not be brought to school in backpacks or book bags. Scholars are not allowed to write/draw on their backpacks/book bags.

For safety purposes, no backpacks will be allowed in the classrooms.

FOOD ITEMS

The eating and drinking of food and beverage items is not allowed on school property except in the cafeteria or designated classrooms of approved teacher-sponsored activities. **Small bags** of chips that are part of a scholar's brought lunch will be permitted. Chips brought to school (**especially large bags of chips**) that are not part of a lunch will be taken away from scholars.

Candy, sodas, and other food items can only be brought to school for approved teacher-sponsored classroom activities.

Due to regulations, parents are allowed to bring in treats for special occasions. However, treats must be store bought and cannot be homemade. Keep in mind that NMA is a peanut free school. Therefore items purchased must not contain any peanuts.

Due to the potential for allergies and nutrition, scholars may not share any of the food they bring for lunch or snack with any other scholar.

CLASSROOM INTERRUPTIONS

We believe that our scholars deserve the maximum possible uninterrupted instructional time during the school day. We request your help and cooperation in limiting interruptions. Classrooms can only be interrupted for scholar messages in the case of an emergency.

We encourage you to plan activities with your children outside of the school day. Please be certain that your children have their scholar agendas (1st – 5th grades), homework assignments, permission slips, books, or other materials before leaving home. Send notes with your children when they need to be dismissed early for an appointment so that they can meet you in the office to be signed out.

If you are dropping off lunches or other items for your children, please leave them in the school office. We appreciate your cooperation.

CLOSED CAMPUS

For the protection and safety of our scholars, New Millennium Academy is a closed campus. This means that once scholars arrive on campus, they are not allowed to leave until school is dismissed in the afternoon. To accommodate occasional appointments during school hours, families and guardians are required to sign their children out and back in at the front office any time a scholar must leave the campus.

Special Note To Families: Scholars cannot be dropped off at school prior to 8:15 a.m. as campus supervision by adults does NOT begin until 8:15 a.m. We encourage you to arrange supervision for your scholar prior to that time.

COLD WEATHER DAYS

Make sure your scholar is dressed appropriately for cold weather. Students should have warm coats, mittens or gloves, boots (K-5), scarves and/or hats. If you cannot provide those items, notify the school.

K-5 recess will be outdoors if the temperature is 0 Degrees or higher – windchill will be taken into consideration.

CONFERENCES

Families or teachers may request a conference at any time by calling the school office. Regular scheduled Student Led Conferences will be held twice a year (November and March). The administrative team is available to meet with families or scholars. Appointments can be scheduled through the school office.

CURRICULUM AND INSTRUCTION

Curriculum is “what” we teach or what your child is expected to learn. Instruction is “how” we teach.

Our school curriculum is specifically aligned to the MN State Standards. Following the State Standards assures us that all children will be learning the same concepts within the same grade level. It is our texts/resources that gives us consistency.

Instruction, or how we teach, is determined by the teacher, and based on the needs of each scholar. We focus on meeting the needs of scholars, as not all scholars learn the same way nor two teachers teach the same way. At New Millennium Academy, we will pursue various instructional strategies so that the strengths of both the learner and teacher can be enhanced and increased.

DRESS CODE

It is the families’ responsibility to ensure compliance with the school dress code. Scholars whose clothing does not comply with these guidelines will be sent to the school office in order to contact the families. At New Millennium Academy, we believe that the way you dress reflects your character, values and attitude. Each scholar is to present a good personal appearance at all times. Clothes should be modest, neat, clean and comfortable for either classroom attendance and/or recreation activities and definitely meet the safety standards of the school.

Pants, shorts, skirts, skorts, dresses, jumpers and bib overall must be modest and should not fit too tightly or too loose, and should not have any holes making undergarments visible. Bottoms must be worn at the waistline (no sagging). Boys shorts must knee length and girl’s shorts, skirts, skorts, and dresses may not be shorter than the bottom of the fingertips when scholars have their arms resting on their side. It is highly recommended that girls wear shorts under dresses if there is a chance that girls may be sitting on the floor or playing on playground equipment.

Shirts and blouses may not be transparent, must cover their mid-drift when both arms are up. We prefer that tops have sleeves, otherwise sleeveless tops must have at least a 2-inch strap. Any clothing, including coats, jackets, outerwear, sweaters or hats may not have inappropriate words, pictures, logos or writing that represent violence or negative attitudes, or are offensive. No clothing is allowed that could create a disruption in the classroom setting. Foot wear is recommended to be closed-toed, and it is important to note that slippers are not allowed (unless it is an approved spirit day). We ask that scholars not write or draw on their skin.

IT IS IMPORTANT TO UNDERSTAND THAT:

- No scholar undergarments may be visible at any time. The body shall be adequately covered. Bare midriffs, bathing suit tops, halter-tops, tube tops, tops with spaghetti straps, mesh or sheer garments are not considered adequate coverage.
- Hats or caps of any kind are not allowed to be worn in the school building unless required by a physician
- Any buttons, jewelry and other accessories which contain vulgar, lewd, obscene or plainly offensive messages may not be worn and will be taken from scholars

NOTE TO FAMILIES: We recommend that expensive jewelry (i.e. watches, earring, necklaces, rings) not be worn to school as the school and its administration will not accept responsibility for any lost, stolen or broken items.

All staff members have been asked to refer scholars with inappropriate attire so that they can clarify the dress code with the scholar and the family.

DRUG, ALCOHOL AND TOBACCO FREE CAMPUS

Our school has been designated as a drug, alcohol and tobacco free zone. We will seek strong penalties against anyone who possesses, uses or sells drugs or drug paraphernalia and alcohol on or near our campus. Scholars possessing, using, or selling drugs, alcohol, or tobacco will be suspended for a minimum of two days.

ELECTRONIC EQUIPMENT

MP3, IPODS and electronic games and toys are **NOT** to be brought to school unless previous arrangements are made between scholar and teacher for educational purposes only. Scholars using electronic equipment on campus (regardless of the time of day) and/or on the bus, will have the equipment confiscated by the staff member noticing the equipment.

- ❖ On the first offense, the electronics will be returned to the scholar after a conversation clarifying the school policy.
- ❖ On the second offense, the family will be contacted and will be required to come in for a conference, and to pick up the equipment. During this meeting, the family will be reminded of the school expectation and document the second violation.
- ❖ On the third offense, a family will be contacted and will be required to come in for a conference with the school administrator, and to pick up the equipment. During this meeting, the school administrator will remind the family of the school expectation and the consequence if this was to occur a fourth time.
- ❖ On the fourth offense, a family will be contacted to inform them of the violation and the fact that the equipment will be confiscated for the remainder of the school year.

Scholars choosing to bring their cell phone, electronic devices, and headphones/pieces to school do so at their own risk and must lock it up in their locker.

EARLY CHECK-OUT

Scholars who are to be dismissed early for an appointment must bring a note from their families. The note should be given directly to the classroom/homeroom teacher. The family must go through the office and sign-out the scholar. The office will call into the specific classroom and the teacher will release the scholar to the office for check-out. No scholar(s) will be dismissed directly to the family from the classroom. If scholars are returning back to class that day, they must return to the office and receive a pass prior to going back to class.

Families must submit the names of all relatives or people who are allowed to pick up their child. As this list changes, it is the responsibility of the family to add/remove individuals in writing through the office. Families sending a friend or relative as a onetime occasion to school to pick up their child must notify the office of this request and provide a signed note by the family for identification purposes. A copy of this note will be kept on file. **Any change in how a child goes home, must be submitted in writing or via a phone call by the family or legal guardian before 3:30 p.m.** All signatures will be verified for written requests. The office will accept the following:

1. Written note/request for your child delivered to the homeroom teacher with a family or legal guardian signature.
2. Written note/request for your child sent with a friend/relative with a family or legal guardian signature.
3. Faxed note/request for your child to the school office with a family or legal guardian signature.

EMERGENCY CARDS

Each year, all families must complete an Emergency Card for each of their children. This card will tell us how to contact you or another responsible adult in the event your child becomes ill or is injured in school. **It is very important that the office is notified of additions, deletions, or changes to the Emergency Card during the school year.** Scholars will be released early due to illness or personal reasons ONLY to those persons listed on the emergency card. A note or telephone call is NOT sufficient to release your child to persons other than those listed on the emergency card. Identification will be required of ANYONE picking up a scholar early from school. Please inform the school office immediately if any changes in contact information need to be made.

FIELD TRIPS

As a part of the scholar learning experience, scholars are provided the opportunity to visit places of interest in the community. Field trips are always relevant to curriculum content being studied in the classroom. They are especially worthwhile endeavors for scholars and your support is essential. When your child's class is planning a field trip, a permission slip form will be sent home, giving full details as to the place the class will be visiting, the cost (if any), the times of departure and return, and the method of transportation. The permission slip form **MUST** be returned with a family/guardian signature in order for your child to participate.

FAMILY CHAPERONE/PARTICIPATION IS ENCOURAGED and should be signed up for as soon as permission slips are sent out. Due to new guidelines, a chaperone must have a background check prior to attending any event to support scholars. If a parent or family member wants to chaperone, this must be completed as soon as possible to allow time for completion of the paperwork prior to attending an event.

HOMEWORK

The responsibility for the total education of a scholar is shared by the scholar's family and school and requires active participation of the child in the educational process. Homework should be seen as an opportunity to make mistakes and to learn from those mistakes. Assigned homework is designed to:

1. Provide practice of skills and concepts introduced in class.
2. Inform instruction for the teachers
3. Strengthen basic skills.
4. Stimulate and further personal interests.
5. Develop independent study skills.
6. Develop initiative and responsibility.
7. Keep families aware of their child's curriculum and academic progress.

We highly encourage families to work with your child on their daily homework assignments. This will keep all of us accountable to their success.

IXL

IXL is an interactive online tool that NMA utilizes to support students in their core academic learning. NMA highly encourages families to support their scholar at home in utilizing this tool. Families will be given training on this tool throughout the year.

LOST BELONGINGS

“Lost and Found” items are located with front office/operations. Send a note to the teacher the next day after you notice the item missing. You are welcome to come to school and check the “Lost and Found” items for any of your child’s belongings.

LUNCH MONEY

All (100%) of our families are required to complete a Lunch Application yearly. Regardless of your income status, all scholars will receive a free breakfast, lunch, and afternoon snack daily. If your child stays for an afterschool program, your child will also receive an afterschool meal for free.

LUNCH PROGRAM

New Millennium Academy offers breakfast, lunch and afterschool snacks. The school menu will be posted in the cafeteria and on our website monthly. Scholars may bring their lunch New Millennium Academy offers a varied breakfast and lunch menu and sends a copy home with scholars at the beginning of each month. Breakfast is served daily until 8:50 a.m. You are more than welcome to join your child for breakfast or lunch. In case you want to join your child for breakfast or lunch, prices are as follows:

Breakfast for adults: \$1.75
Lunch for adults: \$3.75

LUNCH TIME

The lunch period for all classes is 30 minutes long.

MORNING ASSEMBLY

All members of the NMA Academy will have a morning assembly from 8:50-9:00 am. All scholars should be in their classroom at 9 a.m. for the start of the academic day.

PARTIES

Our schools focus is on scholar learning and increasing academic achievement. Therefore, classroom parties are very limited and are conducted in conjunction with just a handful of major social observances. If a party is approved by the administration team, it is generally limited to the last 45 minutes of the day on, or preceding the holiday.

Families can bring treats to support classroom celebrations; however, all treats must be store bought and be prior approved by the Business Director's office. You can bring small non-food items like stickers, pencils, party favors, or books.

PERSONAL BELONGINGS

One of the important responsibilities which scholars must learn, is to care for their own belongings. Personal items should be well marked with the owner's name. Money, jewelry, or valuables should **NOT** be brought to school unless there is a valid school reason. No valuable item should be left inside or outside of the classroom at any time. These items should be given to the teacher for safe keeping. While we make every reasonable effort to recover lost, stolen or broken personal items, the staff, nor school cannot accept financial responsibility for these items. The individual scholar or family will be held responsible for all personal belongings.

PERSONAL DISPLAYS OF AFFECTION

Sometimes our older students at the school develop relationships with each other. While we encourage all scholars to get along and have friends, we do not encourage or allow public displays of affection.

PARENT/FAMILY EVENTS

NMA values the contribution of our families and community. Their involvement in our campus events and programs can benefit the scholars and their learning. NMA will be hosting quarterly family nights that will allow families, scholars, and staff to meet and discuss opportunities and be engaged in school activities. All families are welcome and encouraged to attend.

“See School Covenant – RHINO Way”

RESTRICTED PHYSICAL EDUCATION ACTIVITIES

Sometimes families tell us their child cannot participate fully in physical education for one reason or another. A note from the family is sufficient if the restriction is limited to 5 school days or less. If activities are to be restricted for more than 5 days of school, the school will need a doctor's note.

SCHOLAR DROP-OFF/PICK-UP ZONE

To provide safety for our scholars and improve our traffic flow, please follow these guidelines:

1. Only use the main entrance (facing Hwy 100) to drop-off/pick-up your child(ren). Using the parking lot to drop-off or pick-up your child is never allowed due to safety concerns. Only use the parking lot if you are going to park and walk your child(ren) to the campus.
2. All scholars who are picked up must be signed out of the office.
3. Never leave your car unattended or parked in the main entrance drop-off/pick-up zone.
4. Do not block traffic while waiting for your child(ren).
5. Please use the designated crosswalks in front of the school building when coming from the parking lot to the campus or leaving the campus to go to the parking lot.
6. Do not stop, park, or drop off your child(ren) in the “Bus Only” area (North Side building doors) at any time.

SCHOOL BOARD MEETINGS

Families are always welcome at the monthly school board meetings. The meetings are held at the Family Engagement Room which is located at school at 5105 Brooklyn Blvd., Brooklyn Center, MN 55429. One copy of the agenda and board package will be available for review at the scheduled board meeting. All meetings are open and are posted on the school website. 2018-2019 board meetings are scheduled for the second Monday of each month starting at 6pm.

SMOKE FREE CAMPUS

Tobacco products are prohibited on school grounds, inside school buildings, in school parking lots or playing fields, in school buses or vehicles or at off-campus school sponsored events.

SPIRIT DAYS

School spirit days will be identified and communicated by the school Scholar Council with approval from the school leaders. We will encourage all scholars to participate and show their school spirit during these days.

SCHOLAR PROGRESS KINDERGARTEN - 8TH GRADE

Standard Based Report Cards are sent home four times a year. Your child's educational progress is evaluated continually, so we encourage you to contact the teacher any time you have questions or concerns. Report cards will be sent home with scholars at the end of each quarter and the end of the year.

Mid term reports will be given this year also. See dates on the school calendar.

STAIR USAGE

NMA has three sets of stairways throughout the school to transition from floor to floor. All students are encouraged to use the stairways to transition from class to class. Any student who may need to use the elevator for whatever reason, will have to get permission from the health office.

TARDIES

Scholars are expected to arrive on time and be prepared for class every day. Scholars who arrive late cause interruption for the teacher as well as the scholars who have arrived on time. For example: Teachers may have to stop, adjust the attendance and re-explain the classwork already begun. Elementary school children depend on the adults in their lives to help them develop habits of punctuality that will impact learning, employment opportunities, and relationships throughout life. School begins at 8:50 a.m.

Scholars report directly to the Morning Assembly until 8:50 a.m. If arriving after 9:00 a.m., the scholar must report to the school office and get a pass before going to class. Excessive tardiness of any scholar may be subject to disciplinary action.

TARGETED TUTORING

Targeted tutoring will be made available after October 1st for scholars who qualify and require additional academic support.

TELEPHONE MESSAGES FOR SCHOLARS

Emergency messages will be delivered to scholars as soon as possible. All other messages will be placed in the teacher's mailbox to be picked up at noon or after school.

TELEPHONE USE BY SCHOLARS

It is important that classroom interruptions be kept to a minimum. Scholars will not be called from class to answer phone calls. Messages will be delivered in cases of emergency.

Each teacher has a direct phone line to their classroom. The teacher will give his/her number to families at the beginning of the school year. Calls to teachers should be limited to before and after school. Teachers will not be called from their classes to answer the telephone except in emergencies. If you find it necessary to call at a time other than before or after school, you may leave a voice mail by calling the teacher's direct phone number. During school hours, the number will ring to the teacher's voice mail. The teacher will call you back at his/her earliest opportunity.

Scholars should not expect to make general use of the telephone; it is needed for families and teachers use. This rule will be strictly enforced. After school activity arrangements should be made prior to arrival at school.

TESTING PROGRAMS

Other than regular class tests which are given during the school year, the following tests are administered throughout the year:

1. Statewide standardized achievement testing is administered to scholars in grades 3 – 8 in the spring. The following tests will be administered: MCA.
2. Identified ELL (English Language Learners) will participate in a yearly standardized test in February. The following test will be administered: ACCESS
3. New Millennium Academy has a District Assessment Plan. Assessments included in this plan will be administered to scholars at New Millennium Academy according to the schools testing calendar. The following test will be administered: FASTBridge (all grades).

The school testing calendar is posted on the school website. Families will receive reminder notices as the time for each draws near.

TO STAY OR NOT TO STAY

Listed below is a descriptive summary of the conditions that may require a family to pick up their child from school due to illness. However, there is NO specific set of guidelines in existence that covers EVERY circumstance in determining whether a child remains in school or is sent home.

Every child is treated according to individual symptoms; however, the following examples are situations which frequently occur and result in a family call:

1. A child vomits.
2. A fever of 100 F or higher.
3. A child seen in the nurse's office who is in obvious distress or discomfort with or without a fever.
4. Evidence of live head lice.
5. An injury that may require further attention.
6. A severe laceration.

Rest assured that New Millennium Academy staff understands that each child's learning is best achieved here at school, and we are not hasty when these decisions are made.

TRANSPORTATION

It is expected that all scholars are ready for school and outside at their bus stop 5 minutes before their scheduled bus arrival. Bus changes are submitted and it will take our transportation company approximately 2 days to set up the new route and assign bus numbers. This means that a change in either the pick-up and drop-off location require about a weeks' time before it is effective.

NOTE: All bus drivers have been asked to wait no more than 2 minutes at their stop before moving on. This allows them to stay as close as possible to their schedule.

VIDEOTAPING AND PHOTOGRAPHING OF SCHOLARS

During the course of the school year your child(ren) may be videotaped or photographed by families, observers, school employees, scholars and the news media from time to time while participating in school activities. You will be asked to sign a **photo/media release** stating whether or not you approve of videotaping or photographing of your child on the Emergency Card filled out at the beginning of each school year.

VOICEMAIL

The New Millennium Academy voice mail system gives you the opportunity to leave a message for any teacher or staff member you wish to contact. The staff will check their voice mail regularly for new messages. We encourage you to use the system for a more efficient and confidential method of communicating with your child's teacher or any other staff member you need to contact. **Please allow 48 hours for phone calls to be returned.**

WITHDRAWING SCHOLARS FROM NEW MILLENNIUM ACADEMY

When families move during the school year, families are asked to sign an official Withdrawal Form in the school office. Please notify the school office at least 48 hours in advance of withdrawing. This will enable us to remove your child from our enrollment and it also helps us prepare your child's records for forwarding to his/her new school. All textbooks, library books, outstanding fees, and any other school property must be returned prior to withdrawing from the school.

YEARBOOKS

Yearbooks are made available to all scholars at a reasonable cost each year. Scholars often ask friends and teachers/principals to write messages and signatures in their yearbooks. Scholars must refrain from writing profanity, vulgarity, or other unkind remarks in another scholar's yearbook.