

UNION SCHOOL DISTRICT

JOB DESCRIPTION

I. TITLE OR CLASSIFICATION

Middle Classroom Teacher - Grades 6-8

II. DESCRIPTION OF POSITION

Provides an education program in grades 6 – 8, or a combination thereof, and assists in other school programs as appropriate.

III. DUTIES AND RESPONSIBILITIES

1. Teaches skills, knowledge, and scientific attitudes through courses in the subject matter to 6th – 8th grade students. May conduct developmental or pilot programs officially approved by the District.
2. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the School district.
3. Plans a balanced instructional program involving demonstrations, lectures, discussions and student experiments; organizes laboratory activities and procedures for optimum learning.
4. Instructs pupils in proper use, care and safe handling of education equipment, and other devices being used in the classroom.
5. Cooperates with the building principal in providing for safe storage and proper use of materials, equipment and tools to prevent loss or abuse. Makes minor adjustments and requests for repairs to equipment as required.
6. Establishes and maintains standards of pupil behavior needed to promote a productive learning environment during regular class sessions, laboratory sessions and field trips.
7. Develops, with assistance of pupils, interest centers, models and displays including books and similar materials to motivate learning.
8. Evaluates each pupil's growth in knowledge, skills, and scientific attitudes in course being taught and prepares progress reports.
9. Selects and requests books, instructional aids, equipment, supplies and maintains inventory records as needed.
10. Provides an opportunity for students to become aware of environmental problems and how they are affected by these problems.
11. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude and learning problems.
12. Assists interested pupils in selection and development of individual research projects.
13. Cooperates with school administration in providing extra-curricular activities.
14. Communicates with parents and counselors on the individual pupil's progress.

15. SUPERVISION EXERCISED AND/OR RECEIVED

- A. Supervised by: Site Principal
- B. Evaluated by: Site Principal