



## BAY AREA TECHNOLOGY SCHOOL

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Willow Education and Bay Area Technology School

Regular Board Meeting  
8251 Fontaine Street  
Oakland, CA.  
Monday, January 7, 2018  
6:00 pm Open Session  
AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Willow Education and Bay Area Technology School, 8251 Fontaine St. Oakland, CA, [\(510\) 382-9932](tel:(510)382-9932) or [director@baytechschool.org](mailto:director@baytechschool.org)

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Board members: Kairat Sabyrov, Volkan Ulukoylu, Fatih Dagdelen, Elissa Graham, Amy Holt

#### 3. APPROVAL OF AGENDA FOR REGULAR MEETING for, December 3, 2018

#### 4. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION

##### A. Public Comments on Closed Session Items

*Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.*

#### 5. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

##### A. **Public Employee Appointment/Discussion (Gov. Code Section 54957)**

Positions: Long Term Substitutes, Home/Hospital teacher, non-core teacher/RSP Aide, Classified substitute

##### B. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code 54956.9(d)(4))** 1case

#### 6. OPEN SESSION

## **A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

1. Public Employee Appointment/Discussion
2. Conference with Legal Counsel-Anticipated Litigation

## **B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.*

## **C. REPORTS**

- 1.0 Correspondence
- 2.0 CBO Group Financial Monthly Report
- 3.0 Administration (School updates including but not limited to enrollment, staffing, professional development )
- 4.0 Board Member Reports

## **D. ITEMS SCHEDULED FOR CONSENT**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1.0 Minutes from Regular Board Meeting 12/3/18
- 2.0 Personnel Report January 2019
- 3.0 Warrants (Check Register) for December 2018

## **E. INFORMATION/DISCUSSION/ACTION ITEMS**

**1.0 First 18/19 Special Education Invoice from OUSD (A)** The Board is required to approve any expenditures that exceed \$15,000. The Board will be asked to approve the invoice from OUSD for special Education services which is the first of three, based upon P1 attendance, and is \$86,091.00

**2.0 Job Description (D/A):** The Board will be asked to approve the following job description and corresponding placement on the appropriate salary schedule.

- 2.1 Classroom Teacher

**3.0 Declaration of Need for Fully Qualified Educators (A)** The Board will be asked to approve a Declaration of Need for Fully Qualified Educators to allow for hiring of non-credentialed interns in place of fully credentialed educators for the remainder of the 2018-2019 year..

**4.0 McKinney-Vento Act Homeless Student Policy (A) 2<sup>nd</sup> Read:** The Board of Directors will be asked to approve the new Policy.

**5.0 Whistle Blower Policy (A) 2<sup>nd</sup> Read:** The Board of Directors will be asked to approve the new Policy.

**6.0 Section 504 of the Rehabilitation Act – Including Administrative Regulations, Board Policy, and Parent Rights (A) 2<sup>nd</sup> Read:** The Board of Directors will be asked to

approve the Section 504 of the Rehabilitation Act – Including Administrative Regulations, Board Policy, and Parent Rights Policy.

**7.0 Contract with Charter Tech for IT and technology services (D/A)** The Board will be asked to approve a contract with Charter Tech for all IT/Technology services (Option 2) including but not limited to: infrastructure, Google accounts, instructional and business software, hardware, SIS, and data preservation and accountability.

**8.0 English Learner Policy (D/I)** The Board will review as a First Read, the new English Learner Policy. This policy will be reviewed by staff before it is brought back for final approval. Action will be taken at the February Regular Meeting.

**9.0 Title 1 Policy (D/I).** The Board will review as a First Read, the new Title 1 Policy, as recommended by legal counsel and brought to the Board as required for schools that receive Title 1 funds and participate in the National School Lunch Program. This policy will be reviewed by staff before it is brought back for final approval. Action will be taken at the February Regular Meeting.

**10.0 Board Governance/Goal Setting Workshop and By-law Review (D/A)** The Board will be asked to set a date for the workshop.

**11.0 Governance Board Composition (D/A)** The Board will discuss the current composition and member numbers, and may take action to authorize increasing the current number of members from 5 (five) to 7 (seven) as allowed by current by-laws

## **F ADJOURNMENT**

### **Future Business Before the Board**

1. Board Governance Workshop and By-Law review
2. SARC
3. LCAP for 2018
4. Board Policy Updates (ongoing)
5. Job Descriptions
6. Organizational Chart
7. Plan for reimbursement of unlawfully spent funds
8. Employee Handbook
9. Safety/Crisis Plan
10. 2<sup>nd</sup> Interim and Budget Revisions
11. 2019-20 School Calendar

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This agenda has been posted at the following locations;

- Baytech School website; <http://www.baytechschool.org/board.htm>

If you need special assistance to attend the meeting, please notify Ms. Yesenia Perez (510) 382-9932 to make arrangements and accommodate your disability.