

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, December 17, 2018
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of November 19, 2019

- E. PRESENTATION
 - 1. High School Fall Athlete Recognition
 - 2. SA Ve Wounded Warriors Club Presentation
 - 3. Retiring Staff & Board Member Recognition
 - 4. Residency Update

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Personnel
 - 2. Transportation
 - 3. High School Student Liaison
 - 4. Policy
 - 5. Finance
 - 6. Program

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for: November, 2018

High School	November 15, 21
Middle School	November 19, 27
Deerfield	November 12, 14
Glenwood	November 27, 28
Hartshorn	November 6, 12
South Mountain	November 12, 21
Wyoming	November 21, 30
Washington	November 13, 26

2. Fall Bus Evacuation Drills:

High School	December 3, 2018
Middle School	October 1, 2018
Deerfield	October 26, 2018
Glenwood	December 3, 2018
Hartshorn	October 22, 2018
South Mountain	November 12, 2018
Wyoming	November 12, 2018
Washington	October 2, 2018

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Please note that as a practice the Board does limit public comments to three minutes Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 11/7/18 to 12/5/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.
- c. Resolution to approve the following contracts in accordance with students Individual Education Plan for the 2018-2019 school year.

<u>Student #</u>	<u>Vendor</u>	<u>Supporting Info.</u>	<u>Amount</u>
14179	Cornerstone Day School	SY Tuition 138 days	\$53,106.54
13834	Holmstead School	SY Tution 116 days	\$36,700.16

Instruction Agenda Items continued:

- d. Resolve to accept and submit the NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for school year 2018-2019, as on file in the Assistant Superintendent's office.
- e. Resolve to approve the following Textbook adoptions:
Pearson, Algebra and Trigonometry, 10th Edition 2016
- f. Resolve to approve the 2017-2018 District HIB Self-Assessment Report as on file in the Superintendent's office.
- g. Resolve to approve the service contract with Cumberland Therapy Services, LLC/Stepping Stones Group, LLC for LPN Nursing Services at \$47 per hour for the 2018-2019 SY.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, Monday, December 17, 2018.

3. Business Agenda Items

- a. Resolve to approve the Budget Transfers of November, 2018
- b. Resolve to approve the Report of the Treasurer of November 30, 2018.
- c. Approval and Certification of Board Secretary's Report of November 30, 2018.
- d. Resolve to approve the donation from the High School Girls Lacrosse Booster Club to the High School Athletic Department in the amount of \$2,125.50 to be used towards purchasing girls lacrosse uniforms.
- e. Resolution regarding Appropriation of Additional State Aid.

WHEREAS, N.J.A.C. 6A:23A-13.3(d) provides that a district Board of Education may, at any time appropriate unbudgeted or under budgeted state aid for which budgetary approval was granted by the Commissioner, and WHEREAS, the Millburn Township Board of Education has been advised that the District's 2018-19 state aid has been increased by \$706,428

NOW, THEREFORE, BE IT RESOLVED, that the increased state aid in the amount of \$706,428 be appropriated and utilized in the 2018-2019 budget as follows:

Business Agenda Item M.3.e. continued:

Revenue:

10-3121-000	Categorical Aid (Transp)	\$311,520
10-3132-000	Categorical Aid (Spec Ed)	\$ 93,359
10-3177-000	Categorical Aid (Security)	\$301,549

Appropriations:

11-120-100-101	Salaries – Teachers Gr 1-5	\$400,000
11-000-217-106	Sal – Individual Aides	\$156,428
11-213-100-101	Sal – Teachers – Resource Rm	\$150,000

4. Policy and Regulations

First Reading

- a. Policy 5130- Withdrawal from School (M)
- b. Policy 5460 - High School Graduation (M)
- c. Policy 5513 - Care of School Property (M)
- d. Policy 6220 - Budget Preparation (M)
- e. Policy 6360 - Political Contributions (M)
- f. Policy 6362 - Contributions to BOE members & contract awards (M)
- g. Policy 6471 - School District Travel (M)
- h. Policy 6660 - Student Activity Funds (M)
- i. Policy 6820 - Financial Reports (M)
- j. Policies 3440 & 4440 - Travel Expenses - ABOLISH

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

S. ADJOURNMENT