

SOUTHWEST PREPARATORY SCHOOL

CRIMINAL HISTORY AUTHORIZATION FOR VOLUNTEERS

Dear Volunteer or Contract Provider:

An authorization to conduct a criminal history check is required of Southwest Preparatory School District (SWPSD) volunteers who will work directly with or around students. The Human Resources Department will be responsible for conducting criminal history checks. Information obtained will be used solely to determine eligibility for service as a volunteer.

Your completion of this form in its entirety and submission authorizes SWPSD to conduct investigation inquiries into police records, the state prison system, the Department of Public Safety, and other criminal records to determine your acceptability for volunteering. Failure to clear the criminal history check as per District policy may disqualify you to serve as a volunteer in the District.

Campus- Northwest/Northwest Elem/Southeast/Northeast/New Directions/Seguin (please circle one)

Have you ever been convicted or a crime, other than a traffic ticket? Yes or No

if yes, list the charge(s), the date of the offense and the outcome (for example-fine, community service, incarceration).

Please PRINT:

Last Name	First Name
Address- include city, state and zip	
Phone number with area code	
Social Security number (xxx-xx-xxxx)	
Birth date with year (mm/dd/yyyy)	
Driver's License & State	
Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	

VOLUNTEER SIGNATURE

DATE

Approved: Yes No

Date _____
