

MINUTES

Belmont Academy Governing Board

Meeting of the Board of Directors

Date | time: 12/10/2018 6:30 PM | Meeting called to order by: Luke Sparks, Chairman

In Attendance

Governing Board:

Luke Sparks, Chairman – present

Will Myers, Secretary – present

Jay Poole, board member – present

Shellie Young, board member – present

Luke Sparks, board member – present

Katie Tyler, board member – present

Jessica Klanderud, board member – present

Jonny Handy, Treasurer – present

Belmont Academy:

Lawton Unrau, CEO

Ron Barker, Principal

A Quorum was present.

Public notice has been confirmed regarding this board meeting

Present from the Public:

Brad Million - Reddish and White, representative

Agenda

General Business:

1. Call meeting to order, take attendance and procedures
2. Confirm public notice for meeting established
3. Appoint the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker
Ron Barker was appointed and agreed to continue in this role.
4. Review DRAFT school board meeting notes August 20, 2018
5. Review DRAFT school board committee meeting notes October 29, 2018
6. Reddish and White to make a presentation and review of 2017-2018 Audit
Mr. Brad Million with Reddish and White, CPAs made a presentation to the directors regarding the annual audits

Consent Agenda Vote:

Opportunity provided to move any Consent Item to the Action Item agenda for a board discussion review.

1. School Board Meeting Notes October 29, 2018
2. Approve recent New Hires and Staffing Changes including contracted and hourly staff – see report for details
3. Adopt Sexual Harassment policy
4. Adopt Employee Handbook specific for non-teaching staff
5. Adopt Professional Conduct Policy
6. Approve revised Internal Fund Procedures and Practices Manual
7. Approve Kathleen Schoenberg Governance Training Subscription Renewal

Mr. Poole made a motion to approve the consent agenda. Mr. Handy seconded the motion and the directors approved the consent agenda by unanimous vote.

Mr. Handy suggested an 'Exit Interview' plan for departing staff and compilation of general data for the directors. Mr. Barker discussed the current policy and procedure. Mr. Barker would like a teacher involved for the liaison position.

PTO Report:

Katie Tyler – No updates other than the PTO is meeting tomorrow afternoon Tue Dec 11.

Principal Report:

1. Updates: Enrollment and Attendance; Condition of School Climate including both students and staff.
Current enrollment is 490. Would like to target 500 to 505
2. Title II Funding update including allocation plan
3. Updates: Other school related activities/events

While discussing using the Belmont property/facilities for possible community access for events, Mr. Handy suggested that policies and procedures be reviewed and established prior to making the facility available.

CEO Report:

1. Update and review of accounting software options, accounting support.
Mr. Unrau presented an update regarding his research.
2. Legal update. Mr. Unrau provided any timely updates on relevant matters
3. Update on FSSAT funding for safety/security. Mr. Unrau explained that the final details have been provided by Belmont and funding is anticipated with priority placed on additional communications and secure fencing.
4. Consideration for possible uses for balance of FCB loan proceeds (not requested/drafted)
Mr. Poole made a motion, Mr. Myers seconded the motion and it was passed unanimously to request the balance of the monies from the loan with Florida Capital Bank.

Action Items:

1. Discuss and approve General Fund and Internal Fund Audits for 2017-2018.
After discussion, Mr. Handy made a motion, Mr. Poole seconded the motion and it was passed unanimously to approve both General Fund and Internal Fund Audits for 2017-2018.

2. Review E-Rate Advantage Proposal for the Belmont Academy E-Rate application for the E-Rate Program and management services.
After discussion, Mr. Poole made a motion, Mr. Sparks seconded the motion and it was passed unanimously to contract with E-Rate Advantage.
3. Discussion and review of the revised and restated School Emergency Response Plan and School Emergency Response Team Plan.
After opportunity for discussion, Mr. Poole made a motion, Mrs. Tyler seconded the motion and it was passed unanimously to approve the School Emergency Response Plan and School Emergency Response Team Plan.

Additional Discussion:

1. Consideration for additional land purchase and review for a proposed letter of intent for seller consideration.
Mr. Sparks proposed to the board consideration for purchase a portion of the church parcel as detailed in the letter of intent or possibly the parcel across Hwy 240 if it could be considered for sale. After discussion, Mr. Handy made a motion to approve a presentation of the letter of intent to the seller. Mr. Poole seconded the motion and the directors approved the action by unanimous vote.
2. The directors discussed the current status of the Department of Health exclusion order relating to the Chicken Pox outbreak and the measures in place and being taken by the school.

The meeting was adjourned at 9:00 pm by Mr. Sparks, Chairman.