

# ONE~DAY BUS PASS REQUEST PROCEDURE

ALL students MUST have a written request from home, signed by both the parents/guardians involved to receive a bus pass.

Both parents do not have to sign the same form but both the sending and receiving parent must both grant written permission (a separate form from each parent is acceptable).

For any bus pass to be approved, there must be an open seat on the bus.

## ONE~DAY BUS PASS REQUEST

***ALL students MUST have a bus pass completed by BOTH parents/guardians.***

My child, \_\_\_\_\_  
(print your child's name)

is permitted to ride Bus # \_\_\_\_\_

home with \_\_\_\_\_  
(print student's name)

on \_\_\_\_\_.  
(Date)

\_\_\_\_\_  
(Parent's Signature)

**A  
N  
D**

The following student(s)

\_\_\_\_\_  
(print name(s))

has/have permission to ride Bus # \_\_\_\_\_

home with my child \_\_\_\_\_  
(print your child's name)

on \_\_\_\_\_.  
(Date)

\_\_\_\_\_  
(Parent's Signature)

### OFFICE USE ONLY

Principal/School Authority Signature: \_\_\_\_\_