



# Request for Records

**Seton Catholic College Preparatory needs to receive records by February 1, 2019**

**Directions:**

**For Parents:**

Please sign form and return to the school your child is presently attending with sufficient time to have records sent before the **February 1, 2019** deadline.

**For School Secretary or Counselor:**

The student listed below is applying for admission to Seton Catholic High School. Please forward copies of the requested records listed below to Seton Catholic by **February 1, 2019**. (*Permanent records will be requested at a later date by the school where the student decides to enroll.*)

**Permission of Release of Records**

- I hereby authorize the release to Seton Catholic copies of 7<sup>th</sup> grade transcripts, 8<sup>th</sup> grade transcripts through first semester/trimester, test scores, and recommendation forms.
- I also give my permission for behavioral records and/or special education records to be sent to Seton Catholic.

Student Name \_\_\_\_\_

From \_\_\_\_\_

Name of Current School

Phone

School Street Address

City

State

Zip

Parent/Guardian Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

**(To the School Secretary or Counselor: This Request Form is for your Records)**

**Please send Records to:**

**Keri Kutch, Director of Admissions**

**Seton Catholic College Preparatory**

**9000 NE 64<sup>th</sup> Avenue**

**Vancouver, WA 98665**

**Phone: (360) 258-1932 ~ Fax: (360) 258-1936**

**Email: [kkutch@setonhigh.org](mailto:kkutch@setonhigh.org)**