

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

October 15, 2018 4:00 p.m. Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)

Supriya Chakravarty, At Large Member

Lorene Dixon, Parent Member

Jody Dunlap, At Large Member

Joan Lewis, At Large Member

Jim Salin, At Large Member (Chair)

Jesus Vaca, At Large Member

Absent: Steve Bourgouin, Retired Teacher member

The meeting was called to order at 4:03 p.m. by Jim Salin who also led the pledge of allegiance.

No public comment was requested or heard.

Updates/Reports to the Board

School Site Council Update (*Jennifer DaCosta, Administrator*)

The School Site Council (SSC) was presented an update by Lorig Topalian on the EL Masterplan which incorporates the English Language Proficiency Assessment for California (ELPAC) an assessment replacing the CELDT. This plan also addresses the identification, intervention and placement process for the TK-8.

The SSC also

- Approved the new by-laws. The only change was term limit for serving before a re-election. We approved a two-year seat which all agreed would provide greater continuity and implementation monitoring of school goals.
- Approved the Updated Parent and Family Engagement Policy which will be redistributed in November to all stakeholders. The policy had not been updated since 2013 and we addressed the new communication components like the School application as well as push notifications through our chromebooks to our students.
- Reviewed the State Data Dashboard Reflection Tool and the self-assessment around the local priorities.
- Addressed the new AB 716 which was approved by the Governor in September. This allows charter to truly align the idea of one school plan. Before we had the SPSA (Single Plan for Student Achievement), LCAP (Local Control Accountability Plan), and LEA (Local Education Agency) Plan as well as a Western Association of Schools and Colleges (WASC) Plan. Last year, we moved to the SPSA, LCAP and LCAP addendum which accounted for the federal funding as well as a WASC plan. With this new legislation, we can use the LCAP and the LCAP addendum to satisfy the SPSA as well as the WASC plan since that association has agreed to accept it.

Operations Board Update (*Ron Korb, Chair*)

- During the September meeting the committee approved bell schedules for the Spirit Week Homecoming Prep Rally (Friday Oct. 26), Kaiser's "What comes around" assembly on Feb. 21-22 (9th and 10th grades during PE class) and the PSAT Test Prep Homeroom (Oct. 3).
- We had a special meeting on October 1 to approve the PSAT Bell Schedule (Oct. 10) as well as the Professional Development speaker who is coming in on the morning of Oct. 11, as there were many concerns about the original proposed schedule during our September meeting. Modifications were made and a reasonable compromise was reached and the modified schedule for both days was passed, but with reservations.

- On-going topics and discussions involve replacing teacher and student desks, white board replacement to take place over winter break, additional restroom facilities for our growing population, adding a student print center, installing charging stations for student Chromebooks, and parking/security concerns.
- Additionally, we are beginning to look at all of the modified bell schedules in order to make sure that the minutes from zero period are made up (since it doesn't meet on the first day of school) as well as trying to match zero period minutes more closely to the regular period length on the modified bell schedule days.

Curriculum and Instruction Update (*Wendy Woodburn, Chair*)

- Gina Corpus, Intervention Coordinator, discussed the parent workshops, the first of which was held on September 27. The topic was Support Services at GHCHS. Additional workshops are scheduled for October 2 (Officer Tannous – Drug Prevention) and November 15 (LMFT - Social Media).
- We have created a new intervention team called COST (Coordination of Services Team). It is comprised of Out-of-Classroom personnel. The group meets bi-monthly to discuss the most at-risk students. They will be looking at academic, attendance and behavior as a holistic approach to intervention performance data for at risk students. For example, data for attendance, behavior, referrals to the Dean's office, Foster Youth and AHA program will be reviewed.
- Maria Ferriter was elected as the committee Secretary.
- We discussed developing a school wide protocol for students who received an approved Incomplete during the spring semester to make up their final exam. Every spring there are approximately 50 students to receive an Incomplete due to a verified illness or other approved absence. It is difficult for teachers to administer a 105 minute final exam when the student is no longer in their class. Dilmit Singh will discuss this issue with administration and determine the best way to handle it.
- We also discussed the opportunity of starting a chapter of the NAHS (National Arts Honor Society) at GHCHS. This organization is similar to the National Honors Society which is currently a club. The committee suggested that this be brought before ASB for approval as a club for the 2019-20 school year.

Student Services Update (*Jennifer Sheridan, Chair*)

The committee voted unanimously to approve the following committee goals:

1. Improving the physical environment of the school.
2. Fostering positive staff/student relations.
3. Improving the school culture and climate.
4. Raising school spirit.
5. Improving student safety and attendance.
6. Maintain and update Student Wellness Policy.

The committee discussed and will be recommending for approval at the next Governing Board meeting the dress code proposal from last year.

Chief Business Officer's Report (*Erin Lillibridge*)

- **Action Item #1** – Ms. Lillibridge presented the Year-to-Date Financial Report, summarizing the School's revenues, expenditures, and changes in fund balance, a balance sheet account summary and cash flow projections as of September 30, 2018. With the first quarter of the fiscal year complete, revenues and expenditures are tracking overall as expected. In the coming months, the Business Office will update attendance projections based on the California Basic Educational Data System (CBEDS) enrollment data reported in November to the California Department of Education for Census Day (October 3, 2018). Currently, the School's unduplicated pupil percentage (UPP) is slightly

higher than 51 percent (may change after the verification process). Both the final CBEDS enrollment number and the UPP are used in the Local Control Funding Formula (LCFF) calculation, which will be revised with the First Interim Financial Report presented at the Board meeting scheduled for December 10, 2018. Included with the report are three recent Fiscal Report articles from School Services of California.

Supriya Chakravarty made a motion to approve the Year-to-Date Financial report. Jody Dunlap seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Executive Director’s Report (Brian Bauer)

Brian Bauer introduced the School’s new Administrative Director overseeing the TK-8 program, Jana Davenport. Ms. Davenport was the principal at Balboa Gifted Magnet Elementary School for the last seven years, and was the Balboa Magnet Coordinator prior to that. We feel very fortunate to have her on board.

- **Action Item #2** – Mr. Bauer presented the 2019 Governing Board meeting and Standing Committee meeting dates for approval. **Joan Lewis made a motion to approve. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:**

Steve Bourgouin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

- **TK-8 and 9-12 program review and Charter Renewal Update** – Mr. Bauer reviewed with the Board members the charter renewal process and outcome on September 25. The LAUSD Charter Schools Division recommended our grades 9-12 renewal and expansion of grades TK-8 as a material revision. The high school renewal with approved unanimously by the LAUSD Board. However, for the grades TK-8 expansion Board member Scott Schmerelson voted no, George McKenna abstaining from the vote, while the other four LAUSD Board members voted to approve. As such, our grades TK-12 charter petition was approved through June 30, 2024. Planning continues for the grades TK-8 program and open enrollment lottery dates will soon be publicized.
- **Item #3** – Review and possibly approve a change to the name of the Charter School and the Corporation. Mr. Bauer reviewed the choices for the School name – Granada Hills Charter or Granada Hills Charter School – and the pros and cons of both. He asked the Board to consider these options and to be prepared to discuss and act at the next Board meeting.
- **Accountability Metrics** – Administrative Director David Bensinger presented student subgroup results and comparisons to other schools on our spring 2018 CAASPP (California Assessment of Student Performance and Progress). The Smarter Balanced Summative Assessments are online tests that consist of two sections: a computer-adaptive test and a Performance Task based on the Common Core State Standards for ELA and mathematics. The computer-adaptive section includes a range of item types such as selected response, constructed response, table fill-in, graphing, etc. The Performance Tasks are extended activities that measure a student’s ability to integrate knowledge and skills across multiple standards – a key component of college and career readiness. Highlights and items of note:
 - Since the inception of the CAASPP in 2015, GHCHS students have significantly outperformed their peers at the local, district, and state levels.
 - The performance gaps for the different student groups at GHCHS have been consistent over the past few years (as measured by the percentage of students meeting or exceeding the standard).
 - Asian students outperform other ethnicities in both ELA and math, particularly in mathematics and when compared to African American students – 73% vs. 36%.

- Performance gaps among other ethnicities are much smaller, especially on the ELA tests.
- Females outperform their male counterparts on the ELA test – 82% vs. 69%, but males outperform females on the math test – 56% vs. 54%.
- Economically disadvantaged students at GHCHS significantly outperform their peers at LAUSD and at the state level.
- Students with disabilities and English Learners at GHCHS score higher than their peers at LAUSD and the state, but the performance gap is shrinking.
- GHCHS English Learners scored below LAUSD and the state on the ELA test – the only subgroup not to outperform their peers.

Lorene Dixon made a motion to approve the 9/17/18 Board meeting minutes. Jesus Vaca seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Meeting adjourned to closed session at 5:16 p.m.

Meeting reconvened to open session at 5:55 p.m. No action was taken.

Meeting adjourned at 5:56 p.m.