

# **Board of Trustees**

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## **District Office**

**545 Chaney  
Lake Elsinore, CA 92530  
(951) 253-7000**

**Dr. Doug Kimberly  
Superintendent**

**Dr. Gregory J. Bowers  
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**Dr. Alain Guevara  
Assistant Superintendent Administrative & Instructional Technology Support Services**

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Assistant Superintendent Personnel Support Services**

**Sam Wensel  
Executive Director/Personnel Support Services**

## TUSCANY HILLS ELEMENTARY VISION STATEMENT

Tuscany Hills Elementary School is a learning community that is committed to providing our children with an exemplary standards-based education and positive character development. Tuscany Hills consists of a family, school and community partnership dedicated to teaching the whole child. We believe every child will be successful with the assistance of our entire school community. Our students will experience successful learning through a balanced interdisciplinary curriculum that is highly participatory and emphasizes constructivism (hands -on experiences). It is our endeavor to develop independent and resourceful citizens that exemplify qualities of a lifelong learner.

Tuscany Hills Elementary School  
 A California Distinguished School  
 23 Ponte Russo, Lake Elsinore, CA  
 (951)253-7530

**Jeff Marks**  
 Principal

**Christi Crain**  
 Assistant Principal

**2019—2020 STAFFING**

<p><b>OFFICE STAFF</b></p> <p>Barbara Palomo—Secretary          Leslie Mendoza—Attendance Clerk          Christine Arthur—Health Clerk          Sunshine Hartley—Clerk I</p>	<p>Norman Weaver—Custodian          Mark Turner—Custodian</p>	
<p style="text-align: center;"><b>TK</b>          Wendy Williams</p>	<p style="text-align: center;"><b>Kindergarten</b>          Anita Jenkins          Bernadette Mycroft          Sandra Nicholson          Lori Curtis</p>	<p style="text-align: center;"><b>1<sup>st</sup> Grade</b>          Heidi Bergherm          Janelle Kerber          Kim Larson          Danielle Dickens          Lori Schiavon (1<sup>st</sup>/2<sup>nd</sup> Combo)</p>
<p style="text-align: center;"><b>2<sup>nd</sup> Grade</b>          Denise Rutan          Lisa Swica          Veronica Harirchi          Jaime Duncan          Lori Schiavon (1<sup>st</sup>/2<sup>nd</sup> Combo)</p>	<p style="text-align: center;"><b>3<sup>rd</sup> Grade</b>          Stephanie Dowell          Teri Sanchez          Ann Guevara          Klara Wade          Bryna Chadwick</p>	<p style="text-align: center;"><b>4<sup>th</sup> Grade</b>          Nicole Boss          Wendy Campbell          Laura Thompson          Leighann Paule</p>
<p style="text-align: center;"><b>5<sup>th</sup> Grade</b>          Jennifer Gurule          Lee Ryzewski          Debbie Williams          Kelly Daniel</p>	<p style="text-align: center;"><b>Intervention</b>  <b>K-2 Inclusion</b>          Sharra Ackerman  <b>3<sup>rd</sup> -5<sup>th</sup> Inclusion</b>          Wendla Hooper  <b>TK - 5<sup>th</sup> Grade Combo</b>          Jessica Davison          Kandys Pohlschneider</p>	<p style="text-align: center;"><b>PK SDC</b>          Eric Stevens  <b>Speech</b>          Judy Jordan  <b>School Psychologist</b>          Carissa Rizo</p>
<p style="text-align: center;"><b>Support Staff</b>          Debbie Reyes          Maggie Castellanos          Jennifer Moore          Delia Luna          Nancy McIntosh          Susan Meineke          Mary Ambra          Rebecca Merck</p>	<p style="text-align: center;"><b>Support Staff</b>          Andrea Marta          Jennifer Doty          Sandra Evers          Laura Dickerson          Jackie Vasquez          Judy Thorne          Marcy VanBreemen</p>	<p style="text-align: center;"><b>Support Staff</b>          Kassidy Sievert          Brenda Guzman          Diane George          Devin Newkirk-Stone          Stefani Gunnell          Kristina Wagner</p>

# TUSCANY HILLS ELEMENTARY

## BELL SCHEDULE

### 2019 – 2020

**OFFICE HOURS:**

7:30 a.m. – 3:00 p.m.

**STUDENT HOURS:**

A.M. Kindergarten

7:50 a.m. – 11:30 a.m.

P.M. Kindergarten

10:05 a.m. – 1:45 p.m.

1st through 5th grade – Freeze Bell

7:57 a.m.

1st through 5th grade – Instructional Start Time

8:00 a.m.

1st through 5th grade – Dismissal Time

1:45 p.m.

<u>LUNCH TIMES</u>	<u>AM RECESS</u>	<u>LUNCH</u>	<u>PM RECESS</u>
A.M. Kindergarten		10:30 – 10:50	
P.M. Kindergarten		11:00 – 11:20	
1st Grade	9:45 – 10:00	11:05 – 11:40	1:00 – 1:13
2nd Grade	10:00 – 10:15	11:25 – 12:00	1:00 – 1:13
3rd Grade	10:15 – 10:30	11:45 – 12:20	1:15 – 1:28
4th Grade	10:30 – 10:45	12:05 – 12:35	
5th Grade	10:45 – 10:00	12:25 – 12:55	

**P.E. every Monday**

## **PARENT/GUARDIAN CAMPUS VISITATION**

Parents/Guardians are always welcome at school. Below are some suggestions to insure a successful visit:

1. Contact the teacher or office concerning the appropriate time for a visit. Do not just stop by without previous notice as it disrupts instruction.
2. Always stop in the school office and sign in before going to your child's classroom.
3. Please leave preschool children at home.
4. Since the teacher's work constantly demands his/her attention, please do not try to hold a conference while class is in session or while they are responsible for student's safety on duty.

## **PARENTS/GUARDIANS DROPPING OFF OR PICKING UP STUDENTS AT SCHOOL**

Parents/Guardians should use extreme caution when students exit or enter the car. Review safety rules with them. Please do not park in bus loading zones, fire lanes, or other areas that cause congestion for busses and safety hazards for children. Always move forward when dropping off or picking up your children.

**ONLY Kindergarten & Special Education** parents with **Front Lot Parking Permits** can use the front parking lot. All other students will be released by side gate or back gate exits.

Teachers are on duty 15 minutes before and after the student's day. The playgrounds are not supervised before or after this time. If you drop your child off at school, please do not do so before 7:45 am. If you pick-up your child after school, be sure you are there by 1:45 pm. Parents/Guardians should drop students off in front of the school which is a drop off and pick up only zone. DO NOT LEAVE YOUR CAR in the red zone. **DO NOT DOUBLE PARK IN FRONT OF THE SCHOOL.** Students will only be allowed to enter a car that is parked along the curb. You may also drop children off at the park. Children should not be dropped off in the parking lot. Please drop them off at the curb. Our first concern is your child's safety.

## ***MESSAGES TO STUDENTS***

School phones are limited to school business and emergencies. If the office receives a message during instructional time it will be forwarded to the teacher during their recess and/or lunch. *The office does not guarantee messages to students.* Final deliveries of messages will be made by 1:15 p.m.

## **ATTENDANCE AND EXCUSES**

Regular attendance is important to your child's academic progress and overall growth and development. Please make every effort to keep your child in school when they are well because the time that is lost cannot be made up. Children should not be sent to school if they are not feeling well.

In the event of absence, parents/guardians should phone the school and advise them of the reason for the absence and the date. Any time after office hours, you may leave a message for the registrar on the recorder (253-7530). If the absence is not called in, the child is expected to bring a **signed note** from the parent or guardian upon his return to school. Please indicate the dates and reason for the absence. The registrar will send a letter notifying you of unverified absences and excessive tardies.

## **RELEASING STUDENTS**

**Students to be excused earlier than the regular dismissal time must have a note signed by the parent to that effect. Students will be released only to adults listed on the emergency card. This will be done at the school office after proper identification has been produced. Parents must come to the school office to pick up their child anytime during school hours. Any special custody information should be brought to the attention of the Principal. No early student releases will be allowed after 1:30 PM. Early dismissals are discouraged.**

## **TARDINESS**

Tardiness (being late) is a major problem and should be actively discouraged by parents. Each class period is carefully structured by the teacher and when a student is late, he/she misses instruction and disrupts the rest of the class. Please help your child be on time for school. Also, leaving early counts as a tardy. Tardies will result in a missed recess which may be utilized to make-up instructional time to help your child catch up on worked missed. Students should be lined up at 7:57AM. Entering campus after 7:57AM will be considered a tardy.

## **ATTENDANCE/ TARDIES POLICY FOR GRADING**

### **Grade Basis for Grading**

Good 0-2 days absent\* and not more than 2 tardies

Fair 3-4 days absent\* and not more than 4 tardies

Poor 5 or more days absent\* and all tardies

\*Independent study absences could be given a fair if all the work is completed.

## **ATTENDANCE AWARDS**

Attendance awards may be given out to students who have attended school each day, have been on time to each day, or who may have made a significant improvement in the area of attendance.

## LONG ABSENCES OR ILLNESS

If a student is unable to attend school for a long period of time (generally more than two weeks) a home study teacher can be assigned to give instruction in the home or in the hospital. Information and application forms are available in the school office.

## INDEPENDENT STUDY CONTRACT

If a student needs to be out of school for a family trip or another unexcused reason, the parent/guardian may request a contract to complete work missed. This request needs to be submitted at least **one week prior** to the absence. Our staff is concerned that too many students are missing too many days at school. We strongly discourage absence from school unless it is absolutely necessary. **State guidelines limit independent study contracts to five days or more of absences only.**

## EMERGENCY INFORMATION

For the safety of your child due to illness, accident or disaster, it is imperative that the school have your current telephone number and address, and work telephone number. Please list numbers of reliable, prearranged local emergency contacts in case the school cannot contact the parents. **Always keep the school informed of ANY changes in this vital information.**

## HEALTH

Should your child become ill or hurt at school, we have a health clerk who will attend to the child's immediate needs. As important as attendance is to your child's education, sick children belong at home. Please contact your physician if you have concerns about your child's health as the health clerk is not able to assume responsibility for diagnosing health problems. Please do not send your child to school if he/she has:

1. Vomited or had diarrhea in the last 24 hours.
2. Had a fever of 100 or higher in the last 24 hours.
3. Obvious severe cold symptoms (sneezing, nasal congestion, runny nose, persistent cough or sore throat).

If your child becomes ill or is hurt at school, we will contact you to take him/her home.

\*\*Due to students and staff with latex sensitivity, balloons are not allowed on the campus.

## MEDICATION

When it is necessary for your child to take medication (over the counter or prescription) during the school day, it is required that you and your physician complete a district form in order for the nurse or health clerk to administer the medication.

Medication must be brought to the office in the original container and will be locked in the nurse's cabinet. Parents/Guardians must bring the medicine into the health office. **Students may not bring**

**any medication to school.** No Exceptions. What may have a medicinal value to one student may be lethally poisonous to another.

### **COMMUNICABLE DISEASES**

If your child should contract a communicable disease, please notify the school. Public Health Laws of California are adhered to uniformly. Students will be readmitted to school after the appropriate time interval. The child must report to the office before returning to the classroom. It is advisable to keep your child home 24 hours after his/her temperature has returned to normal regardless of the illness.

### **INJURY REPORTS**

It is the policy of Tuscan Hills School to inform parents/guardians any time their child receives other than an apparent minor injury during the school day. On occasion children hurt themselves during the school day and fail to report their injury to school personnel. If this occurs parents are requested to call the school office and advise us as to the nature and extent of such injury.

### **INSURANCE**

Voluntary school accident insurance is available to all students in the L.E.U.S.D. Information regarding the insurance is available in the front office.

### **CHILD ABUSE**

The parent/guardian has the right to file a complaint against a school district employee or other person that they suspect has engaged in abuse of a child at a school site. To ensure that proper investigation takes place, a verbal or written complaint must be filed with the local child protective agency, school district, or county office of education. Public school employees are mandated by law to report any suspected child abuse to a child protective agency within 36 hours.

### **NONDISCRIMINATION**

The District has a policy of non-discrimination on the basis of sex, race, color, religion, national origin, ethnic group, age or handicap, and promotes programs which ensure that discriminatory practices are eliminated in all District activities. Any complaints or questions may be referred to the Principal or Superintendent. Complaints may be made through the complaint procedure contained in Administrative Regulations 1312.3- Uniform Complaint Procedures which is available at each school site.

### **SEXUAL HARRASSMENT**

The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the District. Any student who engages in the sexual harassment of anyone in or from the District, as stated in Board policy, may be subject to disciplinary action up to and including expulsion.

## **EMERGENCY DRILLS**

Practice drills for fire and other possible disasters are held monthly in our school. These may be called at any time by the principal or Fire Marshal. Disaster procedure guides are available in the office for parent/guardian review.

## **LOST AND FOUND**

A lost and found area is located in the Multi-Purpose Room. Please mark your children's sweaters, jackets, backpacks, lunch boxes, etc. for easy identification. Small items are turned in to the office. Parents/Guardians are invited to check the lost and found. We are not responsible for personal toys, games or other personal items which should not be brought to school. Unclaimed items are periodically given to local charities.

## **LOST BOOKS**

Children are encouraged to take care of their school materials. Children will be charged for lost or damaged books.

## **ARTICLES FROM HOME**

Please do not allow your child to bring toys, games, I Pods, MP3 players, Game boys or any items of personal value to school without prior request or permission of the teacher. This will prevent loss or damage. Nothing should be brought to school for use on the playground.

The district assumes no responsibility for lost or stolen items.

## **BICYCLES, SKATEBOARDS, ROLLER BLADES, AND SCOOTERS**

Riding a bike to school is not recommended for students in grades K-2. Students in grades 3-5 who ride bikes to school must supply a lock. Bikes and scooters must be locked in the bike rack. Bicycle helmets **must** be worn by all students riding bicycles to school. If your child comes to school without a helmet, they will call you at home to bring one to school, so they can ride home safely. If you elect to send your child to school with a scooter, a helmet must be worn and the scooter must be secured in the bike rack. Skateboards, skates or roller blades are not allowed on the school grounds at any time. Bikes must be walked while on campus.

## MOTORIZED SCOOTERS AND ELECTRONICALLY MOTORIZED BIKES

Students may not ride motorized scooters or electronically motorized boards to school. The California Department of Motorized Vehicles requires operators of both types of transportation to be 16 years old. See below:



“An operator of a motorized scooter must be at least 16 years old, possess a valid driver’s license or instruction permit, and wear a helmet”.

“A motorized scooter may be operated on a bicycle path, trail or bikeway, but not on a sidewalk. On the roadway, it must be operated in the bicycle lane, if there is one. On roads without bicycle lanes, motorized scooters may operate where the speed limit is 25 mph or less, and shall be ridden as close to the right-hand curb as possible, except to pass or turn left. VC § 21226 (D) prohibits alteration of motorized scooters.”

## ELECTRONIC DEVICES

Lake Elsinore Unified School District’s Governing Board policy BP 5131(d) states “Students may possess but not use on school campus personal electronic signaling devices including, but not limited to, pagers and cellular/digital telephones, as well as other mobile communications devices. A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with Board policy and administrative regulation.” **All cell phones are to remain OFF and in student’s backpack at all times during school hours, including passing periods, breaks and lunch. Cell phones are not allowed on playground during recess.**

**Board Policy 5131.9** “Use of a cellular/digital telephone, pager, or other mobile communications device during school hours.

Such devices shall be turned off during school hours, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with a camera, video, or voice recording function shall not be used in any manner which infringes on the privacy of any other person.”

Inappropriate use of these items will result in confiscation and could also result in disciplinary action. ***Parents/Guardians will be required to pick up the confiscated items, and the district assumes no responsibility for lost or stolen items.*** Parents/Guardians needing to communicate with students during the school hours will be required to call the school office.

The following items are **NOT PERMITTED** at school and are subject to confiscation. Again, the district assumes no responsibility for lost or stolen items.

Camera	Walkman	MP3Player	Game Boy	PSP	iPod	iPad
Tablet	Smart Watches	GPS Devices				

## LUNCH

The daily menu for our school lunch program is published & sent home on a monthly basis. TK/Kindergarten - Fifth grade students may prepay lunch on a weekly or monthly basis. Students may also pay each day. Milk is sold for those students who bring lunches. District families who qualify are eligible for free or reduced-price meals. ***District policy does not allow for students to charge lunch.***

If you desire to eat lunch with your student, accommodations will be made for you in a quad area, but parents/guardians are not allowed to eat at **the lunch tables** with the students.

## MY CHILD FORGOT HIS/HER LUNCH WHAT HAPPENS?

If your child forgets his/her lunch, bring the lunch to the office with the child's and teacher's name clearly marked on it. The lunches will be taken to the Multi-Purpose Room/lunch area prior to the first lunch at 10:30 am. **Students will not be called in class to notify them they have a lunch being held in the Multi-Purpose Room.**

## SNACKS

Most classes have a snack period at the beginning of their morning recess. Snacks are eaten at the outdoor picnic tables in the shade area. All food items must remain at the lunch tables. All students, especially younger students benefit from a nutritious snack. Please avoid soft drinks, energy drinks, sugary snacks, candy, or other "junk foods". Fruit, a half sandwich, and crunchy vegetables are especially good energy boosters. Due to health concerns and food allergies, food may not be shared with other students. Please only provide snack size portions for your child.

## PETS

Due to safety and health reasons, animals are not permitted on campus.

## FIELD TRIPS

The Lake Elsinore Unified School District has adopted the following guidelines, which are to be followed for all student field trips. These guidelines include:

- 1) All students will be required to ride District provided transportation (no exceptions), with appropriate field trip permission forms completed prior to the trip.
- 2) All adults attending field trips must have a CURRENT PURPLE B Badge.
- 3) Those adults with the Current Purple B Badge must fill out an Adult Chaperone Form (see your child's teacher for more information)
- 4) Siblings will not be allowed to attend the field trip with parents.  
If your child's class has a field trip planned, please be conscientious about filling out and returning the proper forms on a timely basis.

## PARENT ADVISORY COMMITTEES

The Parent-Teacher Association (PTA), the School Site Council (SSC) and the English Learner Advisory Council (ELAC) will be composed of parents/guardians and staff members. The main function of these committees is to work for the improvement of our school program. If you are interested in serving on one of these committees, please contact the office.

## PARENT/GUARDIAN VOLUNTEER PROGRAM

Parents/Guardians are extremely welcomed and appreciated. Parents/Guardians, senior citizens and other community members offer their talents and services by assisting teachers with students in the classroom, working in the library, and performing other duties around our school. Volunteers work as little as an hour per week or as much as six hours per day. It is up to individual desires and abilities. Please contact our school office if you are available to help. *Volunteers need to obtain a volunteer clearance and I.D. badge. To do this you must have a volunteer application on file with the district office. Applications are available in the front office.*

## LIBRARY

Students are encouraged to use the school library. The library is available for study, research, and checking out books. Charges will be made for books which are damaged or lost.

## CONFERENCES

Teacher conferences may be requested at any time by either the teacher or parent/guardian. Please make every effort to attend the conference. Parents/Guardians are encouraged to conference with the teacher at any time throughout the year. An appointment may be made by leaving a message for the teacher by phone or in writing to the teacher.

## REPORT CARDS AND TEACHER CONFERENCES

Report cards for TK-5<sup>th</sup> grade are issued two times per year. Parents/Guardians are welcome to request conferences at any time during the school year.

## HOMEWORK TIPS

- \* Schedule a specific time and place to do homework in the household.
  - \* Pick a quiet place that is free from distractions.
  - \* Be sure the study place has a good light.
  - \* Keep paper, pencils, a dictionary, and other study materials in your work area.
- 
- Parents/Guardians... Establish a consistent time with your child to do homework. Be supportive and encouraging; AND check to make sure that assignments are being completed.

## L.E.U.S.D. HOMEWORK POLICY GUIDELINES

TK/KINDERGARTEN: No specific amount of time is suggested for homework at this level. Teachers will determine the readiness for homework.

GRADE 1	45-60 minutes per week
GRADE 2	1- 1 $\frac{1}{2}$ hours per week
GRADE 3	1 $\frac{1}{2}$ - 2 hours per week
GRADE 4	2- 4 hours per week
GRADE 5	4- 6 hours per week

## INSTRUCTIONAL MATERIALS AND SUPPLIES

Instructional supplies such as paper, pencils, crayons, etc. are provided by the school. Students may bring their own materials if they prefer. Donations of these items are always appreciated by the staff.

## DISCIPLINE

The Tuscan Hills Elementary staff believes that the school has the right and responsibility to establish a school climate and routine that provides an optimal learning environment for everyone. It is our philosophy that teachers have the right to teach and that all students have the right to learn.

We have established a discipline plan that will enable students to make appropriate choices, a plan that will encourage positive behavior and the educational development of each student.

Discipline is a shared responsibility between students, parents/guardians, and school staff, because

of this, we will request parent/guardian help and support throughout the year in reinforcing our school effort.

## **PLAYGROUND RULES**

1. We obey and speak politely to adults.
2. We play in designated areas only.
3. We follow directions of supervisors.
4. We respect others, play safely and fair.
5. We play games that are not dangerous.
6. We use playground equipment correctly and safely.
7. We do not bring personal sport equipment from home to school. All necessary equipment is provided by the school and should be used correctly and safely.
8. We do not bring any toys or electronics on the playground. This includes cell phones and fidget spinners.
9. We know that no food or gum is allowed on the playground.
10. We will walk in hallways, on ramps/stairs, and on the blacktop.
11. We know that any act which is physically or mentally harmful to self or others will not be tolerated.
12. Fighting will not be allowed. Immediate consequences will be administered.

## **PHYSICAL EDUCATION (P.E.)**

Please make sure your child wears appropriate closed toed shoes on P.E. days.

## **PLAYGROUND CITIZENSHIP**

*Students earn chance tickets for good playground citizenship or campus beautification. Periodically 10 student names are drawn to have lunch with the Principal.*

## **CLASSROOM RULES**

Each teacher has a set of classroom rules and consequences in order to ensure the safety and education of the children. These rules will be sent home for parents/guardians to review with their children before they sign and return them to the teacher.

## **CLASSROOM INCENTIVES**

Many different awards, certificates and special activities are offered by each teacher to promote positive citizenship and academic effort.

## **LUNCHROOM RULES**

1. Line up and speak quietly.

2. Use proper table manners and keep your area clean.
3. Keep all food in the cafeteria or by the lunch tables.
4. Stay in assigned seat and leave only when excused by the supervisor.

### **TO AND FROM SCHOOL**

Students coming to and from school are responsible for safe behavior. Inappropriate behavior will be referred to the office.

1. Go directly to and from school.
2. All students must leave campus at dismissal time.
3. Obey all traffic rules/laws.

### **CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR**

Violation of school rules or procedures may result in:

- \* A warning- "time out"- detention
- \* Phone call home- parent/guardian conference
- \* Appropriate work assignment
- \* Principal conference
- \* Restriction from school activities
- \* In-school or home suspension
- \* Other appropriate consequences

### **SEVERE INFRACTIONS**

Students who exhibit the following inappropriate behavior in the classroom, on the playground or in the lunch area will receive an office referral:

1. Repeated disrespectful or defiant behavior
2. Fighting or aggressive behavior
3. Willful destruction or stealing of school or private property
4. Possession of harmful objects
5. Harassment and Intimidation
6. Inappropriate language and/or behavior

The following consequences may be applied:

- \* Counseling by Administration
- \* Parent/Guardian contact and/or conference
- \* Loss of privileges
- \* School detention
- \* In school suspension
- \* Suspension

## **BUS RIDERS**

### **REGULATIONS FOR SUSPENDING RIDING PRIVILEGE**

Riding the bus is a privilege. Children using the facility should be made aware of this and reminded that misbehavior at the bus stop or on the bus will result in disciplinary action & may result in the loss of this privilege. When a disciplinary problem is such that a bus driver needs an assistance form, the school Principal, Manager of Transportations, or their designee, or driver shall complete a "Bus Referral" or "Bus Suspension" form as appropriate. For further details on bus conduct see Parent/Guardian & Student Rights/Responsibilities.

**First Transportation Suspension Notice:** Three-day suspension.

**Second Transportation Referral/Suspension Notice:** Three-week suspension.

**Third Transportation Referral/Suspension Notice:** Three-month suspension.

**Fourth and Subsequent Referral/Suspension Notices:** Suspension for remainder of school year.

**Students may NEVER change buses without prior approval from the transportation department. This will only be granted for emergency situations.**

We are pleased that our buses are owned and operated by our district. If you have any questions for transportation, please call 253-7830

### **DRESS AND GROOMING**

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Each school shall allow students to wear sun-protective clothing, including but not limited to hats. For outdoor use during the school day. (Education Code 35183.5)

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times. Sandals must have heel straps. Flip flops or backless shoes or sandals are not acceptable. Closed toes shoes are recommended for all physical activities.
2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water Bottles etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.

3. Hats, caps and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.
5. Gym shorts may not be worn in classes other than physical education.
6. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

*(From BP 5132 & AR 5132)*

## **SCHOOL SPIRIT**

The school colors are teal and black. Our mascot is the Coyote. Remember that Friday is "Spirit Day" at Tuscan Hills School. We encourage you to wear your school T-Shirts or Sweatshirts. We will recognize the most spirited classroom at each grade level once a month with a trophy at Friday Flag Salute.

## **BIRTHDAYS**

Birthday celebrations must be approved by the teacher and need to take place during non-instructional times. Due to our District wellness policy parents will no longer be able to bring in birthday treats unless they are **healthy, nutritious and store bought**. Balloons are not allowed up on site as we have students & staff with latex sensitivities.

### **BP 3550.1 (c)**

**Classroom snacks feature healthy choices and can be purchased through the Nutrition Services department to ensure they have met all federal and state laws and guidelines, as well as appropriate health standards.**

Parents/Guardians are encouraged to donate a book to the library in celebration of their child's birthday. A name plate will be placed in the book and your child will be acknowledged at Friday Flag Salute.

## **RECOGNITION AND REWARD PROGRAMS**

Students who demonstrate marked improvement in behavior/academics will receive a special certificate at our awards assembly each trimester. The school offers a variety of meaningful motivating reward and recognition programs. Student accomplishment in the areas of academic achievement, effort, citizenship, leadership, and attendance are recognized through:

Friday Flag Salute Assemblies  
Semester Awards Day

## **FRIDAY FLAG SALUTE ASSEMBLIES**

Students, parents/guardians and teachers will meet on the blacktop at 8:00 am on Friday mornings for a short assembly to recognize students for a variety of accomplishments, announce upcoming events, recite the Pledge of Allegiance and sing a patriotic song together.

## **SCHOOL BUSINESS PARTNERS**

Tuscany Hills School salutes our many business partners that support student's efforts by providing certificates, funds for our music program and support for our many events.

We thank all of our partners:

**Baskin-Robbins  
BJs Restaurant  
Lake Elsinore Florist  
Tulips, Trophies & Treasures  
Canyon Lake Lions Club  
Chick-fil-A  
Chili's  
Cold Stone  
Farmer Boys  
Embroidery & More  
Impact!  
In-N-Out Burgers  
Jersey Mikes  
Juice it Up!  
Legoland  
Lake Elsinore Elks  
Cherished Memories Photography  
McDonald's  
Mulligan's Family Fun Center  
My Buddy's Pizza  
Stater Bros. Market  
Target  
Twistin U  
Wendy's  
And Many, Many more!!!**

# Tuscany Hills Elementary Technology Use Agreement

In addition to LEUSD Electronic Information Resources Agreement

## I will ...

### stay safe.

I will not give out any private information, such as my full name, date of birth, address, or phone number, without my teacher's or family's permission.

I will keep my passwords private and only share them with my family.

I will tell a teacher if anyone online makes me feel uncomfortable, sad, or unsafe. I will recognize that my safety is more important to my teacher than anything else.

### think first.

I will communicate kindly when I use the Internet or other technology. I will not tease, embarrass, or bully others.

I know that the Internet is public, and I will respect myself and others when I'm using it.

I will not pretend that I created something that's not actually my own work.

I will be careful with the expensive equipment I am allowed to use for learning.

### stay balanced.

I know that not everything I read, hear, or see online is true.

I will respect my teacher's decisions for what I'm allowed to watch, play with, or listen to, and when.

I will continue to enjoy the other activities – and people – in my life.

X

\_\_\_\_\_  
Signed by me

X

\_\_\_\_\_  
Signed by my parent/guardian