

# Garey High School Club Charter

## PREAMBLE

We the members of the \_\_\_\_\_, to fulfill our desires toward a more efficient and effective club, promoting equal representation and improving relationships of all members of the \_\_\_\_\_ do hereby establish this Constitution as the chief governing instrument of the \_\_\_\_\_ of Garey High School.

## ARTICLE I

### Section 1. Name

This organization shall be known as the \_\_\_\_\_ of Garey High School.

### Section 2. Purpose

The purpose of this organization shall be to Encourage sportsmanship and knowledge of \_\_\_\_\_ promote participation in school activities as role models and to encourage high standards of scholarship and citizenship, to advance the welfare of its members, to protect the rights of its members and to provide a common means of interchange between the \_\_\_\_\_ and the Inter-Club Council.

## ARTICLE II

### Section 1. Membership

All students of Garey High School shall be members of the \_\_\_\_\_ and shall have the right to vote on issues acted upon by the \_\_\_\_\_ as a whole, provided that the student has met the following criteria: he/she should have an A.S.B. Card, and be a member in good standing.

## ARTICLE III

### Section 1. Executive Power

The executive powers of the \_\_\_\_\_ shall be vested in a cabinet composed of **four** duly elected members of the \_\_\_\_\_ of Garey High School. They shall be:

President – \_\_\_\_\_  
Vice President – \_\_\_\_\_  
Treasurer – \_\_\_\_\_  
Secretary – \_\_\_\_\_

### Section 2. Duties of Cabinet Members

As members of the \_\_\_\_\_ Executive Cabinet, each of the elected officers shall have the following duties and responsibilities:

a. The \_\_\_\_\_ President shall preside over meetings of the cabinet, supervise the work of the other \_\_\_\_\_ officers seeing that the officers carry out their duties according to the provisions of this Constitution, represent the \_\_\_\_\_ to the Inter-Club Council and to Garey High School. He/she shall submit at regular intervals to the Inter-Club Council an accurate account of all meeting agenda items and minutes, as well as an evaluation of all club activities. He/she shall also assume any additional responsibilities specified in this Constitution or its by-laws.

b. The \_\_\_\_\_ Vice President shall assume the duties of the \_\_\_\_\_ President if he/she is absent or temporarily unable to fulfill his/her responsibilities, represent the \_\_\_\_\_ to the Inter-Club Council and to Garey High School, as well as assume any additional responsibilities as specified in this Constitution or its by-laws.

c. The \_\_\_\_\_ Treasurer shall supervise collection and disbursements of all funds of the \_\_\_\_\_ and shall be responsible for the administration of the Finance by-laws, rules and regulations set forth by the \_\_\_\_\_

ASB Financial Advisor. He/she shall be responsible for submitting, at regular intervals, to the Inter-Club Council and accurate account of the \_\_\_\_\_ financial status.

d. The \_\_\_\_\_ Secretary shall be responsible for all recording and corresponding needs of the \_\_\_\_\_ Duties of the secretary shall include, but not be limited to, the taking of minutes of all \_\_\_\_\_ meetings, keeping on file all pertinent written materials, and correspondence needed by or directed by the Executive Cabinet. He/she shall also submit to the Inter-Club Council on a regular basis a typewritten report to include all meeting agenda items, attendance records, minutes and a summary of all discussion items, decisions or actions taken by the \_\_\_\_\_ Club minutes may be called to be audited at the discretion of the School Board designee, Auditors, Principal or Director of Activities.

### Section 3. Quorum

The \_\_\_\_\_ shall meet with a quorum present at least twice a month. A quorum shall consist of at least one third (1/3) of the voting members of the \_\_\_\_\_ and a member of the Executive Cabinet.

## ARTICLE IV

### Section 1. Elections of Officers

All members of the \_\_\_\_\_ Executive Cabinet shall be elected by popular vote of the members of the \_\_\_\_\_ to be held during the year preceding that in which the officers will serve.

### Section 2. Eligibility of Officers

The requirements for eligibility of Executive Officers of the \_\_\_\_\_ are as follows:

a. Any member of the \_\_\_\_\_ of Garey High School who will be a member in good standing during his/her term of office and satisfactory citizenship as shown by his/her last grading period report card shall be eligible for the office of \_\_\_\_\_ President.

b. Any member of the \_\_\_\_\_ who will be a member in good standing during term of office and who has satisfactory citizen-ship as shown by his/her last grading period report card shall be eligible for the office of \_\_\_\_\_ Vice President.

c. Any member of the \_\_\_\_\_ who has satisfactory citizenship as shown by his/her last grading period report card shall be eligible for the office of \_\_\_\_\_ Treasurer of Secretary.

### Section 3. Recall of Officers

Any officer of the \_\_\_\_\_ may be recalled and discharged by a proposal of the Executive Cabinet and confirming vote of two-thirds (2/3) of the members of the \_\_\_\_\_. If the officer is recalled, his/her office is to be declared vacant and shall be filled according to the provisions of this Constitution.

### Section 4. Resignation of Officers

An officer of the \_\_\_\_\_ may resign from office by submitting a statement of resignation to the \_\_\_\_\_ Executive Cabinet and after its approval, the office is to be declared vacant and filled according to the terms of this Constitution.

### Section 5. Vacancies and Appointment of Offices

An office of the \_\_\_\_\_ Executive Cabinet that has been declared vacant may be filled by appointment by the \_\_\_\_\_ President with the approval of the \_\_\_\_\_ members. The appointment shall be decided by a majority of the \_\_\_\_\_ members present. In such a case as the office of the \_\_\_\_\_ President is declared vacant, it shall be filled by the \_\_\_\_\_ Vice President, who will, in turn, nominate a new

Vice President with the advice and consent of the \_\_\_\_\_ members. The member appointed to a vacant office must meet the terms of eligibility for that office.

Section 6. Nominations for Officers

Nomination for \_\_\_\_\_ officers shall be made by petition. Each petition shall include the signatures of no less than ten (10) members and shall be received by the \_\_\_\_\_ Advisor.

Section 7. A.S.B. Liaisons

A representative from the \_\_\_\_\_ (President) shall be present at the monthly I.C.C. Meetings acting as a liaison between the \_\_\_\_\_ of Garey High School.

**ARTICLE V**

Section 1. Legislative Power

The legislative powers of the \_\_\_\_\_ shall be vested in the voting members of the \_\_\_\_\_.

Section 2. Duties of the Advisor

The duties of the advisor are:

- Be present all \_\_\_\_\_ meetings and activities.
- b. Assist the president in keeping order.
- c. Keep the \_\_\_\_\_ informed on what they are permitted to do.
- d. Act as a mediator between the \_\_\_\_\_ and ASB Student Government.
- e. Approve all publicity and communications prior to submission to the ASB Student Government for processing.

**ARTICLE VI**

**Section 1. Relation of the \_\_\_\_\_ to the ASB Student Government Regulations.**

**Rules and Regulations set forth by the ASB Student Government of Garey High School shall have precedence over any rule or regulation, which might be passed by the \_\_\_\_\_**

**ARTICLE VII**

Section 1. Amendments

This Constitution can be amended, or have parts repealed by fifty-one percent (51%) majority vote of the \_\_\_\_\_ members.

Club President \_\_\_\_\_ Advisor \_\_\_\_\_

Date submitted: \_\_\_\_\_

Constitution: \_\_\_\_\_ approved \_\_\_\_\_ denied Date: \_\_\_\_\_

ASB President: \_\_\_\_\_ Director of Activities \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE ACTIVITIES DIRECTOR UPON ITS COMPLETION**