



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

May 24, 2018
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

June 28, 2018 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:00 pm.

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> X </u>	<u> </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

- a. Approval of Agenda for May 24, 2018.
On a motion by Janay Bailey, second by Diane Krehbiel, the motion carried by 6-0 vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a "Speaker Card" and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The Board of Directors convened to Closed Session at 6:05 pm for the following items:

A. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator(s): Joe Herzog, Executive Director; Mike Murphy, Deputy Executive
Employee Organization: UTLA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 5975 Shoup Ave Woodland Hills, CA 91367
Agency Negotiator: Carl Raggio, CWR3 Consulting LLC

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director
Title: Deputy Executive Director

III. OPEN SESSION – The Board was reconvened to Open Session at 7:14 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> X </u>	<u> </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

During Closed Session, the Board voted (unanimous 6-0 approval) to accept and sign the term sheet for 5975 Shoup Ave., Woodland Hills, CA 91367 Property.

H. ORAL COMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a "Speaker Card" and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

- A. Charlene Guss, MS Science Teacher and UTLA Chapter Representative
Addressed the Board and thanked them for an "awesome year." Discussed the positive vibe of the interest-based negotiations.

- B. Jennifer Lyons, Elementary Principal
Presented a plaque from Sunrise Little League regarding our sponsorship banner.

I. Reports

- A. Ivy Parent Leadership Group Report – Connie Matar

2017 return matter. I sent the CPA firm previously used by IPLG the information in perfect order approximately Feb. 15, 2018. Return was due 05/15/18 and since I have not received anything by May 14th, I called them. I was told that they would have to file an extension! I told them NO, that is not acceptable as they have had the information for 3 months in BETTER form than ever before, asked why they dropped the ball? No answer other then oops..... they hurried up and prepared the return within 3 hours of this call, I have now filed it in a timely manner, however I will be reviewing it for accuracy (hoping not to find anything wrong). Also, in past years IPLG was charged \$495.- for this return, now I got a bill for \$595.- with no prior warning or approval request for the rate increase. I am fighting this with them, as they had less work to prepare on the return and more time than before. I left a message for them 9 days ago about it, still no call back. Not very good customer relations...

T-building room vacate / storage container: Please advise us as soon as possible exactly what we need to do and how quick. We need to know how much space IPLG can and will use in the storage shed of items in there now and from the T building. We need to know how much PE equipment and carts will also have to be stored in the storage bin as well because from the looks of it, we will be very full. If we need to get a storage facility organized, we would like to know please ahead of time what we need to store / where and for how long so I can make necessary arrangements ahead of last day of school. Any help on this from anyone who has knowledge would be greatly appreciated. Please let either me or Caroline or Brittney know.

- B. Ivy Educational Foundation – Deirdra Brasch

Nothing to report. Next meeting is the first week of June

C. School Site Council – Maria Gennaro

Last meeting of the 17-18 school year was held on May 14, 2018. We discussed LCAP survey and goals and Title I Sub Committee (Jennifer Lyons, Deirdra Brasch and Maria Gennaro) discussed plan for 18-19 school year.

D. English Language Acquisition Committee – Maria Gennaro

ELPAC SA (Summative Assessments) were completed by April 17, 2018 and shipped for scoring on April 25, 2018. We are awaiting reclassifying students based upon receiving the scores. We have tentatively scheduled the Bridge to Fluency event for fall of 2018.

J. Employee Recognition of Service to Ivy Years Five (5) and ten (10):

Barbara Bixby - 5 years, Deirdra Brasch – 5 years, Ana Cervantes – 10 years, Charlene Guss -10 years, Dmitry Kogan – 5 years, Pamela Moye - 5 years, Christine Musgrove – 5 years, Paul Orsini - 10 years, Linda Zeidman - 10 years

K. Action:

a. Approval of Minutes for April 26, 2018 Regular Meeting

On a motion by Janet Danaher, second by Kevin Delson, the motion carried by unanimous 6-0 vote.

L. Action:

a. Approval of Minutes for May 10, 2018 Special Meeting

On a motion by Leslie Vanderpool, second by Kevin Delson, the motion carried by 5-0 vote (abstention by Janet Danaher as she wasn't present for the May 10th Special Meeting).

M. Action:

a. Approval of April 2018 Financial Statements prepared by Yvette Brown, CSMC School Business Manager

Yvette Brown discussed a variance in April Financial due to CFID grant and Mandate Block Grant was received earlier than expected. Janay Bailey questioned the check register and would like to see income and return on capital/expenses with receipts and disbursements in future reports. Yvette Brown recommended they start looking at the General Ledger Report which will show income and expenses.

On a motion by Janay Bailey, second by Janet Danaher, the motion carried by unanimous 6-0 vote.

N. Action:

a. Approval of revised December 14, 2017 Fiscal Policies Manual to clarify authority of Executive Director to enter contract agreements up to \$125,000 and to update process and documentation for payments as outlined in LAUSD 2017 Oversight Corrections

On a motion by Kevin Delson, second by Leslie Vanderpool, the motion carried by unanimous 6-0 vote.

- O. Action:
a. Approval of 2018-2019 Preliminary Budget
On a motion by Janay Bailey, second by Diane Krehbiel, the motion carried by unanimous 6-0 vote.
- P. Action:
a. Approval of 2018-2019 Annual Board Governance Calendar
Changed the May 2019 meeting from May 23rd to May 16th.
On a motion to approve with change of May 2019 meeting by Janet Danaher, second by Janay Bailey, the motion carried by unanimous 6-0 vote.
- Q. Action:
a. Approval to extend term of current two (2) year term Board Members to four (4) years. These are Board members who were elected prior to the most recent revision to the Bylaws of Alternative Schools Inc., which extended all Board member terms to four (4) years.”
On a motion by Kevin Delson, second by Janay Bailey, the motion carried by 4-0 vote (abstention by Allison Geld Janet Danaher as it may affect their term).
- R. Discussion:
a. Local Control and Accountability Plan (LCAP); Identify school priorities to align with LCAP goals and identify which data should be collected. Follow-up with surveys and Public Hearing at June 2018 Board Meeting
Dr. Mike Murphy explained that the LCAP needs to be approved by June 30th and he recommends our goals to be increase of test scores, especially significant populations of English Language Learners and Special Education students. Ivy will be sending out a stakeholder survey and then hold a Public Hearing to discuss draft based upon the survey results. Dr. Murphy anticipates stakeholders will concentrate on staff/student interactions, school connectedness and discipline.
- S. Report:
a. Review of State Funding for Schools based on Governors May Revision.
The LCFF calculator was calculated to be fully funded in 2020, but is now forecasted to be fully funded in 2019. Additional, SB740 was calculated to be underfunded for the 2017-2018 and 2018-2019 school years but is now forecasted to be fully funded. Ivy’s revenues have increase but the expenditures continue to increase (such as STRS increase) as well.
- T. Discussion:
a. College Readiness Grant: Streamline funding plan based on school needs (AP, PSAT/NMSQT, etc.)
Previously, Ivy has covered the cost for all students in grades 8 to 12 to complete the PSAT testing and all enrolled AP students with a C or better to complete AP exam. Dr. Murphy has reservations that if there is no cost, students may not take the test as seriously. Leslie Vanderpool has a concern regarding Ivy not covering

the entire cost for low income students. Dr. Murphy would like to see Ivy use the money more creatively, such as covering costs for an academic/college counselor and college planning services. There was a discussion regarding including a community service component and plan to target unduplicated students.

- U. Discussion:
 - a. Governance section of Board Policies: To fulfill our plan of revisiting all Board Policies (last updated in 2012), we will be focusing on the Governance section. Discussion regarding discrepancies of the section and other policies, such as title of Ivy leadership. Will be revisited.

- V. Discussion:
 - a. Board Self Evaluation: Board to identify its shared areas of effectiveness and areas to focus on during the 2018-2019 School year based on its findings.

- X. Report of Deputy Executive Director
 - a. Ivy Academia Update: Testing (CAASPP SBAC and CAST, AP, NWEA Benchmark), End-of-year Activities
Dr. Mike Murphy discussed Nick Melvoin's, LAUSD Board Member, visit at the elementary campus, Ivy Idol, CAASPP SBAC and CAST completion, 8th grade Magic Mountain and Promotion participation, Mr. Murphy's magical music hour, SAT prep class, June 1st movie night, and the school's acquisition of a desert tortoise.

- Y. Report of Executive Director
 - a. Ivy Academia Update: Personnel, Facilities, Enrollment
Mr. Joe Herzog discussed the plan for staffing for the 2018-2019 school year, increasing enrollment to 900 students, facilities (moving 6th grade to the Valley Circle campus) and communication with Ivy families.

IV. ADJOURNMENT

The meeting was adjourned at 8:25 pm.