

JUNCTION CITY SCHOOL DISTRICT

POLICY: PUBLIC COMPLAINTS

CODE: KL

The District will develop and implement effective means of resolving concerns voiced by employees, students, and the public in order to reduce potential areas of complaints, and to establish and maintain recognized channels of communication.

The Board advises that the process for resolving a complaint is as follows:

1. Teacher/Employee;
2. Principal/Supervisor;
3. Superintendent/Designee;
4. Board

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

If your complaint addresses one or more of the issues identified below, you may use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on any basis protected by law: Board policy AC, AC-R;
2. Sexual harassment (staff): Board Policy GBN, GBN-R;
3. Sexual harassment (student): Board policy JBA, JBA-R;
4. Harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-R;
5. Harassment, intimidation, bullying, menacing, cyberbullying or teen dating violence (student): Board policy JFCF, JFCF-R;
6. Sexual Conduct with a student: Board policy JHFF, JHFF-R;
7. Instructional Resources or Instructional Materials: Board Policy IIA, IIA-R.
8. Complaints regarding the Talented and Gifted Program (TAG): Board policy IGBBC, IGBBC-R.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

A complaint of retaliation against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule, or regulation, should be reported to the administrator.

Complaints against the principal may start at step 3 and may be filed with the superintendent.

Complaints against the superintendent may start at step 4 and should be referred to the Board chair on behalf of the Board.

Complaints against the Board as a whole or against an individual Board member may start at step 4 and should be made to the Board chair on behalf of the Board.

Complaints against the Board chair may start at step 4 and may be made directly to the Board vice chair on behalf of the Board.

The superintendent will develop and administer the complaint process, as appropriate.

If a complainant, who is a parent or guardian of a student who attends school in the district, is a student or a person who resides in the district alleges a violation of Oregon Administrative Rule (OAR) Chapter 581, Division 22 (Standards), ORS 339.285 to 339.383, or OAR 581-21-0550 to 581-021-0570 (Restraint and Seclusion) or ORS 569-852 (Retaliation) and the complaint is not resolved through the complaint process, the complainant may have appeal with the Deputy Superintendent of Public Instruction as outlined in OAR 581-002-0040 (See KL-R(2) – Appeal to the Deputy Superintendent of Public Instruction).

If the complaint alleges discrimination pursuant to ORS 659.850 (Discrimination) and the complaint is not resolved at the local level through administrative regulation AC-R – Discrimination Complaint Procedure, the complaint may meet the criteria to file an appeal with the Superintendent of Public Instruction as outlined in OAR 581-021-0049.

END OF POLICY

Legal References: ORS 192.610-690 ORS 332.107 ORS 568.852 OAR 581-022-2370

Anderson v. Central Point School District No. 6, 746 F2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

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September 28, 2015
September 25, 2006