

**JUNCTION CITY SCHOOL DISTRICT
DISTRICT-LEVEL APPEAL
COMPLAINT FORM**

**COMPLAINT OF HARASSMENT / INTIMIDATION / MENACING /
BULLYING / CYBERBULLYING / TEEN DATING VIOLENCE RETALIATION**

(SCHOOL BOARD POLICIES GBN/JBA, GBNA, GBNA, JFCF, & JFCFA)

(To be completed by complainant and returned to the Superintendent's Office)

The District's complaint process states that it is most desirable to resolve a complaint at the school level between the complainant and the person whom he or she believes has violated the District's policies prohibiting harassment, intimidation, menacing, bullying, cyberbullying, teen dating violence, and/or retaliation.

Has there been an attempt to resolve the incident/complaint at the school level? Yes No

Please explain results and with whom you dealt, or the reason you did not attempt to resolve the incident/complaint at the school level:

(please continue on back of form or attach another page if more space is needed)

Date of complaint: _____

School or department where incident occurred: _____

Name of person reporting: _____

Phone: _____ (work) _____ (home)

Street Address: _____ City: _____ Zip: _____

Reported by: Student Parent Employee Other: _____

Incident location: _____ Incident Date: _____

Reported offender (check one):

- Student Other Staff
 Teacher Parent
 Administrator Other

Reported victim (check one):

- Student Other Staff
 Teacher Parent
 Administrator Other

(over)

