

Kingsport City Schools Hall of Fame Nomination Application



Nomination Instructions

Please complete all sections of the Nomination Application prior to submission. For a candidate to be considered, all information must be fully completed, along with a minimum of two (2) supporting letters of recommendation. The individual submitting an application on behalf of a nominated candidate is fully responsible for the accuracy and completeness of the nomination information. Additional supporting information may be submitted in support of a candidate's nomination.

Nomination Applications will be accepted from January 1 through May 1 of each calendar year for that year's enshrinement class.

Nomination Timeline

Nomination Applications Accepted: January 1 – May 1

Nomination Application Deadline: May 1

Candidates Considered by Selection Committee: June

New Hall of Fame Members Enshrined: July

Nomination Applications or supporting information submitted after the May 1 deadline will not be considered. All incomplete applications will be returned to submitting individual for additional information. No incomplete applications will be considered for enshrinement.

Submit all materials to:

KCS Hall of Fame
400 Clinchfield Street, Suite 200
Kingsport, TN 37660

Materials may also be submitted electronically to: KCSHallOfFame@k12k.com

Please make sure that all submitted information clearly identifies the nominated candidate.

Questions regarding the KCS Hall of Fame or nomination process? Contact:

Mr. Andy True

KCS Hall of Fame

(423) 378-2130

Email: KCSHallOfFame@k12k.com

Eligibility Criteria

- Been regularly employed with KCS a minimum of five (5) years
- Been retired from KCS a minimum of five (5) years at the time of consideration.
 - "Retired" defined as "No longer working in a continual paid capacity for KCS."
 - Waiver of the five –year retirement requirement may be petitioned to the Selection Committee. The requirement for consideration may be waived by an 80% vote of the Selection Committee prior to conclusion of the nomination period
 - Once nominated, an individual will remain under consideration for enshrinement for a period of five (5) years. If not elected to the HOF during the five year consideration, an individual may not be nominated for a period of two (2) years.

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How did you hear about the KCS Hall of Fame?

- TV
- Radio
- Newspaper
- Social Media
- KCS Newsletter
- Word of Mouth
- Other: _____

Name of Nominated Individual: _____ Date: _____

Nominated Individual's Contact Information (or family contact, if deceased)

City State Zip

Phone (if known): _____ Email (if known): _____

Nomination Category (based on "retirement" date) Nominated Applicant's Year of Retirement:

- _____ **Legacy** (Retired 50 years or more from current date)
- _____ **Tradition** (Retired 25-49 years from current date)
- _____ **Modern Era** (Retired less than 25 years from current date)

Nominated Applicant's Dates of Service with KCS: _____(start) - _____(retirement)

Nominated Applicant's Length of Service: _____ Years with KCS _____ Total Years in Education

Please list all positions held by Nominated Applicant (including location of service):

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Please explain your reasoning for nominating this individual. Why is he/she deserving of enshrinement in the Kingsport City Schools Hall of Fame? (500 words or less)



*Nominations must include a minimum of two (2) supporting letters of recommendation. It is the responsibility of the individual submitting an application on behalf of a nominated candidate to secure and submit letters of recommendation and any other information supporting the applicant's candidacy.

I, _____ hereby nominate _____
Name of Submitting Individual Name of Nominated Candidate

for consideration for the Kingsport City Schools Hall of Fame Class of _____.
Current Year

Submitting Individual's Contact Information

Name: _____
Address: _____
Phone: _____
Email: _____