

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, September 24, 2018
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D.** MINUTES
 - 1. Minutes of the Regular Public Meeting of September 4, 2018
 - 2. Closed Minutes of Meeting of September 4, 2018

- E.** PRESENTATION
 - 1. Innovative Student Project – High School
 - 2. Spring 2018 PARCC Results
 - 3. District Goals 2018-19
 - 4. Safe Routes To School

- F.** BOARD PRESIDENT’S REPORT

- G.** BOARD COMMITTEE REPORTS
 - 1. Transportation
 - 2. Personnel
 - 3. Finance

H. SUPERINTENDENT'S REPORT

I. ASSISTANT SUPERINTENDENT'S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District's Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Please note that as a practice the Board does limit Public comments to three minutes. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Approve the District Data Governance Charter that constitutes the structure, operation, membership and responsibilities of the Millburn School District Data Governance Committee.
- c. Amend the 2018-19 School Calendar to reflect a change in school conference days, as attached.
- d. Resolve to approve the following contract in accordance with student's Individual Education Plans for the 2018-2019 school year.

Student	Placement	Tuition
#11444	LBLP	\$18,816 (September 1-November 12, 2018)

- e. Resolve to approve the following out of district Special Education placements for the 2018-2019 school year.

Student #	Vendor	Supporting Info	Amount
#13767	Windsor LC	Tuition& Aide 162 days	\$75,464.46

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, September 24, 2018.

3. Business Agenda Items

- a. Resolve to approve the Budget Transfers of August, 2018
- b. Resolve to approve the Report of the Treasurer of August 31, 2018.
- c. Resolve Board Secretary's Report of August 31, 2018.
- d. Resolve Bill Schedule # 4 in the amount of \$10,261,672.20 dated September 24, 2018.

Business Agenda items continued:

- e. Resolve to approve a transportation contract renewal with First Student Bus Company in the amount of \$32,430.92 for the SY 2018-2019.
- f. Resolve to approve obsolete items to be recycled by Urban Renewal at no charge to the District:
 - Xerox Colorcube 8570 printer - #20728
 - Xerox Phaser 6700 Printer #20784
 - HP Photo Smart Plus #5567
 - Savin DD4450 Copy Machine # G35111
 - SmartBoard rolling bracket – No Tag
 - Printer #22762
 - Printer #90281
- g. Resolve to approve to accept a donation from the Wyoming PTO, in the amount of \$5,360.00, to be used for a Color Presentation Poster Machine.
- h. Resolve to approve a lease with Atlantic Tomorrow’s Office in the amount of \$1,737.00 per month for a term of 60 months, effective November 2018, for the following copiers: Two Bizhub Pro 1100 to be located in the High School and one Savin 9003 to be located in the Middle School.
- i. Resolution regarding award of Bid for the Sale of Used School Computer Equipment and Miscellaneous Electronics.

WHEREAS, a recommendation was made by the Business Administrator to the Millburn Board of Education (“Board”) to seek a contract for the sale of used school computer equipment and miscellaneous electronics (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, September 13, 2018 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Business Agenda items M.3.i. continued:

	Secure Recycling	Sycamore	Dimex	Norris Technologies	IT Assets	Joy Systems
MacBook Pro 13"						
Grade A	575	285	230	222	195	105
Grade B	500	144	190	200	165	85
Grade C	400	205	160	150	125	35
Grade D	175	75	130	100	85	0
Grade F	155	35	75	25	30	0
MacBook Pro 15"						
Grade A	575	300	340	715	215	220
Grade B	500	270	300	700	185	135
Grade C	400	220	270	500	125	55
Grade D	175	90	240	400	75	0
Grade F	155	35	120	100	35	0
iMac Intel 21.5"						
Grade A	475	225	260	180	105	130
Grade B	425	200	210	158	85	70
Grade C	350	160	170	108	45	30
Grade D	165	110	130	58	25	0
Grade F	125	25	80	15	10	0
iPad						
Grade A	65	40	60	5	45	30
Grade B	50	30	50	5	25	20
Grade C	40	20	40	1	15	10
Grade D	25	5	25	1	10	0
Grade F	15	1	15	1	5	0

WHEREAS, the bid submitted by Secure Recycling whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Sale of Used School Computer Equipment and Miscellaneous Electronics to Secure Recycling, as the highest responsible bidder at the amount of:

- MacBook Pro 13" and 15": \$575.00 per unit for Grade A, \$500.00 per unit for Grade B, \$400 per unit for Grade C, \$175.00 per unit for Grade D, and \$155.00 per unit for Grade F.
- iMac Intel 21.5": \$475 per unit for Grade A, \$425 per unit for Grade B, \$350 per unit for Grade C, \$166 per unit for Grade D, and \$125 per unit for Grade F.
- iPad: \$65 per unit for Grade A, \$50 per unit for Grade B, \$40 per unit for Grade C, \$25 per unit for Grade D, and \$15 per unit for Grade F.

Business Agenda items continued:

- j. Resolve to approve a purchase agreement with Crossroads Pavement Maintenance, LLC for Millburn High School Parking Lot Alternates 1 and 3 at a cost of \$288,770 and an additional cost of \$1,980 for associated soil removal and an additional cost of \$6,600 for granite block repair. This contract was procured through Ed Data Bid: 8549 Macadam and Repaving.
- k. Resolve to approve the following change orders regarding the Millburn High School Parking Lot Main Parking Lot and Alternate 2:
 - o Change Order 1: \$18,370.00 for removal and replacement of 334 Linear Feet of existing Granite Block Curbing
 - o Change Order 2: \$10,975.00 for removal and disposal of additional sub base and aggregate and for hand digging over existing gas line
 - o Change Order 3: \$5,250 for additional striping and numbering
- l. Resolve to approve the following transportation contracts (plus administrative fee) with Sussex County Regional Transportation Cooperative for the 2018-2019 school year:
 - Academy 360 Livingston \$ 28,888.20
 - Academy 360 Verona \$ 25,290.00
 - Cornerstone Day \$14,629.20
 - Craig School – Mtn Lakes \$37,467.90
 - ECLC Chatham \$20,583.60
 - Felician School \$14,135.40
 - Midland School \$17,821.80
 - Newmark School \$75,656.10
 - Reed Academy \$36,090.00
 - Sage Day \$36,676.80
- m. Resolve to approve transportation contracts for 2018-2019 with Sussex County Regional Transportation Cooperative in the amount of \$1,558,517 plus an administrative fee.
- n. Resolve to approve a parental transportation contract to the parents of student # 16563, in the amount of \$9,000 for the SY 2018-2019.

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

S. ADJOURNMENT