

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, September 27, 2018
Place: David E. Williams Middle School, LGI Room
Time: 5:30 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 5:30 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth Mr. Dudash, Mr Galiyas, Mr. Hutter, Mrs. Moore
Mrs. Morrow, Mr. Rippole, and Mr. Young.

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Christopher Stone, Superintendent
Tiffani Suriano-Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

Recognitions

1. Joyce A. Snell – Mr. Mitch Galiyas
2. Glenn E. Vietmeier – Mr. Lou Cerro

Presentations

3. Investment Proposal – Mrs. Anna Borsos
4. PSSA & Keystone Data – Dr. Justin Aglio

Reports Mr. Barclay and Dr. Stone presented the Reports section at the Agenda Planning Meeting and tonight, made a motion to approve the following:

President, Mr. Thomas Barclay

Announcement: - Lending Hearts Kites Take Flight Event date change from September 15th to September 22nd at the high school stadium from 1:00 p.m. – 4:30 p.m.

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of August 7, 2018.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of August 23, 2018 and the Special Board Meeting of September 20, 2018.

Superintendent, Dr. Christopher Stone

3. Approve the “Student / Faculty /Staff Appreciation Project” that will be utilized to recognize outstanding performance through the purchase of gift cards not to exceed a cost of \$3,500.
4. Approve Raptor Technologies as the District parental / visitor check-in system to replace our existing School Check-in system at a total cost of \$7,584.00, as per the attachment.
5. Approve a contract with Keysource Educational Staffing to provide a Technology Support Staff individual at a cost of \$17.50/hour effective October 1, 2018 and ending on a date to be determined by the District.

Mr. Dudash made the motion to approve the Reports, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance

Mr. Barclay called upon Mrs. Borsos to present the Budget & Finance agenda and requested a motion to approve the following:

Business Manager, Mrs. Anna Borsos

1. Approve the Treasurer's Report for August of 2018 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 9,547,441.23
Expenditures Year to Date	\$ 5,544,189.00

FNB Bank Balance as of 8/31/18	\$ 16,757,972.19
PSDLAF Bank Balance as 8/31/18	\$ 4,722.26

Audited Fund Balance as of 6/30/17	\$ 7,727,238.00
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30 CAPITAL PROJECTS FUND

YTD TOTALS

Athletic Center Project #3550

FNB Bank Balance as of 8/31/18	\$ 117,640.00
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Audited Fund Balance as of 6/30/17	\$ 117,640.00
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32 CAPITAL RESERVE FUND

YTD TOTALS

Key Bank as of 8/31/18	\$ 605,874.66
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Audited Fund Balance as of 6/30/17	\$ 373,539.00
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39 CAPITAL PROJECTS FUND - ELEM

YTD TOTALS

PTD TOTALS

Elementary Project #3777:

Total Value of Contracts	\$ 37,158,805.10	
Approved Change Orders	\$ 751,858.04	
Contract Sum to Date	\$ 37,910,663.14	

Settlement		\$ 480,000.00
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Construction Dollars Spent to Date	\$ 523,076.42	\$ 38,390,663.21
Soft Costs Spent to Date	\$ 16,099.14	\$ 8,522,945.89

PLGIT-2015 Bond Balance of 8/31/18	\$ 8,104.17
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PLGIT-2017 Bond Balance of 8/31/18	\$ 1,785,128.52
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Audited Fund Balance as of 6/30/17	\$ 2,838,496.00
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50 CAFETERIA FUND

YTD TOTALS

Revenues Year to Date	\$ 32,050.52
Expenditures Year to Date	\$ 13,979.48

FNB Bank Balance as of 8/31/18	\$ 64,761.38
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Audited Fund Balance as of 6/30/17	\$ (63,978.00)
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MONTHLY TOTALS

# of Breakfast served in August 2018	672
# of Lunches served in August 2018	5,704
August 2018 Ala Carte dollar sales	\$ 10,474.50

70 FIDUCIARY FUND

FNB Bank Balance as of 8/31/18

YTD TOTALS

\$ 21,058.37

ATHLETIC TICKET SALES

Football \$ 5,666.00

FACILITY USAGE REVENUE

August Facilities Rental	\$ 0.00
Additional Staff Revenue	\$ 210.00

CAPITAL PROJECTS

DEW Renovations, spent to date, Fund 32	\$ 962,069.16
DEW & HS Turf Project, spent to date, Fund 32	\$ 514,970.25
Security Guard House Spent to date, Fund 32	\$ 8,680.00

VIII. BUDGET & FINANCE

Business Manager, Mrs. Anna Borsos

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

9/27/2018

General Fund 10		Totals
Bills to be Approved	\$ 4,308,808.59	
Bills to be Ratified	\$ 875,709.43	
Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
Capital Reserve Fund 32		Totals
Bills to be Approved	\$ 28,192.00	
Bills to be Ratified	\$ 133,555.65	
Capital Project Fund 39		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ 490,000.00	
Cafeteria Fund 50		Totals
Bills to be Ratified	\$ 1,000.00	
Activity Fund 70		Totals
Bills to be Ratified	\$ -	

2. Approve the following donations for the 2018-19 school year:
 - \$100.00 to the Moon Run Fire Department
 - \$100.00 to the Kennedy Township Independent Volunteer Fire Department
 - \$2,000 to the Montour Slow Pitch Boosters
3. Approve the Montour School District’s Kennywood School Picnic for Saturday, June 8, 2019.
4. Approve PDE 3086 agreement with the YMCA as presented.
5. Approve the following contracts to provide services to non-public schools in accordance with and paid through Federal Title funds :

Catapult Learning, LLC – not to exceed \$13,015	Holy Trinity & St. Malachy, instructional svc
Allegheny Intermediate Unit – not to exceed \$1,627.00	St. James, instructional svc
Allegheny Intermediate Unit – not to exceed \$814.00	St. Sylvester, instructional svc
Carlynton School District – not to exceed \$4,067	St. Phillip, supplemental academic svc

6. Approve First National Bank for the purpose of investing the District’s 2018-2019 cash flow funds for a period not to exceed 12 months and PNC Capital Markets as follows: \$5M of fund balance for a one year term and \$5M of fund balance for a two year term, as per proposals.

Mr. Barth made the motion to approve the Budget & Finance Report, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

Director of Pupil Services, Dr. Robert Isherwood

1. Approve the following homebound instruction at a cost of the hourly wage for extra duties per the current contract paid to teachers listed under part “A’’:
 - Homebound instruction (5 hours per week) for qualifying students provided by Nichole Gut, Diana Climo, Emily Eiben, Tracy Blyzwick, and Bob Blyzwick.

Director of K-4 Academic Achievement and K-12 Innovation, Dr. Justin Aglio

2. Approve five elementary school teachers, department leaders or designee per grade level, to attend the Professional Learning Communities at Work™ Institute in Atlanta, GA on November 12-14, 2018 at a total cost of \$8,000.
3. Approve the purchase the following educational items:
 - Journeys: \$11,152.18
 - MyMath: \$2,636.93
 - IXL: \$200.00
4. Approve the purchase of new furniture accommodating 90-100 people including chairs, tiered seating, tables, and flexible seating from Hertz Furniture at a cost of \$29,606.00.
5. Approve the Fall professional development schedule for the transformED West at Montour.
6. Approve five additional Cozmo Autonomous Robots for a total of \$1,850.

High School Principal, Mr. Todd Price

7. Approve the request from Ms. Cyndi Mancini, Spartan Marching Band Director, for the 2019 Spartan Marching Band Spring Trip to Kentucky to participate in the Kentucky Derby Pegasus Parade from May 1st – May 4th at no cost to the School District, as per the enclosed Trip Itinerary.
8. Approve the proposal from Youth Express Radio to partner with Spartan Express Radio, during the 2018-2019 school year, to conduct workshops for teachers and students, as per the enclosure, and at a cost not to exceed \$5,000.00.
9. Approve the submission of the Project Lead the Way Grant Proposal, as per the enclosure, to support the funding of additional Computer Sciences programming for the 2019-2020 school year.
10. Approve the College in the High School Agreement between Robert Morris University and Montour High School to teach CHS Hospitality and Tourism, during the 2018-2019 school year, as per the enclosure.
11. Approve the College in the High School Agreement between Robert Morris University and Montour High School to teach CHS Financial Accounting, during the 2018-2019 school year, as per the enclosure.
12. Approve Montour High School’s participation in the Consortium for Public Education’s Future Ready Alliance at a cost not to exceed \$3,000.00, as per the enclosure.
13. Approve Montour High School’s participation in the DNP NSAID Survey, as facilitated by Robert Morris University, and as per the enclosures.

Middle School Principal, Mr. Dominic Salpeck

14. Approve the 7th and 8th grade band/ chorus students to attend the “Music in the Parks” Festival at Kennywood at a cost not to exceed \$700 for transportation.

Elementary Principals, Mr. Jason Burik and Mr. Jason Shoaf

15. Approve the 2018-19 Montour Elementary School PTA Events Calendar as enclosed.

Mrs. Morrow made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Operations

Mr. Barclay called upon Mr. Yonkers to present the Operations/Facilities agenda and made a motion to approve the following:

Director of Operations, Mr. Darryl Yonkers and Mr. Evan Ferris, Director of Facilities

1. Approve the following budgeted purchases associated with the operations of the Montour School District as follows:

Company	Purchase / Service	Budgeted Cost
Bertenthal & Sons	Hawk Redtail floor machine & TigerHawk surface prep machine for DEW floor maintenance	\$4,278.15
Image 360	DEW Wall Graphics	\$6,784.03
Image 360	Black Matte Window Vinyl Wrap – DEW	\$7,879.00
Vasko	(Change Order) Lighting conduit DEW Turf field	\$12,362.50
Knickerbocker	DEW Field Lighting	Not to exceed \$29,200

2. Approve the advertisement for bids for repairs to the Montour School District - Athletic Center Roof.

Mr. Galiyas made the motion to approve the Operations Agenda, seconded Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Correa, Gloria	MHS	Long Term Substitute	9/5/18 – 6/10/19	\$100/day, \$47,875 (M Step 1, prorated after 45 th day)
Prunczik, Kristy	DEW	Long Term Substitute	11/27/18 – 4/15/19	\$100/day, \$57,425 (M Step 3, prorated after 45 th day)
Taylor, James	MES	Long Term Substitute	8/23/18-11/1/18	\$100/day, \$46,625 (B Step 1, prorated after 45 th day)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Cawley, Teresa	Bus Garage	FT Bus Driver to PT Bus Driver	8/27/18	\$25.13/hour
Esposito, Rosina	Technology	Technology Student Worker	9/28/18	\$8.50/hour
Hendrick, Barbara	Bus Garage	Extra Bus Chaperone	9/28/18	\$15.86/hour
Mazzotta, Francesco	Bus Garage	PT Bus Driver to FT Bus Driver	8/27/18	\$22.62/hour
O’Shea, William	Bus Garage	Extra Bus Driver to PT Bus Driver	8/27/18	\$22.62/hour
Stangl, Gina	Bus Garage	PT Chaperone to FT Chaperone	8/27/18	\$16.46/hour
Tarquino, Peggy	Bus Garage	FT Bus Driver to PT Bus Driver	8/27/18	\$25.13/hour
Treemarchi, Dominick	Bus Garage	Extra Bus Driver to PT Bus Driver	8/27/18	\$22.62/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Blyzwick, Tracy	Bocce Coach	9/28/18	\$333.33 (1/3 of contractual rate)
Cersosimo, Rocco	Assistant Varsity Boys Basketball Coach	9/28/18	\$5,927 (contractual rate)
Grichang, Ojok	Assistant Varsity Boys Soccer Coach	9/28/18	\$3,859 (contractual rate)
Janeda, Robert	Head Baseball Coach	9/28/18	\$5,614 (contractual rate)
Morrow, Phillip	Bocce Coach	9/28/18	\$333.33 (1/3 of contractual rate)
Sonson, Craig	7 th Grade DEW Boys Basketball Coach	9/28/18	\$2,916 (contractual rate)

Swisher, Shanda	Head Dance Team Coach	9/28/18	\$6,446 (contractual rate)
Stagl, Nicole	Bocce Coach	9/28/18	\$333.33 (1/3 of contractual rate)

New Appointments – Saturday Detention Facilitators

Name	Effective	Salary
Climo, Diana	9/28/18	\$41.41/hour
Galiyas, Nathan	9/28/18	\$41.41/hour
Gutt, Nichole	9/28/18	\$41.41/hour
Hester, Joelene	9/28/18	\$41.41/hour
Karlik, Trent	9/28/18	\$41.41/hour
O’Shea, Tiffany	9/28/18	\$41.41/hour
Shaffer, Robin	9/28/18	\$41.41/hour
Stagl, Nicole	9/28/18	\$41.41/hour

Professional Staff – Change of Status

Name	From	To	Effective
Hipfel, Anna	Bachelor’s Step 10 (\$73,225)	B+24, Step 10 (\$73,825)	8/22/18
O’Shea, Tiffany	M/B+24, Step 6(\$64,775)	M+10/BA+44, Step 6 (\$65,375)	8/22/18
Swain, Abby	M+10 Step 8 – (\$70,275)	M+30 Step 8 (\$71,475)	8/22/18

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Petzoldt, Kristen	DEW	Teacher	Paid/FMLA	11/27/18 – 4/12/19
Podnar, Drew	MES	Teacher	Paid/FMLA	9/10/18 – 11/2/18

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Krempasky, Karen	DEW	Paraprofessional	Paid/FMLA	10/22/18 – 12/7/18
Urich, Dino	MHS	Custodian	FMLA	7/4/18 – 9/24/18

1. Approve the September conference grid as submitted.
2. Approve the CCAC American Heart Association Training Center to provide CPR training for noon supervisors at a cost of \$35 per person.

Mr. Barth made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

Comments: Mr. Young asked why Mr. Urich’s leave was being approved after the fact? Mrs. Sinicki replied that it is standard procedure that if an employee exhausts vacation / sick time without the intent too, that the FMLA can be approved retroactively.

ROLL CALL: Mr. Barclay, Yes; Mr. Barth, Yes; Mr. Dudash, Yes; **Mr. Galiyas, ABSTAIN FROM SATURDAY DETENTION.**; Yes; Mr. Hutter, Yes; Mrs. Moore, Yes; Mrs. Morrow, Yes; Mr. Rippole, Yes; Mr. Young, Yes.

MOTIONS CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments, hearing none he made a motion to adjourn the voting meeting at 5:55 p.m.

VOICE

ROLL CALL: All Present Voted "YES"

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary