

EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES
June 14, 2016

COMMITTEE	OTHER BOARD MEMBERS
Mr. Jeffrey Watters, chairperson	Mr. Gianni Floro
Ms. Daniela Helkowski, vice-chairperson	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Jon Kuzma
Mr. Robert Riker	Mr. David Pusateri
Mr. Andrew Surloff, administrative liaison	Ms. Marianne Wagner
	OTHERS
	Dr. Heidi Ondek, superintendent
	Dr. Joseph Marrone, director of administrative services
	Angela Yingling, director of communication
	Christine Kardong, board secretary

REPORTS/INFORMATION

1. Athletics & Activities Report

[06-07-17 AA Report.pdf \(76 KB\)](#)

No action items.

**COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES
JUNE 14, 2016**

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Gianni Floro, chairperson	Ms. Sarah Heres
Ms. Daniela Helkowski, vice-chairperson	Mr. Jon Kuzma
Ms. Marna Blackmer	Mr. David Pusateri
Ms. Marianne Wagner	Mr. Rob Riker
Dr. Heidi Ondek, administrative liaison	
OTHERS	
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

ACTION ITEMS

Action: A. Motion to make a memorial donation to the Sewickley Public Library of the Quaker Valley School District - there were no memorials.

There were no agenda items.

POLICY COMMITTEE MINUTES
June 14, 2016

COMMITTEE MEMBERS PRESENT	OTHER BOARD MEMBERS PRESENT
Mr. Jon Kuzma, chairperson	Ms. Marna Blackmer
Mr. Gianni Floro, vice-chairperson	Ms. Daniela Helkowski
Mr. David Pusateri	Ms. Sarah Heres
Mr. Jeffrey Watters	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	Ms. Marianne Wagner
OTHERS PRESENT	
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

1.0 FOR REVISION

Policies 320.00 & 223.00 to be revised.

Recommended Action

Current personnel policy 320.00 *Employee Use of Networks* and student related policy 223.00 *School Related Use of Networks and the Internet* is to be revised and renamed. The same policy verbiage will appear in two sections of the policy listing named *Acceptable Use of Electronic Resources*.

Draft A - *Acceptable Use of Electronic Resources*

<http://transition.fcc.gov/cgb/consumerfacts/cipa.pdf>

[06-14-16 QV Acceptable Use Draft A.pdf \(150 KB\)](#)

Mr. Kuzma moved that the revised policy (with corrections) be placed on the legislative agenda. Mr. Floro seconded the motion.

FACILITIES AND OPERATIONS COMMITTEE MINUTES

June 14, 2016

COMMITTEE

COMMITTEE	OTHER BOARD MEMBERS
Mr. Dave Pusateri, chairperson	Ms. Daniela Helkowski
Mr. Gianni Floro, vice-chairperson	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Rob Riker
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Marrone, administrative liaison	Mr. Jeff Watters
	OTHERS
	Dr. Heidi Ondek, superintendent
	Mr. Andrew Surloff, assistant superintendent
	Dr. Joseph Marrone, director of administrative services
	Ms. Angela Yingling, director of communication
	Mr. Scott Antoline, director of finance
	Christine Kardong, board secretary

REPORTS

[06-14-16 Facilities Report.pdf \(53 KB\)](#)

- A. That the board authorize the administration to enter into a contract with Hostetter Auctions to dispose of old school items. We will receive 80% minus any expenses such as advertising and labor. Costs are not expected to exceed \$1,500.
- B. That the board authorize the administration to properly dispose of school property and materials that are no longer safe, relevant or in proper working order. There will be no additional cost to the school district.
- C. That the board authorize the administration to enter into a lease with the Sewickley YMCA for daytime pre-school at the Osborne Elementary School with an increase of 3% for a rental fee of \$984 for the 2016-2017 school year.
- D. That the board authorize the administration to renew the lease with the Sewickley YMCA for after school programs at the Edgeworth and Osborne Elementary Schools with a 3% increase per building for a rental income of \$330 per month for the 2016-2017 school year.
- E. That the board authorize the administration to trade in 8 pieces of existing high school fitness center equipment on a Matrix Rotary Multi-Machine for a cost neutral trade-in.
- F. That the board authorize the administration to donate a greenhouse to Sewickley Borough. There will be no cost to the school district.
- G. That the board authorize the administration to purchase approximately 170 Dell Chromebooks through the state contract at a cost not-to-exceed \$50,107.50 to be taken from the general fund.

File Attachments

- [06-09-16 Disposal AP.pdf \(68 KB\)](#)
- [06-09-16 Greenhouse AP.pdf \(69 KB\)](#)
- [06-09-16 Fitness AP.pdf \(70 KB\)](#)
- [06-09-16 Hotstetter AP.pdf \(76 KB\)](#)
- [06-09-16 YMCA Pre-School AP.pdf \(71 KB\)](#)
- [06-09-16 YMCA After-School AP.pdf \(70 KB\)](#)
- [06-14-16 Chromebooks AP.pdf \(71 KB\)](#)

MOTION TO ADD items A - G TO LEGISLATIVE AGENDA: Mr. Pusateri, second by Mr. Floro.

Mr. Weber of Leet Township commented on the Leetsdale property owned by the school district.
Ms. Moore of Aleppo commented on the Leetsdale property owned by the school district.

FINANCE COMMITTEE MINUTES
June 14, 2016

COMMITTEE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Robert Riker, chairperson	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Mr. Gianni Floro
Mr. Jon Kuzma	Ms. Daniela Helkowski
Mr. Jeffrey Watters	Ms. Sarah Heres
Mr. Scott Antoline, administrative liaison	
OTHERS	
Dr. Heidi Ondek, superintendent	Dr. Joseph Marrone, director of administrative services
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communication
Ms. Christine Kardong, board secretary	

REPORTS/INFORMATION

1.0 TAX COLLECTION

1.1 Earned Income Tax Summary Report Meeting

File Attachments

[6.14.16 Finance 1.1 - EIT Summary Report.pdf \(32 KB\)](#)

1.2 Real Estate Tax Summary Report

File Attachments

[6.14.16 Finance 1.2 - Real Estate Tax Summary Report.pdf \(30 KB\)](#)

2.0 FINANCIAL REPORTS

2.1 2016-2017 Budget Summary - Hand-out

2.2 Homestead/Farmstead History

File Attachments

[Farmstead History.pdf \(17 KB\)](#)

3.0 OTHER INFORMATION/GENERAL BUSINESS

3.1 Donation Report

[6.14.16 Finance 3.1 - Donations Summary Report.pdf \(35 KB\)](#)

ACTION ITEMS

A. Request that the board approve the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending May 31, 2016.

File Attachments

[6.14.16 Finance A.1 - Capital Project Fund Financials.pdf \(44 KB\)](#)

[6.14.16 Finance A.2 - Grant Fund Financials.pdf \(59 KB\)](#)

[6.14.16 Finance A.3.a - General Fund Revenues.pdf \(242 KB\)](#)

[6.14.16 Finance A.3.b - General Fund Expenses.pdf \(249 KB\)](#)

[6.14.16 Finance A.4.a - Food Service Fund Revenues.pdf \(231 KB\)](#)

[6.14.16 Finance A.4.b - Food Service Fund Expenses.pdf \(234 KB\)](#)

Subject

B. Request that the board approve the treasurer's report and payment of general fund invoices in the amount of \$2,931,828.63.

File Attachments

[6.14.16 Finance B.1 - Treasurer's Report.pdf \(46 KB\)](#)

[6.14.16 Finance B.2 - Summary of General Fund Expenses.pdf \(57 KB\)](#)

[6.14.16 Finance B.3 - General Fund Bill Listing.pdf \(309 KB\)](#)

C. Request that the board approve payment of food service fund invoices in the amount of \$32,823.52.

File Attachments

[6.14.16 Finance C - Food Service Fund Bill Listing.pdf \(251 KB\)](#)

D. That the board approve the invoices for the capital projects fund in the amount of \$6,087.00.

File Attachments

[6.14.16 Finance D - Capital Project Fund Bill Listing.pdf \(41 KB\)](#)

E. That the board approve the invoices for the grant fund in the amount of \$38,920.89.

File Attachments

[6.14.16 Finance E - Grant Fund Bill Listing.pdf \(45 KB\)](#)

F. Budget Transfers approval

File Attachments

[6.14.16 Finance F - Listing of Budget Transfers.pdf \(258 KB\)](#)

G. That the board appoint the real estate tax collectors to collect per capita tax for the 2016-2017 school year.

File Attachments

[6.14.16 Finance G - Per Capita Tax Collectors 16-17.pdf \(43 KB\)](#)

H. That the board approve the Allegheny Intermediate Unit joint purchasing bid for paper in the amount of \$24,286.41.

File Attachments

[6.14.16 Finance H - AIU Joint Purchase Bid for Paper.pdf \(15 KB\)](#)

I. That the board approve the proposal from Arthur J. Gallagher to provide Workers Compensation insurance with HM Casualty Insurance Company (Highmark) at a projected cost of \$112,838.

File Attachments

[6.14.16 Finance I - Workers Compensation Proposal.pdf \(830 KB\)](#)

J. That the board authorize the administration to pay capital projects fund, grant fund, general fund (includes payroll) and food service fund invoices for June, July and August 2016, to be ratified in September, as the board does not have a scheduled finance meeting in July and August. (A list of invoices will be sent to the President, Treasurer and Superintendent.)

K. That the board approve the resolution # 2016-1 authorizing Act 1 Homestead and Farmstead exclusion for real estate tax reductions for the school year beginning July 1, 2016.

File Attachments

[6.14.16 Finance K - Act 1 Homestead Resolution.pdf \(101 KB\)](#)

L. That the board adopt the final General Fund Budget (PDE-2028) in the amount of \$47,473,348.00 and the approval of resolution # 2016-2 to levy/re-enact the supporting tax basis. The real estate tax levy would total 17.7389 mills (0.4157 increase in millage) and would allocate \$515,000.00 to support the Sewickley Public Library of the Quaker Valley School District.

File Attachments

[6.14.16 Finance L - Budget and Tax Resolution.pdf \(40 KB\)](#)

M. That the board approve resolution #2016-3 calling for school employee pension reform.

File Attachments

[06-14-16 Pension Resolution.pdf \(190 KB\)](#)

Mr. Riker moved that items A - M be placed on the legislative agenda. Mr. Kuzma seconded the motion.

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