



Sue C. Carnell
Superintendent

Val Hughes
Executive Director

Dear Parent or Guardian:

As the mission of the Westwood Community School District is *"Working Together to Prepare Students to Succeed in a Competitive Society,"* we strive to keep our parents and community informed of important issues affecting their schools. Each school in Michigan is required to test students every year using the Michigan Education Assessment Program (MEAP) test and/or the Michigan Merit Exam (MME).

The Michigan Department of Education (MDE) notifies each school district of their preliminary Adequate Yearly Progress (AYP) status in relation to the *No Child Left Behind Act* of 2001 (NCLB). The results of these tests, as well as participation on the tests are used to determine whether our school is making AYP and where it ranks in a "Top to Bottom" list of schools and their performance. The Top to Bottom list is used to identify schools that require improvement of various kinds; some have overall low performance and other have large gaps between high and low achieving students.

Since Robichaud High School is identified as school requiring improvement the district must offer you the opportunity to transfer your child to neighboring school that made AYP in the school year 2011-2012 and is not identified for improvement. Please know if the district receives more applications to transfer than can be accommodated, priority will be given to the lowest-achieving children from low –income families. You will be notified by mail of our child's transfer status.

The staff at Robichaud will continue to work hard to exceed the expected, as it is imperative to make AYP each year. Please know that parents are an integral part of student success and I encourage you to continue to support your child and the staff in improving student achievement.

Based on this information, you may use the enclosed, Transfer Option Form to confirm your decision and return the form to your child's school counseling office.

If you need to discuss this further, please feel free to contact me 313-565-3860 or visit the following website: www.mde.gov/mde or www.ed.gov.

Thank you for your continued support of Westwood Community Schools and commitment to your child's education.

Val Hughes

Adequate Yearly Progress- Transfer Options Form

**Westwood Community School District, 3335 South Beech Daly Road, Dearborn Heights,
MI 48125**

Phone: (313) 565-1901- Fax: (313) 565-3162

Please Complete the Following Student Information:

Student Name: _____
(Please Print)

Student ID #: _____ Grade: _____ Date of Birth _____

Parent/Guardian: _____ Address: _____

City/Zip: _____ Phone#(____) _____ Cell#() _____

Is this student currently enrolled in special education programs or services? Yes ___ No ___

Parent /Guardian Statement:

I understand that Robichaud High School did not make Adequate Yearly Progress (AYP) and have been identified for improvement. I also understand that I have the option to transfer my child to another school that has not been identified for improvement and is making AYP. Based on this information, I choose to:

_____ Remain at Westwood Robichaud High School

_____ Transfer to another high school

Please indicate by marking X on your decision above and return signed form to Robichaud High School.

Parent/Guardian: _____ Date _____
Signature