

## Bullying Incident Report Form (Non-Staff)

Date Filed: \_\_\_\_\_

### Person Filing the Report:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to the student being bullied (*parent/guardian, fellow student, community member, etc*):  
\_\_\_\_\_

\_\_\_\_\_: I prefer to remain Anonymous. (*The district will investigate all allegations of bullying, but it is more difficult to follow up on anonymous reports*).

***Bullying frequently involves repeated behavior. If you have witnessed or have knowledge of more than one incident, please provide information on all incidents. Please feel free to use multiple forms or attach additional pages if necessary to report all related incidents.***

Did you witness this incident?    Yes            No

If No, provide the specific information as to how you found out about this incident: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Details of the Incident

1. Date and time the incident took place:    Date \_\_\_\_\_    Time: \_\_\_\_\_  
(*If exact date/time are uncertain, provide approximate date/time*)

2. Where did the incident take place? (*Be as specific as possible. For example, instead of "the high school," specify "the men's bathroom in the main hallway next to the business hall"*)

3. Please provide as much of the following information as possible for each student who was the target of Bullying:

Name of targeted student	Grade level	School of attendance
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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7. Is there any other information you believe is relevant for the district to know when investigating this incident? \_\_\_\_\_

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**\*\*This report should be accompanied by any applicable evidence that bullying occurred, such as copies of notes, e-mails, or photos. If the evidence includes evidence of sexting, nudity, or inappropriate pictures of a minor DO NOT copy, download or further distribute the images. Instead, show the evidence to the principal immediately so appropriate action can be taken.**

A copy of this form can be submitted to the relevant building for affected students at the contact information listed below. You may also provide information via phone at the numbers provided:

Farming High School Principal:

Mrs. Jamie LaMonds, Email: [jlamonds@farmington.k12.mo.us](mailto:jlamonds@farmington.k12.mo.us) , Fax: (573) 701-1329, Phone: (573) 701-1310  
1 Black Knight Drive, Farmington, MO 63640

Farmington Middle School Principal:

Mr. Dustin Jenkerson, Email: [djenkerson@farmington.k12.mo.us](mailto:djenkerson@farmington.k12.mo.us), Fax: (573) 701-1339, Phone: (573) 701-1330  
506 South Fleming, Farmington, MO 63640

Lincoln Intermediate Principal:

Mr. Matthew Boyer, Email: [mboyer@farmington.k12.mo.us](mailto:mboyer@farmington.k12.mo.us) , Fax: (573) 701-1349, Phone: (573) 701-1340  
708 South Fleming, Farmington, MO 63640

Jefferson Elementary Principal:

Mr. Stephen Mark Phillips, Email: [sphillips@farmington.k12.mo.us](mailto:sphillips@farmington.k12.mo.us), Fax: (573) 701-1369, Phone: (573) 701-1360  
9 Summit Drive, Farmington, MO 63640

Roosevelt Elementary Principal:

Ms. Sherri Lindquist, Email: [slindquist@farmington.k12.mo.us](mailto:slindquist@farmington.k12.mo.us), Fax: (573) 701-1348, Phone: (573) 701-1345  
1040 Forster Street, Farmington, MO 63640

Washington-Franklin Elementary Principal:

Dr. Lori Lamb, Email: [llamb@farmington.k12.mo.us](mailto:llamb@farmington.k12.mo.us), Fax: (573) 701-1359, Phone: (573) 701-1350  
103 Murphy Street, Farmington, MO 63640

Truman Learning Center Principal:

Ms. Kim Johnson, Email: [kjohnson@farmington.k12.mo.us](mailto:kjohnson@farmington.k12.mo.us), Fax (573) 701-1379, Phone: (573) 701-1370  
209 West College Street, Farmington, MO 63640

WL Johns Learning Center Director:

Mr. Michael Rickermann, Email: [mrickermann@farmington.k12.mo.us](mailto:mrickermann@farmington.k12.mo.us) , Fax (573) 705-1448,  
Phone: (573) 701-1395 510 South Franklin, Farmington, MO 63640

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**Once received, this form will be forwarded to the appropriate staff member for further action.**

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FOR SCHOOL USE:

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_ Forward to admin date: \_\_\_\_\_

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Date Admin received: \_\_\_\_\_

Investigative Action taken: \_\_\_\_\_

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Outcome of Investigation: \_\_\_\_\_ Substantiated: \_\_\_\_\_ Not Substantiated: \_\_\_\_\_

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Administrator Signature: \_\_\_\_\_ Date Completed: \_\_\_\_\_

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