

School Site  
Council  
Meeting  
Minutes

*Date: December 20, 2016*

*Present: Blaine Torpey, Pam Bovver, Jean Robertson, Kathy Clarke, Kelly O'Hern, Tommy Maloney, Sara Meawad, Suresh Bhat, Debbie Rose, Margaret Adayen*

Meeting was called to order at 4:05 p.m.

- I. 8 members present
- II. Ms. Boyver made a motion to approve the minutes the motion was seconded by Mr. Maloney, minutes were approved.
- III. No public comments
- IV. Reports –  
Mr. Torpey reported that Padres Unidos was working with families to assist with college application and financial planning for college. The along with our AAPAC group are working on a college night for both groups. Our Paces group will also host a family evening for transitional plans after high school.  
  
He reported that our ELAC group recently hosted a family meeting and covered some of the programs they have coming up including a possible summer support program.
- V. Unfinished Business – Mr. Bhat asked for feedback on the RTI information we discussed last meeting. Mr. Bhat would like to work on a communique in order to disperse information from the SSC meetings to our school community.
- VI. New Business –  
College and Career Readiness – Mr. Torpey passed around a handout to go over some of the services we have here at CVHS for college and career readiness. One of the new offerings will be a meeting to go over the programming for next year with families. Ms. Robertson asked if there was an opportunity for individual meetings with students each year to see if the student was on track to graduate and/or on track for college with A-G courses. Mr. Bhat reported that the timing of the meeting in the past would have been better if the information was provided a little earlier.

Mr. Torpey explained out outreach programs to incoming students. He went over the services offered in our college and career center. He reported that this year we are attempting to meet with every student to check in to make sure that they are on track.

The College and Career center has college visits where reps from colleges and the military come in to meet with students. This is advertised via the PA announcements as well as on a sign in the hallway. Mr. Bhat asked if it was on the website.

Mr. Torpey explained the DAJA workshop which is a program where students work as interns in the District Attorney's office.

He also went over the other services in the College and Career Center, i.e. work permits, job postings, information and tours of ROP. Mr. Bhat asked if Mrs. Kline feels like families take advantage of the services in the College and Career Center. Mr. Torpey reported that he thinks she does feel like families do take advantage of the services. Mr. Bhat asked if we track participation in these events. Mr. Torpey said no we don't but he finds it interesting in finding out who isn't attending these type of events.

Mr. Torpey went over the pathways information. Ms. Robertson asked if those were well received and Mr. Torpey said yes we have had to turn students away. The Engineering Pathway will be impacted by staffing and facilities. Ms. Robertson asked if there was data that shows if students in the pathways go into the fields in the pathway. Mr. Torpey said not at this point but it would be good to have, they are so new that we don't have data yet. Ms. Boyver says that one of the benefits of the pathways is a smaller group for the students here at a large school. Ms. Robertson said that it could work with students not in a pathway to be put in a cohort. Mr. Torpey said that they tried that in the past and it was a struggle.

Mr. Torpey went over the 10<sup>th</sup> grade career unit. Sara Meawad explained what she did as her career project and how the unit worked for her.

Mr. Torpey talked about the college and career essay clinic, he reported that this year for the first time our AAPAC and Padres Unidos hosted two Saturday college application clinics. Ms. Robertson asked if the SAT boot camp was still happening and Mr. Torpey said that the PTSA was doing that this year. Ms. Clarke talked about Schmoop which is a subscription service available from the library with SAT prep and PSAT prep, AP test prep and research help. Mr. Bhat also reported that the Khan Academy offers free online services for SAT test prep as well.

Mr. Torpey went over parent service including translation and interpretation services. Last year we started translating our newsletter and have interpreters at parent meetings. Last year was the first time the Program Planning Guide was translated in Spanish and Simplified Chinese. We have several parent advisory councils, AAPAC, Padres Unidos, Paces, Puente, ELAC and PTSA.

The counselors have worked to determine which platform to use to for our four year plan. They have decided to go with CaliforniaColleges.edu which included middle school planning so when students get here they can have already started

on their plan.

Ms. O'Hern asked if Ms. Kline ever goes into classes to do presentations. Mr. Torpey said he is not sure. Mr. Bhat recommended Ms. O'Hern stop in and ask her.

Mr. Bhat asked Sara as a student what she thought and she did say she didn't know much of this information. She thinks mailing information home would be a good idea.

Mr. Torpey would like to add talking about the website as one of our topics.

Meeting adjourned at 5:02