



## Edinburg Consolidated Independent School District Texas Teacher Evaluation and Support System (T-TESS) Appraisal Calendar 2019-2020

<b>1</b>	Conduct T-TESS Orientation for first year Teachers and New Teachers to ECISD	Trainer of Trainers	August 5-8, 2019
<b>2</b>	Conduct T-TESS Orientation for all other new Teachers to ECISD	Principals	August 19-21, 2019
<b>3</b>	New Teachers to the campus must submit a Teacher Goal-Setting and Professional Development Plan for the 2019-2020 school year.	Teachers/Principals	October 4, 2019
<b>4</b>	All Teachers must submit the Student Learning Objectives form and the Student Growth Tracker form for targeted students for the 2019-2020 school year (including teachers on waivers).	Teachers/Principals	October 4, 2019
<b>5</b>	T-TESS appraisers must review and approve the goals, professional development plan, and the Student Learning Objective (SLO) for ALL teachers (including teachers on waivers).	Teachers/Principals	October 7, 2019
<b>6</b>	Beginning of T-TESS Observation Window	Teachers/Principals	October 7, 2019
<b>7</b>	Student Learning Objective (SLO) progress; Check-in #1	Teachers/Principals	October 21, 2019 - November 8, 2019
<b>8</b>	Pre Conference Recommended before Formal Observation	Teachers/Principals	October 7, 2019 – March 4, 2020
<b>9</b>	Mid-Year Conference-Discuss progress of goals (Include Student Learning Objective (SLO); mid-year progress-Check-in #2).	Teachers/Principals	December 2019 – January 2020
<b>10</b>	Formal Observation	Teachers/Principals	October 7, 2018 – March 4, 2020
<b>11</b>	Post-Conference	Teachers/Principals	Within 10 working Days after Formal Observation (Recommended: Within 2 days)
<b>12</b>	End of Year Conference NOTE: Teachers Must complete part II “Goal Setting” for current year, and set goals for next school year (2020-2021). Additionally, review and finalize Dimension 17; Student Learning Objective (SLO); End of year.	Teachers/Principals	March 6, 2020
<b>13</b>	Written Summative Annual Appraisal Report	Principals	Within 10 Working Days after End of Year Conference and no later than March 27, 2020
<b>14</b>	End of T-TESS Observation Window	Principals	March 27, 2020
<b>15</b>	Submit Summative T-TESS Appraisals for all Teachers to the Personnel Office	Principals	April 1, 2020
<b>16</b>	Teachers on waivers must have a modified end of year conference that addresses part II “Goal Setting” for current year and set goals for next school year (2020-2021). Additionally, all teachers on waivers will review and finalize Dimension 17; Student Learning Objective (SLO); End of year.	Teachers/Principals	May 6, 2020

*Board Approved 6-25-19*

### OBSERVATION DATE LIMITATIONS

Observations cannot be conducted on the following days as per Board Policies DNA (Legal) and DNA (Local):

- Last day before a holiday:
  - November 22, 2019
  - December 20, 2019
  - March 13, 2020
  - April 9, 2020
  
- Day after a holiday:
  - December 2, 2019
  - January 7, 2020
  - March 23, 2020
  - April 14, 2020