



Additional Key Fob Request Form

Early Childhood and Extended Day families that need additional key fobs can request them by completing this form. Additional key fobs are available for **\$10** each. The maximum number of fobs per family address is four (4).

Please complete the form below and mail or drop off to Early Childhood office (address listed above) with check payable to "Northville Public Schools."
Fobs will be delivered to your child's Kids' Club or Pre-K classroom for pick-up.
Please allow 2 weeks to process the request.

Parent/Guardian Name _____
Address of Parent/Guardian _____
Is address above different than child(ren)? Yes No

Please list the name, relationship, and address of those you will be providing a key fob.
Please note that only those listed on the Child Information Record can receive a key fob.

Name	Relationship	Address

Kids' Club Child(ren) Name(s) _____

Kids' Club Location: _____ Amerman _____ Moraine _____ Ridge Wood _____ Silver Springs
 _____ Thornton Creek _____ Winchester

Full-Day Pre-K Child(ren) Name(s) _____

Full-Day Pre-K Location: _____ OVS _____ Ridge Wood _____ Thornton Creek _____ Winchester

Please read and initial each line:

_____ The additional security key fobs I receive will be programmed and registered in my name. I am solely responsible for proper use by those listed above.

_____ I am responsible for ensuring that the additional key fobs are only used by the individuals listed above. Any changes to the names of those using the additional fob(s) will be given to the Early Childhood and Extended Day office staff.

_____ Replacement fee for a lost fob is \$10.00. I understand I will be responsible for reimbursing the district if a fob is lost.

_____ For security purposes, I agree to notify the Early Childhood office immediately at (248) 465-2550 if a fob is lost or stolen.

Parent Signature _____

Parent Printed Name _____

Date _____

<i>For Office Use</i>
Fob Numbers

