

**BAY HEAD BOARD OF EDUCATION**  
**145 Grove Street**  
**Bay Head, NJ 08742**  
**(732) 892-4704 Ext. 118**

**BUDGET WORKSHOP AND REGULAR MEETING**  
**March 19, 2019**

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on March 15, 2019 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head School Library, 136 Meadow Avenue in Bay Head at 6:30 PM. Generally, it is anticipated the public portion of the meeting shall begin at approximately 7:15 PM.
2. Pledge of Allegiance to the Flag.
3. Roll Call: Mr. Hinds, Mrs. Antognoli, Mr. Pearce, Mrs. Curtis, Mr. Pritchard
4. MOTION, BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.  
The Board will be discussing: a tuition student; and any HIB incident(s).
5. Reconvene from Closed Session
6. **Public Comment** - Agenda Items
7. Correspondence
8. **Open Budget Workshop** on the 2019-2020 Budget Motion to approve the following:  
**ADOPTION OF PRELIMINARY BUDGET FOR 2019-2020**  
MOTION: To adopt the following preliminary budget for the 2019-2020 fiscal year for submission to the County Superintendent for approval in the following estimated amounts:

General Fund	\$ 3,743,051
Federal Restricted Funds	\$ 65,010
Debt Service	\$ 266,869

The estimated general fund local tax levy is \$ 3,194,198  
The estimated debt service fund local tax levy is \$ 223,603  
Budget includes withdraws of \$59,143 and \$37,246 from Emergency Reserve, and Maintenance Reserve respectively. Any adjustments needed to be made to conform to budget guidelines or state requirements will be made and ratified at the April 30, 2019 Budget hearing.

BE IT FURTHER RESOLVED: that the Bay Head Board of Education establishes the school district travel maximum for the 2018-2019 school year at the sum of \$3,000 and that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. This is to comply with district policies and NJAC 6A:23B-1-2(b). The maximum travel amount established in the pre-budget year (2014-2015) was \$3,000 and that as of March 15, 2019 \$2,875 has been expended on travel.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

9. Board Member Committee Reports:

**Curriculum:** Mrs. Antognoli and Mr. Pritchard

**Technology:** Mrs. Antognoli and Mrs. Curtis

**Budget/Finance:** Mr. Hinds and Mr. Pearce

**Personnel/Negotiations:** Mr. Hinds and Mr. Pearce

**Buildings/Grounds:** Mrs. Curtis and Mr. Pritchard

**Policy:** Mrs. Antognoli

**Community Relations:** Mr. Pearce

**Delegate/Legislative:** Mrs. Curtis and Mr. Pearce

**Athletics:** Mrs. Curtis and Mr. Pritchard

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

10. **Facility Use Requests** A Motion to approve the following items:

10.1 **Facility Use Request** A Motion to approve a facility request from the Borough of Bay Head for use of the gymnasium and school fields for their summer program from July 9, 2019 through August 16, 2019 Monday through Thursday from 9:00 AM to 12:00 PM.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

11. A Motion to approve the following items:

11.1 **Field Trip Request** A Motion to approve a field trip to the Franklin Institute for 2<sup>nd</sup> and 3<sup>rd</sup> grades on April 10, 2019 . Cost of the trip is approximately \$1,700.

11.2 **Field Trip Request** A Motion to approve a field trip request for eighth grade to attend the Ocean County Department of Corrections on March 22, 2019. Cost of trip is for transportation only.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

- 12. **Workshop(s)** A Motion to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

Mrs. Wills – May 20, 2019 and May 21, 2019

Mr. Venero – May 16, 2019

Mrs. Trainor – March 27, 2019 and April 17, 2019

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

- 13. **Approval of Minutes** A Motion to waive the public reading and approve the minutes of the following:

February 26, 2019 Regular Meeting

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

- 14. A Motion to approve the following three items:

14.1 **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending February 28, 2019, as reconciled.

14.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending February 28, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.

14.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of February 28, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

- 15. **List of Bills** Motion to approve the following two items RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$ \_\_\_\_\_ for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders \_\_\_\_\_ on the Treasurer for the payment of same, if and when funds are available.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

- 16. **2019-2020 Tuition Rates** A Motion to approve the following tuition rates for the 2019-2020 school year in accordance with board policy and state imposed CAP.

- 1<sup>st</sup> Child Kindergarten – Fifth Grade \$5,322 (prior year \$5,218)

- 2<sup>nd</sup> Child Kindergarten – Fifth Grade \$4,562 (prior year \$4,472)
- 3<sup>rd</sup> Child Kindergarten – Fifth Grade \$4,440 (prior year \$4,352)
- 1<sup>st</sup> Child Sixth – Eighth Grade \$5,588 (prior year \$5,478)
- 2<sup>nd</sup> Child Sixth – Eighth Grade \$4,790 (prior year \$4,696)
- 3<sup>rd</sup> Child Sixth – Eighth Grade \$4,662 (prior year \$4,570)

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ HINDS \_\_\_ ANTOGNOLI \_\_\_ PEARCE \_\_\_ CURTIS \_\_\_ PRITCHARD \_\_\_\_\_

**17. New Business**

Board Member Self Evaluation

**18. Old Business**

**19. Motions from the Floor**

20. Public Comment

**21. Superintendent’s Report**

A. Enrollment as of March 15, 2019

Bay Head School	123 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	157 students

B. Superintendent/Principal Monthly Report

C. Professional Conference Reports

22. If Required, Executive Session, Motion to approve the following:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

23. Reconvene from Closed Session

24. Action, if required

25. Motion to adjourn