



## ONLINE APPLICATIONS FOR DUAL ENROLLMENT/CREDIT.

1. PLEASE HAVE YOUR SOCIAL SECURITY CARD READY BEFORE BEGINNING THE APPLICATION
2. Go to smcc.edu
3. Click "Apply Now!"
4. Click "Online Application"
5. On the left-hand side of the page, under *NEW and RETURNING Students begin here!* Fill in the following sections:
  - a. Applicant's ID
  - b. Create Used ID and Password
6. Click "Start Your Application"
  - If you receive the following message, "You have an active admissions file." please contact the Registrar's Office at 601-276-2001 and state that you are applying for dual-enrollment/dual-credit. If not, please continue with #6:
7. Click "OK"
8. Be sure to fill in all of the required information, especially your school and graduation year in the *High School Information* section.
9. Under the heading "*High School Information*"
  - a. High School graduate or GED—select future graduate
  - b. Select state attended high school
  - c. Find School—select your school
10. Under the heading "*Intended Field of Study*"
  - a. \*Select a major—you should select GEE/AA- -General Education which is near the top of the drop-down list
  - b. \*Enrollment Term—you should either select FA(year) or SP(year) that you wish to apply for.
    - i. FA—FALL runs from August to December, check with your counselor
    - ii. SP—Spring runs from January to May, check with your counselor
  - c. \*Enrollment Campus—01 Main Campus
  - d. Have you had prior college experience—NO
  - e. Are you a transient student—NO
11. When you are finished, you should have three options: Logout, Print Application, and Submit. If submit is not an option, check to make sure that every section is completed. If there are pink or red hi-lighted areas, YOU MUST CLICK "EDIT" IN THE HEADER ABOVE THAT SECTION AND FILL IN THE MISSING INFORMATION.  
*If you have any questions or concern, or if you need any help you may contact your school counselor or the Registrar's office at 601-276-2001.*