



Volunteer Application

Mabton School District #120
P.O. Box 37
Mabton, WA 98935
(509) 894-4852 Fax (509) 894-4769

Applicant:

FIRST NAME LAST NAME

ADDRESS

PHONE NUMBER EMAIL

1. The types of activities I'm most interested in are:

- Family Events
- One-time Projects
- In Classroom
- Outdoor Projects
- Teacher Appreciation
- Lunch

2. Do you have a unique talent or skill that you'd like to share or do you have access to a unique resource that might be great fit for the school?

Applicant: Mabton School District will also need the following before application is complete:

- Driver's license (photocopy will be made)
- The WA State Patrol request for information form completed, and your understanding that MSD will conduct a WSP background check

By signing this application, I, certify that the forgoing statements are answered truthfully and correctly. I authorize Mabton School District to conduct a background check for the purpose of arriving at a decision regarding my volunteer status. I understand I am not to volunteer with the District until I have been cleared to volunteer. I further understand that any falsification or deliberate misrepresentation, including omission of a material fact, or failure to complete any part of this application can be grounds for denial of volunteer service or continued volunteer service with Mabton School District

Applicant Signature: _____ Date: _____

CONTINUED PROGRESS TO ALL MINORITY COMMUNITIES OF MABTON S.D. 11120, 306 N. MAIN, P.O. BOX 37, MABTON, WA 98935

The Mabton School District complies with all state and federal rules and regulations and does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation including gender expression or identity, disability, or the use of a trained dog guide or service animal in its programs and activities and provides equal access to the Boy Scouts of America and other designated youth groups. This holds true for all district employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/Chapter 28A.640 RCW Officer and/or Section 504/ADA Coordinator

Title IX/Chapter 28A.640 RCW Officer:
Address:
Telephone Number:
Section 504/ADA Coordinator
Address:
Telephone Number:

Judi Lewis
P.O. Box 40, Mabton, WA 98935
509-894-4941
Judi Lewis
P.O. Box 40, Mabton, WA 98935
509-894-4941

All Applicants must complete the following questions in addition to the question above:

- YES NO
 Homicide by abuse
 Promoting a suicide attempt
 First or Second Degree reckless endangerment
 Withdrawal of life support system
 Coercion

1. Have you ever been convicted of any crime involving the use, sale, possession or transportation of any controlled substance or prescription drug within the last seven years: provide that the case if felony convictions, the applicable time limit shall be ten years.
YES () NO ()
2. Have you been convicted of any crime involving driving when a driver's license is suspended or revoked, hit, and run driving, driving while intoxicated, being in physical control of a motor vehicle while intoxicated, reckless driving, neglecting driving of a serious nature, vehicular assault or vehicular homicide, within the last three years?
YES () NO ()
3. Have you intentionally or knowingly transported public school students within the state of Washington within the previous five years with an expired, lapsed, surrendered, or revoked authorization in a position for which authorization is required?
YES () NO ()
4. Do you have a serious behavioral problem which endangers the educational welfare or personal safety of students, teachers, bus drivers, or other colleagues? A serious behavioral problem includes but not limited to, conduct which indicates unfitness to carry out the responsibilities related to the occupation or job performance such as: dishonesty, immorality, or misuse of alcohol, a controlled substance, or prescription drug, or furnishing alcohol or controlled substance to a minor or student?
YES () NO ()
5. Have you had your driving license privileges suspended or revoked within the proceeding three years?
YES () NO ()
6. Have you incurred three or more speeding tickets in excess of ten miles per hour over the speed limit within any twelve month period, within the last thirty-six months?
YES () NO ()
7. Have you misrepresented or concealed a material fact obtaining a Type 1 or Type 2 authorization or in reinstatement thereof on the previous five years?
YES () NO ()

ALL APPLICANTS:

If your answer is "yes" to any of the above, please describe and provide the date(s) of the conviction(s) or finding(s) and the sentence(s) and/or penalty (ies) imposed. If the conviction has been the subject of an expungement, pardon, annulment, or certificate of rehabilitation, please so specify (attach additional sheets if necessary).

UNDER PENALTY OF PERJURY, I certify that the above information is true, correct, and complete. I understand that if I am hired, I can be discharged for any misrepresentations or omission in the above statement. I also understand that if I am hired, my employment is conditioned on your receipt of a satisfactory report from the Washington State Patrol.

Signature _____ Name (print) _____



Mabton School District

Staff Network and Internet Acceptable Use Policy

I. Appropriate Use of Telecommunications Resources

Use of district telecommunications resources must be in support of education and be consistent with the educational objectives of Mabton School District. "Telecommunications" is defined as "the sending and receiving of electronic and digital information using any school district equipment; including (but not limited to) computers, building local-area-networks, district wide-area-network, the Internet, and fax machines." Note that this includes personal computers and devices brought into the building and connected to our district network.

II. Computer and Network Monitoring

Data files stored and email sent in any Mabton School District computing systems are subject to review by network administrators. Users of Mabton School District computing resources should have no expectation of privacy. The district treats all information transmitted through or stored in the system as public records, including email messages, and none can be considered the private property of employees.

III. Internet Access and Filtering

The Internet, as an educational resource, enables the Mabton School District to provide access to information, ideas, and commentary from around the globe. Currently, however, it is an unregulated medium. As such, while it offers access to a wealth of educational material, it also enables access to materials that may be offensive, objectionable, and/or illegal. Therefore:

The district will make every reasonable attempt to limit access to inappropriate material by using an Internet filtering system, which blocks access to sites and/or keywords that have been determined to be inappropriate. This filtering system will affect all networked computers that access district network services through the Internet or mail server. *(Use the "Internet Exception Request Form" to request sites to be unblocked)*

IV. Appropriate Use of Computers and Network Resources

Staff and student use of district computers and network resources must be in support of education and be consistent with the educational objectives of Mabton School District.

Social Media

Staff members are highly encouraged not to establish online relationships with students using social media (including texting) in any manner. Students below the age of 13 should not have social media accounts anyway and staff members are expected to maintain professional contact with students at all times. Accepting invitations to non-school related social networks from students under the age of 18 is strongly discouraged, and on a case-by-case basis, may be prohibited on the Mabton network by the network administrator.

V. Inappropriate Use of Computers and Network Resources

Inappropriate use of district computers and networks may result in the initiation of disciplinary action against staff and/or students. "Inappropriate use" includes, but is not limited to the following:

- A. Accessing any information that does not have educational value or interferes with professional responsibilities or the educational process.
- B. Using district resources for illegal or obscene purposes or in support of such activities.
- C. Using district resources for commercial or financial gain or fraud.
- D. Forging electronic mail messages or posting unauthorized or inappropriate messages.
- E. Allowing students access to confidential files, records, or other material.
- F. Sharing an account number or password with another person or leaving an open file unattended or unsupervised. **Account owners are ultimately responsible for all activity under their accounts.**

VI. Computer Vandalism and Unethical Use of Network

Unethical and unacceptable use of district computers and network resources may result in the initiation of disciplinary action against staff and/or students. **(Specific Educational uses are covered in policy 2022)** "Unethical and unacceptable use" includes, but is not limited to the following:

- A. Damaging or altering hardware, software, or network settings.
- B. Gaining or seeking to gain unauthorized access to the district network, the Internet, or another user's files; or vandalizing the data of another user.
- C. Using hardware, software, the network, or the Internet for purposes not related to current course of instruction. This includes playing computer games.
- D. Intentionally wasting resources, including printing any materials not related to current course of instruction.
- E. Theft of data, equipment, or intellectual property (i.e. violating copyright laws).
- F. Gaining or seeking to gain unauthorized access to a login account or files other than your own.
- G. Downloading or creating any files containing offensive graphics, lyrics, or sound files, or any files which are illegal or not related to current course of instruction.
- H. Downloading, storing, or saving executable files, music, or videos not related to current course of instruction.
- I. Using technological resources to harass or harm others.
- J. Possessing any data which might be considered a violation of these rules in paper, magnetic (disk), or any other form.
- K. Gaining or seeking to gain unauthorized access to information, committing software piracy, hacking, and/or tampering with hardware or software.
- L. Connecting storage devices (i.e. USB devices, CDs, floppy disks) to district computers for any purpose not related to current course of instruction.
- M. Connecting unauthorized personal laptops or other hardware to the district network (with hardwire or wireless access).

VII. Consent and Waiver

- A. Staff members are required to annually complete and sign the Staff Network and Internet Acceptable Use Policy form indicating their acceptance of the responsibilities and consequences as outlined in this policy as a condition for accessing the district's network services.
- B. Each student and a parent or guardian must sign a similar agreement indicating his/her acceptance of the responsibilities and consequences outlined in this policy as a condition for accessing the district's network services.
- C. Parents or guardians have the option to disapprove their student's use of Internet. Any parent/guardian disapproval must be submitted in writing to the school office.

MABTON SCHOOL DISTRICT

STAFF NETWORK AND INTERNET ACCEPTABLE USE POLICY

You may find reference policies on our District Services website: www.mabton.wednet.edu in the "Policies & Procedures" section under the School Board Menu. Specific Policies include 2022 and 5281

The following is a summary of Mabton School District's STAFF NETWORK AND INTERNET ACCEPTABLE USE POLICY:

1. Illegal and unethical use or actions causing damage are unacceptable.
2. Staff members are expected to maintain confidentiality. Staff passwords, student records, and other records that contain confidential information are not to be made available to students.
3. Materials posted on the Internet through the district's system are not protected for individual copyright. All users must waive copyright interest in their materials posted online through the district's system.
4. Staff members are encouraged not to participate in personal (non-district provided) social media activities with students.
5. Employees are subject to disciplinary action up to and including dismissal for inappropriate behaviors listed in full context of Mabton School District's Policy 5281.

Employee Name: _____

Work Location: _____

I have thoroughly read and understand Mabton School District's Staff Network and Internet Acceptable Use Policy. I agree to abide by the established code of conduct developed by Mabton School District and that I am aware of the consequences that will result from non-compliance.

Employee Signature: _____ Date: _____

Mabton School District makes no warranties of any kind, whether expressed or implied, for the telecommunications service it provides. Use of any information obtained via the Internet is at user's own risk.



Mabton School District #120
P.O. Box 37
Mabton, WA 98935
(509) 894-4852 Fax (509) 894-4769

Minerva Morales, Superintendent

DISTRICT ETHNICITY FORM

Effective Date: September, 2010

Attention: Staff Member/Applicant:

In order to accommodate the new federally-mandated reporting of staff ethnicity and race data, the following changes will be made to S-275 Personnel Reporting, beginning school year 2010-11. School districts will be required to collect ethnicity and race data using a "two-part question."

Unlike in previous years, an individual may be reported in more than one race category. The previous "Asian or Pacific Islander" category has been split into two categories: "Asian" and "Native Hawaiian or Other Pacific Islander."

Please check:

(1.) The first part of question is about ethnicity, not race.

- Hispanic/Latino (Y) or
 Not Hispanic/Latino (N)

(2.) The second part of the question asks which race categories.

- American Indian or Alaska Native (I)
 Asian (A)
 Black or African American (B)
 Native Hawaiian or Other Pacific Islander (P)
 White (W)

If you have any questions, please call (509)894-4852.

Print Name: _____

Signature: _____

Date: _____

WASHINGTON STATE PATROL
 Identification and Background Check Section
 PO Box 42633
 Olympia WA 98504-2633
 (360) 534-2000
<http://watch.wsp.wa.gov>



REQUEST FOR CONVICTION CRIMINAL HISTORY RECORD (RCW 10.97)

INSTRUCTIONS: PLEASE COMPLETE THIS FORM WHEN REQUESTING **CONVICTION** CRIMINAL HISTORY RECORD INFORMATION BASED ON NAME AND DATE OF BIRTH. MAIL REQUEST TO ADDRESS NOTED ABOVE WITH \$16.00 CHECK OR MONEY ORDER. YOU MAY ALSO COME TO OUR OFFICE AT 3000 PACIFIC AVENUE, OLYMPIA, WA. **NOTE: IT MAY TAKE 7 TO 14 BUSINESS DAYS FOR RESPONSE WHEN MAILED. FOR AN IMMEDIATE RESPONSE, ACCESS OUR WEB SITE LISTED ABOVE TO CONDUCT YOUR CRIMINAL HISTORY REQUEST BY NAME AND DATE OF BIRTH FOR \$12.00 USING A CREDIT CARD.**

NOTARIZED LETTERS ARE AN ADDITIONAL \$10.00 PER NOTARY SEAL _____ **Notarized Letter(s)**

NOTE: The requested record information is furnished solely on the basis of name and/or description similarity with the subject of your inquiry. Positive identification or non-identification can only be effected upon receipt of fingerprints. Applicant may be advised of inquiry.

A

SUBJECT INFORMATION: (Please type or print clearly)

Applicant's Name: _____
Last First Middle

Alias/Maiden Name: _____

Date of Birth: _____ Sex: _____ Race: _____
Month/Day/Year

B

REQUESTOR INFORMATION: (Please type or print clearly)

DATE: ____/____/____ **JESSICA PRIETO** _____
Mo. Day Yr. (print) Name/Title of Requestor Requestor's Signature

Provide e-mail to receive background results electronically. Phone No. () _____

PRIETOJ@MSD120.ORG **N/A**
E-mail address Password (must be at least 8 characters)

REQUESTOR'S ADDRESS: (type or print clearly)

MABTON SCHOOL DISTRICT #120
Name

PO BOX 37 306 NORTH MAIN STREET
Address

MABTON WA 98935
City State ZIP Code

Subject's Right Thumb Print (Optional)