

**HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
February 27, 2019
MINUTES**

9158

The regular action board meeting of February 27, 2019 of the Hackettstown Board of Education was called to order at 7:00 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on February 20, 2019 and advertised in the "Express Times" on February 23, 2019. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on February 21, 2019. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Shawn Burke
Ms. Jami Cavanagh
Mrs. Amy Cochran
Dr. Giovanni Cusmano (arrived at 7:15 p.m.)
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag
Mr. Robert Moore
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mrs. Sheena Delgaizo, Middle School Principal
Mrs. Marie Griffin, Hatchery Hill Principal

Members absent: Ms. Lori Prymak
Dr. Bo Soobryan

ACCEPTANCE OF COMPREHENSIVE ANNUAL FINANCE REPORT AND CORRECTIVE ACTION PLAN

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the Comprehensive Annual Finance Report for fiscal year ending June 30, 2018 as presented by Heidi Wohlleb, Certified Public Accountant from Nisivoccia, LLP and to approve the Corrective Action Plan for findings noted in The Administrative Management Report, as per attached.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF DUAL CREDIT PROGRAM AGREEMENT WITH CENTENARY UNIVERSITY

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve a Dual Credit Program Articulation Agreement between Hackettstown Board of Education and Centenary University from 7/1/19 through 6/30/20, as attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Mr. Moore and Dr. Cusmano as amended.

- Ms. Cavanagh questioned B11 (Approval of Observation Hours) and if it's a paid position.
- Mr. Mango replied that it's not a paid position.

ACCEPTANCE OF RESIGNATION(S)

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF NEW STAFF

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, appoint new staff, for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ADVANCEMENT ON THE SALARY GUIDE

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve advancement on the salary guide, effective February 1, 2019, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF LEAVE OF ABSENCES

Motion: Mr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ATHLETIC VOLUNTEERS

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve as athletic volunteers for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF SUBSTITUTES

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve substitutes for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2018-2019 VOLUNTARY TRANSFER

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the 2018-2019 voluntary transfer of January Gandley from the position of Hackettstown Middle School Teacher to the position of Willow Grove Preschool Teacher effective March 3, 2019.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2019-2020 VOLUNTARY TRANSFER

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the 2019-2020 voluntary transfer of Adam Freeman from the position of Hackettstown Middle School Band Teacher to the position of High School Band Teacher effective September 1, 2019.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2019-2020 VOLUNTARY TRANSFER

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the 2019-2020 voluntary transfer of Chris Zwarych from the position of Hackettstown High School Band Teacher to the position of Middle School Band Teacher effective September 1, 2019.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF AMENDMENT TO THE LOCAL CBA

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the amendment to the local CBA, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Mr. Moore and Dr. Cusmano as amended.

- none

APPROVAL OF WORKSHOP ATTENDANCE

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve workshop attendance for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF FIELD TRIPS

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve field trips for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ANNUAL MEMORANDUM OF AGREEMENT

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the 2018-2019 Annual Memorandum of Agreement between the District and the Hackettstown Police Department.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF TURN-KEY PROFESSIONAL DEVELOPMENT

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve Turn-Key Professional Development for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2018-2019 SPRING ATHLETIC SCHEDULE

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the 2018-2019 Spring athletic schedule, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF PRESCHOOL INCLUSION PROGRAM FOR 2019-2020

Motion: Mr. Moore Second: Dr. Cusmano

Now Therefore, Be it resolved, by the Hackettstown Board as follows:

1. The Hackettstown Board hereby authorizes the creation of an in-district Preschool Inclusion Program for the 2019-2020 school year that will provide an Inclusion program component commencing in September 2019 at the following tentative tuition rates for general education students:
 - a. Full Day Resident student: \$700/month
 - b. Half Day Resident student: \$350/month
 - c. Full Day Non-Resident student: \$800/month
 - d. Half Day Non-Resident student: \$400/month

2. The Hackettstown Board authorizes the Superintendent to execute and submit on the Board's behalf any necessary information and documentation to the Warren County Office of Education and/or New Jersey Department of Education in connection with the establishment of this program.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF STUDENT LIST FOR CENTENARY UNIVERSITY CHILDREN’S LITERATURE VISITS

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve student list for Centenary University Children’s Literature visits to Hatchery Hill School’s 1st and 2nd graders to share reading and related activities prepared by Centenary students, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 1ST READING OF DISTRICT POLICIES AND REGULATIONS

Motion: Mr. Moore Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the following District Policies and Regulations in a 1st reading:

- P 0131 Bylaws and Policies (Revised)
- P 0141.2 Board Member and Term – Receiving District (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)
- P 8600 Transportation (Revised)
- P 8613 Waiver of Pupil Transportation (NEW)

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

NEW BUSINESS

- Mr. Herbst stated that there needs to be a resolution for an adhoc Community Relations Committee through November 2019. He stated this committee will be comprised of Board Members, PTA and PTO
- Ms. Woicewski spoke about having an alternative polling/voting place instead of Hackettstown High School. She will work with Mr. Robert Hinrichs who is the Town Council liaison.

APPROVAL TO AUTHORIZE CREATION OF COMMUNITY RELATIONS COMMITTEE

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve to authorize the creation of a Community Relations Committee for the purpose of coordinating communications, community outreach efforts and to provide information on the anticipated Bond Referendum on the November 5, 2019 General Election.

Carried in a roll call vote – unanimous.

AUTHORIZE TOPIGRAPHICAL SURVEY OF HATCHERY HILL

Motion: Dr. Cusmano Second: Ms. Cochran

Be it resolved, that the Board of Education, authorize Gianfocarо Architects, Engineers and Planners to provide a boundary and partial topographical survey of Hatchery Hill Schools as outlined in the February 22, 2019 purposal.

Carried in a roll call vote – Dr. Cusmano – abstain.

APPROVAL OF PROJECT’S FOR DEBT SERVICE

Motion: Mr. Moore Second: Dr. Cusmano

WHEREAS, the Board of Education of the Town of Hackettstown in the County of Warren, New Jersey (the “Board”), seeks to submit school facilities projects to the voters consisting of (a) Roof Replacement at Hatchery Hill Elementary School, the Middle School and the High School; (b) bathroom renovations at Hatchery Hill Elementary School, Willow Grove Elementary School and the High School; (c) electrical system upgrades at the Middle School and the High School; (d) security vestibule and improvements at the High School; (e) turf replacement; track resurface and parking lot upgrades at the High School and (d) district-wide renovations and upgrades including electrical panels, fire alarms, HVAC, windows, phone system and clock/paging system (collectively, the “Project”); and

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special election at which a bond referendum authorizing all or a portion the Project shall be presented to the voters.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWN OF HACKETTSTOWN IN THE COUNTY OF WARREN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board, approves the preparation of Schematic Plans and Educational Specifications, if applicable, by Gianforcarо, Architects, Engineers and Planners (the “Architect”) in connection with the Project and Board further authorizes and directs the Architect to submit same to the New Jersey Department of Education and to the Warren County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Hackettstown Land Use for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board approves the Project applications, the Architect is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board authorizes and directs the Board President, the Superintendent, the and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, if applicable, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, the Architect and Bond Counsel, Wilentz, Goldman & Spitzer, P.A., as applicable, to take all action required to preserve the opportunity to present all or a portion of the Project to the voters via a bond referendum at the annual School District Election to be held on November 5, 2019.

Section 6. This resolution shall take effect immediately.

Carried in a voice vote – Dr. Cusmano – abstain.

OTHER COMMENTS

-Mr. Moore noted that the student activity deposit recommendation on the audit corrective action plan was on last year's audit as well.

PUBLIC COMMENT

- none

The Board took a break between 8:24 p.m. and 8:30 p.m.

EXECUTIVE SESSION

Motion: Dr. Cusmano

Second: Mr. Moore

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:30 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

-Personnel

(Ms. Woickowski left executive session during Personnel conversation)

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote – unanimous.

RECONVENE

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved, that the Board of Education reconvene into regular session at 9:08 p.m.

Carried in a voice vote – unanimous.

NEW BUSINESS

APPROVAL OF HIB

Motion: Dr. Cusmano

Second: Ms. Cavanagh

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a voice vote – Dr. Cusmano – abstain.

APPROVAL TO TERMINATE SHARED SERVICE AGREEMENT

Motion: Dr. Moore

Second: Dr. Cusmano

Be it resolved, that the Board of Education approve to terminate the Shared Services Agreement with the Great Meadows Regional School District Board of Education for the Director of Buildings and Grounds position, effective April 27, 2019.

Carried in a voice vote – Dr. Cusmano – abstain.

Mtg. Date: 2/27/19

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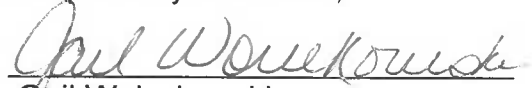
ADJOURNMENT

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved that the Board adjourn at 9:10 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woicekowski
Business Administrator



Michael Herbst
Board President