

# **Comprehensive School Safety Plan**

## **Soleado Elementary School**

Palos Verdes Peninsula Unified School District

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Plan Developed and Adopted by School Site Council on January 27, 2020

Plan approved by District Governing Board on February 26, 2020

### **School Site Council Committee Members**

Name: Michele Marcus, Principal

Name: Shannon Bogart, Teacher

Name: Kristin Biggins, Teacher

Name: CC Hlavac, Teacher

Name: Doreen Boyd, Classified Employee

Name: Jana Swift, Parent of Student Attending Soleado

Name: Anna D'Arcy, Parent of Student Attending Soleado

This document is available for public inspection in the School Office.

## **School Site Mission**

Soleado Elementary School is dedicated to educating the whole child, while providing an engaging academic and social environment for all learners where staff, students and families are kind, respectful and responsible to others.

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## **Assessment of the Current Status of School Crime**

A review of our school data indicates that the students, parents, and staff of Soleado Elementary School are safe on campus, off campus at school-sponsored events, and when traveling directly to and from school.

Visitors on campus are to check in at the office with the Raptor System. They receive a photo ID badge which is worn while on campus. When leaving campus, volunteers check out in the office.

During the period between August 20, 2018 and June 6, 2019, there was one suspension and no instances of hate crimes. In the 2019-20 school year, there have been no suspensions nor expulsions to date. In general, there are very few serious behavior issues or crimes at Soleado Elementary School.

Soleado Elementary School creates a safe school environment. The school implements programs and practices to address bullying that are aligned to District policy. (Reference: Board Policy 5131.2) Additionally, bullying, social-emotional learning, Positive Behavior Intervention Strategies (PBIS) and character development are addressed through weekly grade level lessons and weekly principal messages. The Soleado staff focuses on making connections with students throughout the year to promote student engagement and connectedness.

PVPUSD utilizes Aeries reporting to track our student attendance and monitor concerns with chronic absenteeism. There is a process for sites to follow when there is a concern regarding absenteeism and truancy. All schools have a School Attendance Review Team (SART) to collaborate and consult on how to provide intervention to the students and families with identified attendance issues. The District also holds Student Attendance Review Board (SARB) hearings for cases that are not resolved at the site level and need further intervention.

Alternate means of correction is employed to address discipline infractions prior to suspension for lower level Education Code violations. As a preventative measure, all K-8 schools have implemented Positive Behavior Intervention Supports (PBIS), which focuses on teaching our students about behavioral expectations and providing positive feedback. Restorative practices are being utilized across the district to ensure a comprehensive approach to discipline and behavior interventions.

### **Soleado: California Dashboard 2019**

Chronically Absent	2.5%
Suspension	0.2%

PVPUSD has a comprehensive approach to student mental health and support across our K-12 schools to address the identified needs in our California Healthy Kids Survey. Our district has a well-developed suicide prevention policy that encompasses education, intervention and postvention programs. All certificated and classified staff have been

trained in suicide prevention education. Students in grades 7-12 are also receive classroom guidance lessons focused on mental health, social-emotional supports and suicide prevention. Our K-8 schools have also implemented Social Emotional Learning curriculum as preventative education. There has been an increase in the days the school psychologist has been assigned to each elementary school site with a focus on supporting the social-emotional needs of general education students.

**Soleado: California Healthy Kids Survey 2017-18**

	5th grade
School Connectedness	35%
Caring Adult Relationships	40%
Feel Safe at School	81%

# **Child Abuse Reporting Procedures**

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program. (Penal Code 11165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. However, reasonable suspicion does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect. (Penal Code 11166)

## **Reportable Offenses**

A mandated reporter shall make a report using the procedures provided below whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

## **Responsibility for Reporting**

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

## **Reporting Procedures**

### **1. Initial Telephone Report**

Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11165.9, 11166)

Los Angeles County – Report Child Abuse

800-540-4000

<https://mandreptla.org>

### **2. Written Report**

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically

submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

#### Victim Interviews by Social Services/Law Enforcement

Whenever a representative from the Department of Social Services or another government agency investigating suspected child abuse or neglect deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

#### Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

# SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

<b>A. REPORTING PARTY</b>	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY						
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS			Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO				
	REPORTER'S TELEPHONE (DAYTIME) ( )		SIGNATURE		TODAY'S DATE						
<b>B. REPORT NOTIFICATION</b>	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY								
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)										
	ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL					
OFFICIAL CONTACTED - TITLE				TELEPHONE ( )							
<b>C. VICTIM</b> One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY				
	ADDRESS			Street	City	Zip	TELEPHONE ( )				
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	GRADE				
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME						
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> NO <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)						
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK					
<b>D. INVOLVED PARTIES</b>	VICTIM'S SIBLINGS										
	NAME		BIRTHDATE	SEX	ETHNICITY	NAME		BIRTHDATE	SEX	ETHNICITY	
	1. _____		3. _____								
	2. _____		4. _____								
<b>VICTIM'S PARENTS/GUARDIANS</b>	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY				
	ADDRESS			Street	City	Zip	HOME PHONE ( )	BUSINESS PHONE ( )			
<b>SUSPECT</b>	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY				
	ADDRESS			Street	City	Zip	HOME PHONE ( )	BUSINESS PHONE ( )			
SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY					
ADDRESS			Street	City	Zip	TELEPHONE ( )					
OTHER RELEVANT INFORMATION											
<b>E. INCIDENT INFORMATION</b>	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____										
	DATE / TIME OF INCIDENT				PLACE OF INCIDENT						
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)										

SS 8572 (Rev. 12/02)

## DEFINITIONS AND INSTRUCTIONS ON REVERSE

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

## DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM SS 8572

All Penal Code (PC) references are located in Article 2.5 of the PC. This article is known as the Child Abuse and Neglect Reporting Act, also known as CANRA. The Internet site is: <http://www.leginfo.ca.gov/calaw.html> (specify Penal Code and search for Sections 11164-11174.3). A mandated reporter must complete and submit the form SS 8572 even if some information is not known. (PC Section 11167(a).)

### I. MANDATED CHILD ABUSE REPORTERS

- Mandated child abuse reporters include all those individuals and entities as defined in PC Section 11165.7.

### II. TO WHOM REPORTS ARE TO BE MADE (DESIGNATED AGENCIES)

- Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), county probation department (if designated by the county to receive mandated reports) or the county welfare department. (PC Section 11165.9.)

### III. REPORTING RESPONSIBILITIES

- Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected instance of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof *within 36 hours* of receiving the information concerning the incident. (PC Section 11166(a).)
- No mandated reporter who reports a suspected instance of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by the CANRA. Any other person reporting a known or suspected instance of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by the CANRA unless it can be proven the report was false and the person knew it was false or make the report with reckless disregard of its truth or falsity. (PC Section 11172(a).)

### IV. INSTRUCTIONS

- **SECTION A - REPORTING PARTY:** Enter the mandated reporter's name, title, category (from PC Section 11165.7), business (agency) name and address, telephone number, a signature and today's date. Also check yes-no whether you (the mandated reporter) witnessed the incident. The signature area is for either the mandated report or the person taking as telephoned report.

#### ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pac Islndr	26 White	31 White-Romanian

### IV. INSTRUCTIONS (Continued)

- **SECTION B - REPORT NOTIFICATION:** Complete the name and address of the designated agency notified, date of the written report, date/time of the phone call and the name, title and telephone number of the official contacted.
  - **SECTION C - VICTIM** (One Report per Family, siblings must have same parents/guardians): Enter the victim's name, address, telephone number, birth date or approximate age, sex, ethnicity, present location, and where applicable enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes-no box for: developmentally disabled?, physically disabled? and specify the victim's other disability. To determine if the victim has a disability, ask the victim's parent or care giver. Also check the appropriate yes-no box for in foster care?, indicate type of care if the victim was in out-of-home care, indicate the type of abuse. List the victim's relationship to the suspect, check the appropriate yes-no box for photos taken?, indicate whether the incident resulted in this victim's death.
  - **SECTION D - INVOLVED PARTIES:** Enter the requested information for: Victim's Siblings, Victim's Parents/Guardians and the Suspect.
  - **SECTION E - INCIDENT INFORMATION:** If multiple victims, enter the number. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheets if needed.
- ### V. DISTRIBUTION
- **Reporting Party:** After completing Form SS 8572, retain the yellow copy for your records and submit the top three copies to the designated agency.
  - **Designated Agency:** *Within 36 hours* of receipt of Form SS 8572, send **white copy** to police or sheriff, **blue copy** to county welfare or probation, and **green copy** to district attorney.

# **Disaster Response Procedures**

The Soleado School Emergency Plan provides faculty, staff, volunteers, and students with emergency instructions specific to Soleado for an emergency crisis or disaster. The plan includes the responsibilities of all Soleado employees and is organized according to the National Incident Management System (NIMS).

The principal, staff, and district personnel update and revise the National Incident Management System (NIMS) at the beginning of each school year. Copies of the Plan are distributed to Soleado employees, the District Office, and other entities as appropriate.

The principal reviews the Emergency Plan with staff at the beginning of each school year to review Emergency teams and responsibilities. Two complete drills are conducted each year to make sure that in an emergency situation, the school will follow the emergency plan and ensure students and staff are as safe and comfortable as possible. Soleado has regular safety drills including earthquake drills, lockdown drills and fire drills. Teachers provide appropriate student education to maintain high levels of student safety. All staff members have a walkie-talkie and drills are held to ensure walkie-talkies are turned on and working properly.

In the case of a fire, Soleado can be evacuated to safety within five minutes. In case of flooding or any additional disaster, the procedures are explained in the emergency plan. The staff knows to listen for the fire bell followed by verbal directions indicating the nature of the emergency.

Soleado employees understand that the school's primary role in an emergency is to care for the safety and welfare of children for the duration of the emergency. Staff recognizes that the school site may be on its own (without outside resources) for up to 72 hours. Should an emergency/disaster occur during school hours, Soleado will shelter students who are not picked up by parents or authorized persons listed on the Emergency Information Card for up to 72 hours. This is district policy. Soleado will keep students in the safest location on the school campus until they can be safely reunited with their families. The Principal will relocate students to an alternate site when required by law enforcement or when it is unsafe to remain on campus.

The PTA annually takes inventory of the Disaster sheds on campus making sure there is sufficient food, water, and supplies for at least three days. Needed supplies are continuously purchased each year. Additionally, each building is equipped with some emergency supplies and class lists.

The Principal and faculty will inform students about emergency procedures. All employees will make every effort to use appropriate procedures while providing students with direction and guidance, which emphasize their physical and psychological well-being. Soleado has outstanding procedures in place in the event of a natural disaster or emergency.

All district faculty and staff have received active shooter training called Run- Hide-Fight.

All District school sites have implemented a Visitor Management System called Raptor, to increase safety and security measures on campus. The Raptor Visitor Management school security system screens for sex offenders, alerts staff of custody violations, and provides districtwide reporting for all visitors.

All District school sites and offices have at least one Automatic External Defibrillator (AED) on campus.

All District school sites have a tactical response plan in place. Special consideration has been given to emergency procedures with regard to students with disabilities.

The District works collaboratively with local fire, police, sheriff, and EMS (LA County and Palos Verdes Estates) to ensure the safety of staff and students.

## Procedures for Notifying Teachers about Dangerous Pupil

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that state teachers must be notified of the reason(s) a student has been suspended. The Palos Verdes Peninsula Unified School District has incorporated this notification into the existing "Attendance Reporting screen". On the daily attendance report, when a student is suspended, will show an "SSA" next to the student's name. The teacher can access the suspension by looking at the student's discipline screen. The information provided is for the student's current teachers only. All information regarding suspension and expulsion is **CONFIDENTIAL**, is not to be shared with any student(s) or parent(s). Teachers are asked to secure the list so students and others may not view it.

Pursuant to Welfare & Institution Code 827(b) and Education Code 48267, the Court notifies the Superintendent of the Palos Verdes Peninsula Unified School District regarding students who have engaged in certain criminal conduct. This information is forwarded to the site Principal. The site Principal is responsible for prompt notification of the student's teachers. Per Education Code 49079, this information must be kept confidential. This information is also forwarded to all administrators and the student's counselor.

## **Procedures for Safe Ingress and Egress from School**

Soleado Elementary School is proud to be part of a school district with a mission to provide a safe environment for all children, parents, and all school employees. Soleado works closely with the Lomita Sheriff's Station and the City of Rancho Palos Verdes to guarantee that the school's surrounding community is safe. Specific staff members are assigned to monitor and supervise the play areas before school, at recess, and at lunch. To ensure safety during pick-up and drop-off periods, students, staff, and parents cooperatively review and update the drop-off and pick-up program at Soleado Elementary. Parents are notified at back to school night on the safety guidelines and traffic patterns of the school. The principal sends periodic messages to all Soleado families throughout the school year to review and update traffic safety at Soleado during drop-off and pick-up. In addition, the school principal helps with the safe arrival and departure of students at Soleado Elementary.

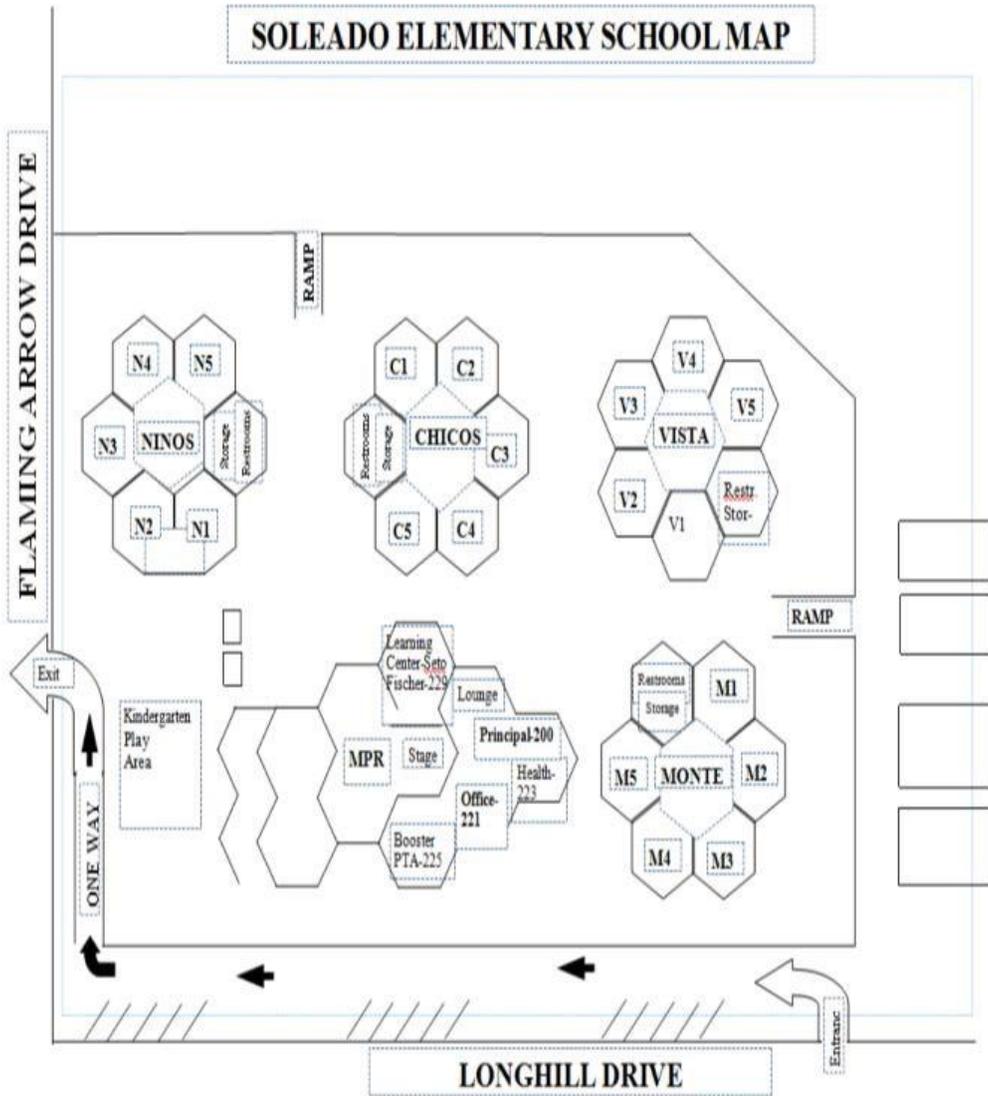
All adults are trained (child abuse reporting responsibilities, infectious disease procedures, disaster plan responsibilities and procedures, confidentiality rules, and student discipline strategies) and provide evidence of current TB Test or TB Risk Assessment Waiver.

To ensure the safety of bike riders, students in grades 3-5 may ride bikes to school as long as they follow the safety guidelines of wearing a helmet, following the safety rules for bike riding, and walking the bike on the school campus.

Soleado Elementary is proud of the excellent working relationship with the city of Rancho Palos Verdes and local law enforcement. Sheriff Deputies often help reinforce that the people driving in the neighborhood keep safety as a top priority at all times.

Additional School District programs such as Palos Verdes Kids' Corner (a childcare program located on campus) and enrichment programs provide safe activities for students to participate in both before and after school.

# SOLEADO ELEMENTARY SCHOOL MAP



# Procedures to Ensure a Safe and Orderly Environment

## Component One: People and Programs

### Goal 1

#### **Create a kind, caring and connected school climate.**

By June 2021, Soledad will increase school connectedness by 5%, from 35% to 40% as measured by CHKS and local school survey data, through a school environment that fosters physical and emotional security, encourages community and family involvement, and focuses the school climate on creating opportunities for student engagement.

<b>Action</b>	<b>Resources</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>How Will You Measure</b>
Provide inclusive school environment for all students by providing opportunities for school community participation during and outside of the school day	Lunchtime activities, school activities, assemblies, afterschool enrichment activities	Teachers, PTA, Community, Principal	August 2019- June 2020	100% Participation
Continue to implement a Positive Behavior Intervention and Support system (PBIS)	*Classroom Lessons on expected behavior *Star Student Monthly Assemblies *GOTCHA Cards *Incentives/Rewards	Principal, teachers, PBIS Committee	August 2019- June 2020	Data collected and reviewed to discuss positive reinforcements and minor/major referrals
Continue to encourage Parent/Guardian participation	*Parent Conferences *International Fair *Classroom Volunteers *Parent Groups including: Booster Club, PTA, KPA, JPA, TPA	Principal and Various Parent Groups	August 2019- June 2020	Volunteer Participation Hours

Continue to develop social/emotional learning and progressive discipline supports	* <i>Second Step</i> Lessons *Student Connectedness Classroom Activity	Teachers, Soleado Staff and Principal	August 2019- June 2020	100% Participation (TK-5 <sup>th</sup> Grade)
Attendance/Truancy / Tardy/Chronic Absentee Data	Aeries Reports	Teachers, Principal, Office Manager	August 2019- June 2020	Aeries Attendance Reports

## Component Two: The Physical Environment

### Goal 1

By June 2021, Soleado will have a safe, clean and secure school climate as measured by the CHKS survey and local school survey data with 90% or higher positive feedback.

Action	Resources	Person Responsible	Timeline	How Will You Measure
Maintain baseline levels of site facilities in good repair, prioritizing classrooms/student areas for improvement.	District Budget	Custodian, M & O, Principal, Teachers	August 2019-June 2020	Facilities are fully functional and children are able to learn in their classrooms and use the school's outdoor spaces for recess, lunch, and classroom activities
Site facilities will be monitored regularly to remain in good repair	District Budget	Custodian, M & O, Principal, Teachers	August 2019-June 2020	Facilities are fully functional and children are able to learn in their classrooms and use the school's outdoor spaces for recess, lunch, and classroom activities
School leadership team will meet 6 times per year to discuss classroom and student areas in need of improvement	None required	Custodian, M & O, Principal, Teachers, Leadership Team	August 2019-June 2020	Facilities are fully functional and children are able to learn in their classrooms and use the school's outdoor spaces for recess, lunch, and classroom activities

<p>Prioritize school site improvements with staff and community with the following improvements happening this year:          Roller Shutters on Sliders          Blackout Blinds on windows          Picnic Tables on patios outside of classrooms          Benches in outside courtyard</p>	<p>District and site budgets. Family Donations.</p>	<p>Principal Staff          Various Parent Groups (Booster/PTAs, School Site Council)          M &amp; O</p>	<p>August 2019- June 2020</p>	<p>Items will be completed as prioritized by responsible parties</p>
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# **Reference Guide to Board Policy (BP) and Administrative Regulations (AR)**

## **Suspension and Expulsion Policies**

Students BP/AR 5144  
Discipline (Revised December 9, 2015)

Students BP/AR 5144.1  
Suspension and Expulsion/Due Process (Revised December 9, 2015)

Students AR 5144.2  
Suspension and Expulsion/Due Process (Students with Disabilities)  
(Revised November 8, 2012)

## **Rules and Procedures on School Discipline**

Students BP 5144  
Discipline (Revised December 9, 2015)

Students AR 5144  
Discipline (Revised December 9, 2015)

## **Hate Crime Policies and Procedures**

Students BP/AR 5145.3  
Nondiscrimination/Harassment (Revised June 20, 2018)

Students BP 5145.9  
Hate Motivated Behavior (Revised March 11, 2010)

## **Bullying Prevention Policies and Procedures**

Students BP 5131.2  
Bullying (Revised June 20, 2018)

## **Sexual Harassment Policy**

Students BP/AR 5145.7  
Sexual Harassment (Revised April 26, 2017)

## **School-wide Dress Code Prohibiting Gang-Related Apparel**

Students BP 5132  
Dress and Grooming (revised April 4, 2002)

## **Child Abuse Reporting Procedures**

Students BP/AR 5141.4

Child Abuse Prevention and Reporting (Revised May 25, 2016)

## **Disaster Response Procedures**

Business and Non instructional Operations BP/AR 3516

Emergencies and Disaster Preparedness Plan (revised October 12, 2006)