

# Quaker Valley School District

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## EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES

January 12, 2016

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Jeffrey Watters	Mr. Gianni Floro
Ms. Daniela Helkowski	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Jon Kuzma
Mr. Robert Riker	Mr. David Pusateri
Mr. Andrew Surloff, administrative liaison	Ms. Marianne Wagner
Dr. Susan Gentile, administrative liaison	
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Angela Yingling
Dr. Joseph Marrone	Ms. Christine Kardong

### REPORTS/INFORMATION

1. Ms. Huckestein provided the student representative report.
2. Mr. Watters outlined the Educational Services planning calendar which was attached to the agenda.
3. The Athletics and Activities report was attached to the agenda.
4. A donation of \$2,149.29 was given to the Children's Hospital Foundation during their "Wear a Hat for Cancer" fund drive.
5. Educational Focus: Elementary Population Study Presentation, by Dr. Ondek.

### ACTION ITEMS

- A. It was requested that the board approve the administration of a survey to parents and students regarding the transmission of respiratory diseases, at no cost to the district.
- B. It was requested that the board approve the 8th grade string orchestra's participation in a Music Performance Assessment (MPA) offered at Westminster College by the Pennsylvania Music Educator Association (PMEA), on Tuesday, March 8, 2016. There will be a cost for transportation, plus the cost for substitute teacher(s) if needed.
- C. It was requested that the board approve the "Coaching Boys Into Men," program for middle-school male student athletes. The request includes the delivery of the program to students and a three-year research study at no cost to the district. This will be funded by the non-profit organization, Futures Without Violence.

Mr. Watters moved that item A be placed on the legislative agenda for action, if amended to include a stipulation that parents would "opt in" to participate in the proposed study. He also moved that items B - C be placed on the legislative agenda for action. Mr. Riker seconded the motion.

# Quaker Valley School District

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## POLICY COMMITTEE MINUTES

January 12, 2016

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Jon Kuzma	Ms. Marna Blackmer
Mr. Gianni Floro	Ms. Sarah Heres
Mr. Pusateri	Mr. David Pusateri
Mr. Jeffrey Watters	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	Ms. Marianne Wagner
<b>Others Present</b>	
Mr. Andrew Surloff	Dr. Joseph Marrone
Dr. Susan Gentile	Ms. Christine Kardong
Ms. Angela Yingling	

### 1.0 FOR DISCUSSION

- 1.1 Draft policy 321.00 (Draft A) *Maintaining Professional Adult/Student Boundaries* was provided to the board. More discussion and editing is needed before presenting a draft to the board for a first reading.

There were no items for the legislative agenda.

# Quaker Valley School District

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## COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES

January 12, 2016

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. Jon Kuzma
Ms. Marna Blackmer	Mr. David Pusateri
Ms. Marianne Wagner	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	Mr. Jeffrey Watters
<b>Others Present</b>	
Mr. Andrew Surloff	Ms. Angela Yingling
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Susan Gentile	

### INFORMATION

- Open house - Quaker Valley Middle School Library  
Wednesday, January 20, 2016 - 10:00 AM
- January is National School Board Month. Students will attend the January 26 board meeting to recognize board members.

### COMMUNITY ENGAGEMENT

- Culture of Thinking Community Forums in the community room of The Sewickley Public Library of the Quaker Valley School District:

Wednesday, February 24 - 10:30 AM

Monday, March 14 - 10:30 AM

Child-care will *not* be available.

*All forums will be rescheduled if bad weather is threatening.*

### ACTION ITEMS

- A. It was requested that the board approve the 2016-2017 school district calendar, Draft D which was attached to the agenda. A Draft E will address the January 2 legal holiday.

## MEMORIAL BOOKS

B. It was requested that the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in memory of:

- John Dunbar, retired employee.

Mr. Floro moved that items A (as corrected for the January 2 legal holiday in a Draft E), and B be placed on the legislative agenda for action. Ms. Helkowski seconded the motion.

Mr. Floro moved that items A & B be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

# Quaker Valley School District

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## FINANCE COMMITTEE MINUTES

January 19, 2016

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Marna Blackmer
Ms. Marianne Wagner	Ms. Daniela Helkowski
Mr. Jon Kuzma	Mr. Gianni Floro
Mr. Jeffrey Watters	Mr. David Pusateri
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Heidi Ondek	Dr. Joseph Marrone
Mr. Andrew Surloff	Ms. Christine Kardong
Ms. Angela Yingling	

### REPORTS/INFORMATION

#### 1.0 TAX COLLECTION

1.1 The December, 2015 earned income tax report was attached to the agenda.

#### 2.0 FINANCIAL REPORTS

#### 3.0 BUDGET

3.1 The board was provided an update on the status of the 2016-2017 budget.

#### 4.0 INFORMATION

4.1 The board was provided a copy of the 2014-2015 audit, including the management letter and communication to those charged with governance.

4.2 The board was provided a financial review memo from the Director of Finance and Operations.

### ACTION ITEMS

- A. It was requested that the board approve the 2014-2015 audited financial statements as prepared by Maher Duessel, Certified Public Accounts.
- B. It was requested that the board accept the three year audit proposal extension for years ending June 30, 2016, 2017, and 2018 with Maher Duessel, Certified Public Accountants.
- C. It was requested that the board approve the budget transfers as provided.
- D. It was requested that the board ratify the food service fund invoices for November, 2015 in the amount of \$41,589.70.
- E. It was requested that the board approve the administration to pay the food service fund invoices for the month of December, 2015 in the amount of \$227,395.96.
- F. It was requested that the board ratify the invoices for the December, 2015 capital projects fund in the amount of \$17,285.00.
- G. It was requested that the board approve the capital projects fund invoices for January, 2016 in the amount of \$16,283.00.
- H. It was requested that the board ratify and approve the bills for the October, November, December, and January invoices in the amount of \$ 8,568,895.00.
- I. The administration recommended that the board authorize participation of the Quaker Valley School District in the Western Pennsylvania Electricity Consortium Extension for the purchase of electricity from Direct Energy **only** if the price is **at** or **below** our current price. The extended agreement will begin after the final meter read date in January, 2018 under our current agreement for a period of 12 months and the price will include all costs except distribution, sales tax, and other local utility charges as contained in the original agreement.

Mr. Riker moved that items A - I be placed on the legislative agenda for action.

Ms. Wagner seconded the motion.

# Quaker Valley School District

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## FACILITIES & OPERATIONS COMMITTEE MINUTES

January 19, 2016

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. David Pusateri	Ms. Daniela Helkowski
Mr. Gianni Floro	Mr. Rob Riker
Ms. Marna Blackmer	Ms. Marianne Wagner
Mr. Jon Kuzma	Mr. Jeffrey Watters
Dr. Joseph Marrone, administrative liaison	
John Sheline, administrative liaison	
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Angela Yingling
Mr. Andrew Surloff	Ms. Christine Kardong

### REPORTS

1. The facilities report was attached to the agenda.
2. There was a brief transportation report.

### ACTION ITEMS

- A. It was requested that the board authorize the administration to enter into an agreement with the Allegheny Intermediate Unit (AIU) RWAN Consortium for a net annual cost after Erate of \$8,280 to be taken from the general fund. (We may hand out a modified motion at the board meeting. The AIU legal counsel is reviewing all consortium motions.)
- B. It was requested that the board authorize the administration to contract with Eckles Architecture to prepare and publish specifications for capacitors for Edgeworth, Osborne and the middle school as well as oversee the installation for a cost not-to-exceed \$10,000 to be taken from the capital projects fund.

Mr. Pusateri moved that items A & B be placed on the legislative agenda for action. Mr. Floro seconded the motion.