



Human Resources

Building tomorrow's leaders today

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Dear Parents:

Subject: Interdistrict Transfers (Incoming)

The Westminster School District is aware that families often choose to have their children attend their “home school” (based on home address). However, there are times when parents/guardians may wish to choose a school of attendance other than their home school for their child/children. To qualify for an Interdistrict transfer (incoming), we offer the following reasons that are usually approved methods to apply for a release from your home district to attend Westminster School District:

1. Parental Employment: One of the parents works within a convenient proximity to the Westminster School District boundaries. (You may be asked to provide proof of employment, i.e., a cancelled paycheck or verification on business letterhead for the releasing school district.)
2. Childcare: Childcare provider is located in or near the Westminster School District boundaries. (You may be asked to provide a cancelled check or statement from the business. If it is a private childcare provider, provide a note from that person, as well as a utility bill with their name and address for the releasing school district.)
3. Special Programs: Programs not provided by your school district (i.e., All-day Kindergarten, All-day Transitional Kindergarten, Dual Immersion Vietnamese or Spanish, GATE Magnet, Extended School Program, etc.)
4. Special Circumstances: Occasionally, there are special situations. These will be reviewed on a case-by-case basis. One example may be when an older sibling is already attending within the district boundaries.

Steps for Interdistrict Transfers:

1. Parent must request an interdistrict transfer from the family’s district office of residence.
2. The school district of residence will approve/deny the request.
3. If accepted, the parent will bring the approved request to the Westminster School District for acceptance into the district.
4. Westminster School District will approve the request, and allow the parent to contact the school site of preferred attendance.

If you have any questions, please call Susan Hillenbrand at 714-894-7311 ext. 1167.

If you have any questions regarding All-day Transitional Kindergarten, please call Land School at 714-898-8389

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Interdistrict Transfers Accepted Beginning March 1, 2019

- Priority will be given to applications received before April 26, 2019.
- Applications received after April 26, 2019 will be allowed to transfer based upon availability and order received.
- Applications for specialized programs or impacted sites will be filled based upon the following criteria:
 - Resident students
 - Open Enrollment district transfers
 - Interdistrict transfers

Should requests be greater than the number of seats available, a waiting list shall be created for each tier of the criteria by random lottery.