

West Marion Elementary School  
**Title I Parent and Family Engagement Plan**  
**2018-2019**

**Statement of Purpose:**

We believe that parent participation is an integral part of the education of the students in our Title I Program. We believe that they are our partners in teaching and nurturing. Every effort to invite and consider parent and community input is made to ensure the success of our students. We also believe that parents should collaboratively assist the Title I personnel in designing the instructional program, overseeing the implementation process, and evaluating results within the accepted limits of federal regulations.

**Procedures for Parental Engagement:**

1. All teachers will systematically report to parents the student's mastery of specific standards-based objectives.
  - a. Teachers will send progress reports home every four and a half weeks, and report cards go home every nine weeks.
  - b. We will have parent/teacher conferences once in the fall and once in the spring.
2. The ongoing conversation between school personnel and parents will be candid, supportive, and flow in both directions.
  - a. We have ConnectEd phone calls on a regular basis.
  - b. We use signage, parent newsletters and social media sites to inform parents of events.
3. The school will regularly communicate with parents about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).
  - a. Parent newsletters and accountability forms go home at the beginning of the year.
4. The school's key documents (Parent and Family Engagement Plan, Mission Statement, Compact, Homework Guidelines, Classroom Visit Procedures) will be annually distributed and frequently communicated to teachers, school personnel, parents, and students.
  - a. Our school procedures and Parent and Family Engagement Plan can be found on our school website.
  - b. We send home a student handbook yearly and parent signature is required.
5. The school will provide parents/guardians with practical guidance to maintain regular and supportive verbal interactions with their children.
  - a. We have Parent Engagement nights several times throughout the year to showcase student work and explain grade level curriculum.
6. The school will provide parents (families) with practical guidance to encourage their children's regular reading habits at home.
  - a. We have reading programs throughout the school year for families to attend.

- b. We have book fairs, Title I nights and Read Across America to promote healthy reading habits.
- 7. Teachers will meet with family members (parents or guardians) formally at least two times a year to engage in two-way communication regarding students' cognitive, socio-emotional, and physical development outside the classroom.
  - a. We will have parent teacher conferences in both the fall and the spring.
- 8. Parent (Family) representatives will advise the School Leadership Team on matters related to family-school relations.
  - a. Parent representatives will attend monthly School Improvement Team meetings.
- 9. McDowell County Schools will notify all parents of the Annual Parent Engagement (Public Hearing) Meeting.
- 10. The district and school will maintain a parent advisory council to help facilitate parent engagement ideas and activities.
  - a. The school's parent advisory council will meet monthly.

*Approved by West Marion Elementary School Improvement Team  
October 1, 2018*