

## MINUTES

### Regular Meeting

September 26, 2017

The Regular Meeting of the Bay Head Board of Education convened Tuesday, September 26, 2017 at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 20, 2017 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President, Joseph Cornell III, Vice President, Benjamin Hinds; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** Mrs. Sandra Antognoli

At 6:45 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: residency issues; past-due tuition; stipend positions; architect contract; tuition student; and HIB incident(s), if any.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

At 7:25 PM the board reconvened from Closed Session.

At 7:25 PM Mr. Cornell had to leave the meeting.

**Correspondence** was presented for the board's review.

**Public Comment on Agenda Items** None

### **Board Member Committee Reports:**

#### **Curriculum:**

Mr. Camardo reported that APEX online has started and students in 8<sup>th</sup> grade have two periods per week where they are participating in online learning utilizing the course "College and Career Readiness". Mr. Camardo also reported that 3<sup>rd</sup> grade is being introduced to the Foundations Program. Dr. Morris reported that a Tri-District Curriculum Articulation workshop will take place October 18<sup>th</sup> through October 20<sup>th</sup> with teachers from Lavallette and Point Pleasant Beach.

#### **Technology:**

Mr. Camardo reported that a new cart of Macbook Air machines have been implemented in fifth grade. In the lower wing new Asus Chromebooks have been added to accommodate two full classes to ensure machines are always available. Mr. Camardo added that a new SmartBoard was installed in first grade.

**Budget/Finance:**

Mr. Pearce reported that he reviewed purchase orders and bills prior to the meeting.

**Personnel/Negotiations**

Nothing to report.

**Buildings/Grounds:**

Mrs. Christopher reported that she will have a master plan presentation at the October 17<sup>th</sup> board meeting.

**Policy:**

Mrs. Curtis reported that we will soon have online policy access through Strauss Esmay Associates.

**Community Relations:**

Mr. Pearce reported that the Shark Run was held on September 23<sup>rd</sup> and that Sea Week activities are taking place September 25<sup>th</sup> through September 29<sup>th</sup>.

**Delegate/Legislative:**

Nothing to report.

**Athletics:**

Mrs. Curtis reported that boys and girls soccer is off to a great start. Mrs. Curtis also asked if the board could look into updating the banners. Mr. Camardo agreed.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Workshop(s)** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

- Carolyn Meyer – November 17, 2017
- Lauren Galarza – December 14, 2017
- Thomas Kennedy – October 17, 2017

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Field Trip Requests** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the following items:

1. To approve a field trip request for Kindergarten and First Grade to attend Wemrock Orchards, Freehold NJ on October 10, 2017. Cost of the trip is \$280 plus transportation.
2. To approve field trip request for Kindergarten and First Grade to attend the Algonquin Theater on April 18, 2018. Cost of the trip is \$270 plus transportation.
3. To approve a field trip request for sixth through eighth grades to attend the Franklin Institute on October 27, 2017 at a cost of \$1,213 plus transportation.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Stipend Positions/Extracurricular Positions 2017-2018** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the following stipend/extracurricular positions for the 2017-2018 school year at the contracted rate.

Cheerleading	Miss Giacchi and Miss Pereira (stipend to be shared)
Saturday Morning Sports	Mr. O'Connor and Miss Wills
Washington DC Trip	Mrs. Galarza and Mr. Kennedy
PEEC Trip	Ms. Meyer and Mr. Speelman
Gettysburg Trip	Mrs. Fallivene and Mr. Kennedy
Yearbook	Miss Wills (replacing Mrs. Monticello)

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Tuition Student** A motion was offered by Mrs. Curtis and seconded by Mr. Pearce to retroactively approve a tuition student for sixth grade for the 2017-2018 school year.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Employee Flu-Vaccines** A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to approve Rite Aid Pharmacy to administer flu Vaccines to district employees on October 12, 2017. Cost will be covered under employee health insurance plan.

**Advanced Academic and Enrichment Committee** A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to approve the Advanced Academic and Enrichment Committee to consist of Mr. Camardo, Ms. Meyer, Miss Kiss, Mrs. Fallivene and Miss Wills.

**Volunteer Soccer Coach** A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to approve Matthew Breckenridge as a volunteer soccer coach pending background check.

### **RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

August 22, 2017 – Regular Meeting, Open and Executive Session

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending August 31, 2017, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending August 31, 2017 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b)

and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.

3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of August 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**List of Bills** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$163,622.31 the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**District Taxes** A motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of September and October 2017 is \$491,266 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Engineer Quotes** A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to authorize the Business Office to solicit engineering quotes for the master plan.

AYE: HINDS, PEARCE, CURTIS

NAY: NONE

**Facility Use Request- Pt. Beach High School** A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to approve a facility use request from Pt. Beach Boys High School basketball for use of the gymnasium on September 26<sup>th</sup> and September 27<sup>th</sup> from 7:00 PM to 8:45 PM.

**October Meeting Change** A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to cancel the October 24, 2017 and reschedule the meeting to October 17, 2017.

**New Business** Mrs. Christopher informed the board that the New Jersey School Boards Convention was in Atlantic City from October 24<sup>th</sup> through October 26<sup>th</sup> and to notify her if they wanted to register.

**Old Business** – Nothing at this time

**Superintendent’s Report** – Dr. Morris reported the following:

A. **Superintendent’s Report**

Enrollment as of September 22, 2017

Bay Head School	129 students
Point Pleasant Beach High School	36 students
Vocational School Students	3 students
Out of District	<u>1 students</u>
Total	169 students

B. Workshop requests were included for the board’s review.

**Public Comment** Nothing at this time.

**Motion to adjourn** At 8:00 PM, a motion was offered by Mr. Pearce, seconded by Mrs. Curtis and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary