



**ATHLOS ACADEMY OF JEFFERSON PARISH
BOARD OF DIRECTORS MEETING**

Date: October 3, 2018 Time: 7:09pm
Location: 979 Behrman Hwy, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Harvey Weir	P
Carolyn Steel	P
John Foard	P
Landon Allen	A
Imtiaz Siddiqui	P
School Leader: Dennis Taylor (P) Athlos HQ: Darin Knicely (P) Athlos on video: Camille Wells, Bobby Laborde, Abby Faraday	

Chair Ben Bourgeois called the meeting to order at 7:09 pm.

Topic	Discussion/Conclusion	Notes	Page
Pledge of Allegiance (1 minute)		Ben Bourgeois	
Approval of Agenda (1 minute)		Kathleen Robert Kathleen Robert motioned to approve the agenda as presented. Carolyn Steel seconded the motion. Motion passed unanimously.	
Call for Conflicts of Interest (1-5 minutes)		Ben Bourgeois None	
Approval of Meeting Minutes (1 minute)	Approval of September 5, 2018 Minutes	Kathleen Robert Kathleen Robert motioned to approve the minutes as presented. Imtiaz Siddiqui seconded the motion. The motion passed unanimously.	
Public Comment (6 mins)		Ben Bourgeois None	
Board Development			
Mission Statement (2 minutes)	The mission of Athlos Academy of Jefferson Parish is to provide high quality educational opportunities for	Ben Bourgeois	

	the whole child through three foundational pillars: Prepared Mind, Healthy Body, and Performance Character.		
Discussion Items			
Director's Report (5 minutes)	Update on progress on key priorities at AAJP	<p>Dennis Taylor Community Relations: upcoming events October will be a very busy month. They had to cut back on activities because we are losing instructional time. PTO not happy with Fall Fest being on a Saturday and this complaint will be looked at.</p> <p>Major communication initiatives: we are distributing weekly parent newsletters, weekly staff newsletters, and the curriculum calendar coming will be distributed soon.</p> <p>PTO: School Leader has met several times already with PTO representatives, and is looking forward to a good relationship.</p> <p>Employee Update: See report attached. Candidates are being screened for vacancies. A Dean of Culture candidate has made it to the second round. This candidate looks talented on paper. Overall teachers have boost in moral. Keisha London implemented "Thankful Thursday" for teachers. Day is full of positivity.</p> <p>Facilities: There are minor leaks during heavy rainfall. Team has been responsive to the little things have popped up. They have been repaired and have not reappeared. Mr. Knicely said Lincoln builders coming back out to retest the areas that were leaking.</p> <p>Storage for PTO:</p>	

		<p>A room was found to share with PTO.</p> <p>New Uses of Building: Two Girl Scout Troops asking to use the school for their meetings. Both troops have Athlos Students. We are discussing with home court to ensure everything is in place for the building usage.</p> <p>Academics: Over the last month, there has been lots of preassessment occurring: Dibbles, Leap, 360, etc. This reassessing is required by the state. Our data analysis of these assessments is under way. In addition, we wanted to do a more comprehensive assessment for students, so there is an expert coming to staff development next Friday to teach teachers how to pull data and how to utilize this data to improve classroom instructions. ELTP testing is now complete. We know how many students need help and how many teachers we need to have the right staff to meet their needs.</p> <p>30-60-90 Day Plan: 3-month plan is to jump into the 5-year strategic plan. We will send out to board since it is not in the packet.</p> <p>YMCA after school program is successful. They are staffing their own program.</p> <p>Standard Based grading feeds into our efforts. There is a paradigm shift with training opportunities for parents and staff.</p> <p>Mr. Taylor states that teachers have left for the following reasons: one teacher left to pursue her PhD, one left for a better salary elsewhere. Exit surveys are being done when</p>
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		they leave. Mr. Knicely believes that impactful component of teacher satisfaction is not as strong because it is new school.	
Athlos Report (5 minutes)	Update on construction and launch supports provided by Athlos Academies	Darin Knicely Mr. Knicely reports a representative from Athlos HQ has been here every week since before the beginning of school. Anti-bullying campaign is in progress. Any communications are going through “Home Base” (Boise headquarters). Operations team: hiring process is involved ensuring quality people are being hired, supporting a substitute program for teachers. Home Base is working with families on student meals and cost of meals. School finance: Jeff has worked with Dennis and Erin on proposed and actual budget. After school academic support programs are being reviewed.	
Finance and Enrollment Update (5 minutes)	Discussion of current enrollments and finances	Darin Knicely Bobby Laborde gets credit for his help. AAJP enrollment is at 965 students and there are offers out to families to bring the number to 967. Over budgeted retention for October 1st. School is in the black with a positive number. John Foard asks why the lease agreement is not a more specific with spot on numbers. (page 18 in packet).	
School Goals	Review of school goals for 2018-19 school year	Darin Knicely Goes back to 5-year plan, charter contained direction and how we will maintain the charter. Percent year plan is how we will satisfy BESE	

		<p>requirement for our charter. Also, there will be a 5-year strategic plan with goals specifically placed in each year. Important that we are tracking attendance,</p> <p>Students arrive at 7:15am. The mission is stated, the character trait of the week is discussed each morning. At 8:00 am, all staff moves inside. The school is requesting PTO support in getting the word out about being on time.</p> <p>Ben Bourgeois would like to start Family and Engagement Committee to meet on same day as Finance.</p>	
Board Bylaws Review	Follow-up from board retreat	Ben Bourgeois Tabling until next month to get bids from attorneys	
Action Items			
Public Comment and Approve Annual Board Meeting Calendar	Approve Board Meeting Calendar for the 2018-19 School year	<p>Ben Bourgeois No Public Comment currently. 3rd Wednesday: finance, family engagement and facilities at 6:30; board meetings will be preceded by Governance and Academic committees. Harvey Wier motioned to set the calendar to include Finance Committee and Family Engagement Committee, and Facilities at 6:30 pm on the third Wednesday of the month. Carolyn Steel approved seconded the motion. All board members in favor and the motion passes. Per Ben Bourgeois, calendar revisions will be discussed at the next meeting.</p>	
Approve PTO With Public Commitment before	Approve AAJP Parent Teacher Organization in accordance with Board Policy 8006:	Ben Bourgeois Kathleen Robert motions to approve the PTO with all stipulation and	

	<p>To become and remain an Approved Parent-Teacher Organization, an organization must:</p> <ol style="list-style-type: none"> 1. Submit to the Governing Board Bylaws and Operating Procedures that outline: <ol style="list-style-type: none"> a. The officer positions within the organization and their terms and means of election; b. A mission statement that aligns with the purposes in Section A; c. Membership guidelines that are non-discriminatory; d. Provisions for the maintenance of liability insurance; and e. Internal financial controls and policies that, at a minimum, require the organization to have its own bank account, to not store money on school grounds, and to require two signatures for disbursements. i. Financial control procedures shall be approved by Athlos Academies' Director of School Finance. 2. Submit to the Governing Board any amendments to the Bylaws or Operating Procedures, as well as names, positions, and contact information for current officers. 3. Agree to comply with Governing Board Policies 	<p>requirements. Harvey Wier seconded. The board all votes in favor and the motion s approved.</p>	
<p>Public Comments:</p> <p>Approve New Hires (5 mins)</p>	<p>Monique with PTO wants to start Facebook.</p> <p>Approve employment agreements for new staff</p>	<p>Monique with the PTO would like to start a Facebook page. Both Darin and Ben direct her to speak with Camille Wells.</p> <p>Darin Knicely reports there are four new hires needed: 5th grade SPED, 2 non-instructional PARAs to be filled.</p> <p>Carolyn Steel motions to hire all presented. Harvey Wier seconds the motion. The whole board present approves and the motion passes.</p>	



Adjournment: Imtiaz Siddiqui motions to adjourn the meeting at 8:10 pm. Kathleen Robert seconds the motion. The entire board approves the motion, and meeting is adjourned.