



Friday, January 25, 2019

## AUCTION ITEM & CASH DONATION FORM

All auction donations must be received by **Friday, January 11, 2019**

Donor Name(s) as printed in program book: \_\_\_\_\_

Contact Name(s) if different than donor: \_\_\_\_\_

Donor Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Donor Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Auction item title as printed in program book: \_\_\_\_\_

Description, please include all details: \_\_\_\_\_

\_\_\_\_\_

Restrictions, black-out dates, & expiration dates based on gala date January 25, 2019:

\_\_\_\_\_

Donor **must** provide Cash Value of Auction Item: \_\_\_\_\_ Cash Donation: \_\_\_\_\_

*Please include or email photos, brochures, and publicity materials to display with your donation.*

**Please check all that may apply:**

Item enclosed  Gift Certificate: Expiration Date: \_\_\_\_\_

Donor will send by date: \_\_\_\_\_  Display to be provided by donor

Pick-up is required  Anonymous Donation

**Donor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Thank you for your support of our students!**

Donations are deductible to the extent permitted by law.

**Questions: Contact Sarah Gibbs** at 773-413-3588 or [sgibbs@ctkjesuit.org](mailto:sgibbs@ctkjesuit.org) Fax: 773-261-7507

**Please mail to:** Christ the King Jesuit College Prep

**Attention:** Sarah Gibbs

5088 W. Jackson Blvd, Chicago IL 60644

<b>Christ the King Internal Use Only:</b>		
<input type="checkbox"/> Certificate to be generated by CTK	Date _____	_____ RE
<input type="checkbox"/> Certificate enclosed by donor	Date _____	_____ TY
<input type="checkbox"/> Pick-up assigned to _____	Date _____	_____ E.O
<input type="checkbox"/> Location at CTK _____	Date _____	
<input type="checkbox"/> Acquisitions reviewed by _____	Date _____	