

Invitation to Bid

Airport Community Schools is soliciting proposals from vendors which specialize in the installation of Resinous Flooring and Cove Base.

Bidding information can be obtained by contacting Airport Community Schools Operations Department 734-869-7210 or dfahnestock@airportschools.com.

Sealed Bid Proposals must be received by 10:00 am local time on or before April 11, 2019. Bids submitted after the date and time stated will not be accepted or opened.

Bids will be received at: Airport Community Schools Operations Office

11200 Grafton Rd.

Carleton, Michigan 48117

Attention: Dan Fahnestock, Operations Director

734-869-7210 or dfahnestock@airportschools.com.

Bids will be opened and read aloud in the Operations Office at 10:01 am local time April 11, 2019.

The bid must have with it a completed and notarized Familial Relationship Form, Iran Economic Sanctions Act Certification and a bid bond of 5 % of the bid amount. Bid security may also be in the form of certified check made out to the School District.

Airport Community Schools reserves the right to reject any or all proposals, waive any formalities or irregularities in a bid that does not comply with the terms and conditions of the bid or specification.

Bids should be marked: **Café flooring 2019**

Expected completion date July 12, 2019.

Work to be completed at Wagar Middle School Café and Airport High School Cafe.

It is the responsibility of the Vendor to make actual field measurements of flooring to be completed prior to submitting a proposal and to show record of measurements.

Wagar Middle School Café and Café Hallway approximately 4310 sq ft.

Airport High School Café approximately 6430 sq ft.

Vendors must provide a Certificate of Insurance. During the life of the contract, the Vendor shall maintain the type of insurance and the insurance limits stated in Insurance Certificate.

The following insurance will be required of the successful bidder:

1. Commercial General Liability \$2,000,000 per occurrence and aggregate
2. Workers Compensation - as required by law within minimum of \$100,000
3. Employer's Liability at \$250,000

The Owner reserves the right to adjust the quantities required for this project to best meet its needs.

Proposals must remain valid for a minimum of 60 calendar days.

Include a One Year warranty.

Freight charges are to be included in Vendor's proposal. Freight to be FOB Destination Airport Community Schools prepaid.

The Vendor must comply with the instructions and recommendations of the products proposed in their bid.

The Vendor shall ensure that all items delivered are in accordance with the documents and shall notify the Manufacturer in the event of any discrepancies.

Vendors shall provide removal of existing VCT tile, floor prep using mechanical means such as using a Blastrac machine, planetary grinder or scarifiers as needed to enhance bonding. Also include leveling and to make proper repairs to any cracks in the sub straight of all areas where flooring is to be installed.

Proposers not using their own installation crew shall identify the name of the installation company in the proposal. Include appropriate experience and reference information for same.

No changes shall be made or invoiced for extra charge without Owner approval. No alterations, modifications, deviations or extra orders will be recognized or paid without a written change order from the Owner. The Owner will not authorize payment for changes, alterations, modifications, deviations, etc. that are a result of a Vendor error.

The Owner reserves the authority to stop work to ensure the proper interpretation and requirements of this specification are being met.

Questions or concerns with regard to the project shall be directed to Dan Fahnestock, Operations Director 734-869-7210 or dfahnestock@airportschools.com.

GENERAL

Summary

Provide materials meeting the owner's specifications and installation as specified.

Bid proposals must include all work necessary to properly install Resinous Flooring and Cove Base and meet all other requirements of this proposal.

Vendor is to insure they have a representative of their company onsite to accept delivery, and unload materials.

All work must be completed following the product manufactures specifications for all products used to complete the work.

All manufactures documents must be completed by the approved contractor for the warranty of the products used for the project.

Location

Wagar Middle School 11270 Grafton Rd Carleton Michigan, 48117.

Airport High School 11330 Grafton Rd Carleton Michigan, 48117.

References

List a minimum of three (3) projects of similar scope, including contact information, completed within the last three (3) years in Michigan or Ohio.

Submittals

- A. General: Submittals shall be sent and approved by the Operations Director of Airport Community Schools, Dan Fahnestock.

- B. Product Data: Submit manufacturer's product data and installation instructions.
 - 1. Supply information pertinent installation information.
 - 2. Maintenance data for maintaining the floor shall be part of the submittal.

Note: It is the responsibility of the Vendor to make actual field measurements of flooring to be completed prior to submitting a proposal and to show record of measurements.

SPECIFICATIONS

Basis of design is Stonhard Resinous seamless flooring system (reference Stontec ERF, Stonkote CE4 and Stonshield cove base).

Any of the flooring systems proposed must meet or exceed Stonehard system for abrasion, impact, and chemical resistance.

Any other products used to complete the flooring installation such as but not limited to prepping agents, patching material, leveling or fill material must meet the requirements of the flooring manufacture.

Installer must comply with resinous flooring manufacturer's written instructions for substrate temperature, ambient temperature, moisture, ventilation, and other conditions affecting resinous flooring application.

Product Substitutions

- A. Substitutions that exceed the specifications outlined in this document and meet the requirements of the owner may be considered.

Examination

- A. Site Verification of Conditions:
 - 1. With owner representative present, examine area where flooring will be installed.
 - 2. Ensure compliance with installation requirements of the flooring manufacture can be accomplished.
 - 3. Do not proceed with installation until unsatisfactory conditions have been corrected.

Installer requirements

- A. Furnish trained labor and supervision for receiving, preparation, leveling, insulation of flooring product, incidental materials, equipment, supplies and required inspections during the process of installing the flooring in all locations outlined in this document.
- B. Insure that all work complete is in compliance with the manufacture's specifications.
- C. Protect previously installed finish materials from damage during installation.
- D. Prior to the installation work beginning, the Vendor must identify one person who shall act as liaison with the Owner. This individual must have the authority to make decisions on behalf of the Installer.
- E. Ensure that all items are installed and completed properly in accordance with the manufactures specifications.
- F. Execute final cleaning just prior to acceptance of the entire work. Remove all protective materials and clean all surfaces of the area where work was performed.
- G. Remove from the project waste materials and rubbish resulting from work, including packing cartons and other debris.

Demonstration

- A. Demonstrate and train owner's maintenance personnel on maintenance and cleaning procedures related to the flooring manufactures specifications.

Schedules

- A. The Vendor must coordinate delivery and installation schedules with Owner to meet the schedule outlined in this document.

Close out

- A. Vendor shall provide (3) copies of the maintenance and cleaning instructions as approved by the manufacturer.
- B. The Owner shall conduct a final inspection to assure that all items meet specifications, are in undamaged condition and installed properly.
- C. All applicable warranty documentation must be submitted to the Owner at the completion of the project and prior to final payment by the owner.