



Chandler Intermediate School
Parent and Family Engagement Policy
Revised 9/15/2019

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1116 of the Every Student Succeeds Act (ESSA) (parental involvement policy). The policy established the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities.

GENERAL EXPECTATIONS

Chandler Intermediate School agrees to implement the following statutory requirements:

- Consistent with section 1116, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1116 of the ESSA, and each include, as a component, a school-parent compact consistent with section 1116(d) of the ESSA.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - (A) that parents play an integral role in assisting their child's learning*
 - (B) that parents are encouraged to be actively involved in their child's education at school;*
 - (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child*
 - (D) the carrying out of other activities, such as those described in section 1116 of the ESSA*

DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **Chandler Intermediate School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1116 of the ESSA:
 - Campus Educational Improvement Committee (CEIC) meetings, scheduled four times a year: October 23, 2019; January 15, 2020; April 1, 2020; May 6, 2020
 - PTO Meetings, throughout the year (TBA by PTO)
 - Title 1 Meetings in the fall (October 14 (pm) and November 7 (am) and spring semester (February 5, 2020 (am) and April 16, 2020 (pm)
2. **Chandler Intermediate School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Campus Educational Improvement Committee (CEIC) meetings, scheduled four times a year: October 23, 2019; January 15, 2020; April 1, 2020; May 6, 2020
 - Title 1 Meetings in the fall (October 14 (pm) and November 7 (am) and spring semester (February 5, 2020 (am) and April 16, 2020 (pm)
 - Parent Survey (conducted during the month of April 2020)
3. **Chandler Intermediate School** will hold an annual meeting to inform parent of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - Annual Title 1 Meetings in the fall (October 14 (pm) and November 7 (am) and spring semester (February 5, 2020 (am) and April 16, 2020 (pm)
 - Posted on campus website
 - Meeting notices and invitations sent home, in English and Spanish
 - Call Outs using Blackboard Connect
4. **Chandler Intermediate School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - Title 1 Meetings in the fall (October 14 (pm) and November 7 (am) and spring semester (February 5, 2020 (am) and April 16, 2020 (pm)
 - Parent Conferences – October 15, 2019
 - Student Led Conferences – April 16, 2020
 - Letters mailed home to parents with student assessment results
 - Call outs to parents using Blackboard Connect
 - Postings on district and campus websites
 - Three-week progress reports, 9-week report cards, 3-week Tier 3 intervention progress reports

5. **Chandler Intermediate School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

Posting all regular meetings and information on the school website, Blackboard Connect Call outs and notices sent home with students. This includes the following scheduled meetings and any additional as requested by the parents:

- Parent/Teacher Conferences scheduled October 15, 2019 will present the parent/teacher compact and invite comments/suggestions.
- Student Led Parent Conference scheduled April 16, 2020 will present the parent/teacher compact and invite comments/suggestions.
- The CIS Connection, school wide newsletter, will be distributed each 9-week grade reporting period with report cards
- Academic Fair scheduled November 14, 2019

6. **Chandler Intermediate School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Sending a letter home to parents with State Assessment results attached (by TEA-posted required date)
- Call out to parents through Blackboard Connect per TEA-scheduled announcement of assessment results.

7. **Chandler Intermediate School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- Principal will send a letter to parents notifying of the change in both English and Spanish.

8. **Chandler Intermediate School** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments, the requirements of Part A,
- how to monitor their child's progress, and how to work with educators:
 - Meet the Teacher Night/Open House – August 13, 2019
 - Academic Fair—November 15, 2019
 - Participation in ARD meetings – throughout the year
 - LPAC meetings - BOY, MOY, EOY
 - Parent conferences requested by parent or school staff
 - 504 meetings (annuals and reviews throughout the year)

9. **Chandler Intermediate School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Academic Fair – November 15, 2019 - focuses on each core subject and how to assist students at home with homework with emphasis on literacy and technology.
- Instructions for home work sent out via Class Dojo technology app (such as problem solving videos), posted on individual teacher websites, and via YouTube unlisted links.

10. **Chandler Intermediate School** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Coordinating districtwide ESL parent night classes
- Coordinating districtwide dyslexia information session
- Participating in PTO meetings
- Hosting CEIC meetings
- Training and recruiting parent volunteers
- Coordinating Bear Blessings Christmas assistance program
- Encourage parent participation in special programs annual meetings and reviews (Section 504, LPAC, ARD)
- Offering opportunities for caregiver/parent support and engagement (Grandparents' Day Lunch, Parents in PE, Veterans Day program)
- Academic Fair – November 15, 2019

11. **Chandler Intermediate School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- The District has translation procedures in place
- The District has interpreter services in place.
- All newsletters, notes home, Blackboard Connect callouts are done in both English and Spanish

ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by _____.

This policy was adopted by the **Brownsboro ISD** on date shown below and will be in effect for the period of the academic school year 2019-2020. The school will distribute this policy to all parents of participating Title I, Part A children on or before **September 30, 2019**.

(Signature of Authorized Official)

(Date)