

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education

Monday, April 22, 2019

7:45 PM – **MIDDLE SCHOOL INNOVATIVE SPACE**

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Special Meeting of April 8, 2019
  - 2. Closed Session of the Special Meeting of April 8, 2019
  - 3. Minutes of the Regular Meeting of April 8, 2019
- E. PRESENTATION
  - 1. EmpowHER Magazine
  - 2. MMS “Literature and Letters” Award
  - 3. Unified Team Recognition
  - 4. BOE Self-Assessment/Superintendent Evaluation Training
- F. BOARD PRESIDENT’S REPORT
- G. BOARD COMMITTEE REPORTS
  - 1. Property
  - 2. Township Liaison

- H. SUPERINTENDENT’S REPORT
- I. ASSISTANT SUPERINTENDENT’S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 4/1/19 to 4/19/19 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated April 22, 2019.

**3. Business Agenda Items**

- a. Resolve to approve the Budget Transfers of March, 2019.
- b. Resolve to approve Treasurer of School Moneys report for period ending March 31, 2019.
- c. Resolve Approval and Certification of Board Secretary's Report for period ending, March 31, 2019. The Board Secretary certifies that no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 (a) been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Resolve Certification that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports for the period ending March 31, 2019, and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- e. Resolve Bill Schedule #11 in the amount of \$10,189,077.88 dated April 22, 2019

**Business Agenda Items continued:**

- f. Resolve to approve Professional Development Requests for Board Members as per policies 6471 requiring prior approval of travel reimbursement expenses.
  
- g. Resolve to approve a lease with Stewart Xerox Company of Clifton, New Jersey in the amount of \$10,167.00 per month for a term of 60-months for the following: (85) Xerox Versa Link B400 Black and White Printers, (30) Xerox Versa Link C400 Color Printers, (15) Xerox Versa Link C405 Color Printers, and Papercut Software. This contract was procured through State Contract G-2075 #40469- Copies, Maintenance and Supplies.
  
- h. Resolve to approve a purchase agreement with Cifelli & Son General Construction, Inc. for concrete step repairs at South Mountain School at a total cost of \$29,586.00. This contract was procured through the 2019 Ed Date Bid #9184 – Masonry, Concrete # 24B.
  
- i. Resolve to approve a purchase agreement with Crossroads Pavement Maintenance LLC for the following paving projects:
  - o Wyoming School - \$25,700
  - o South Mountain School: \$101,170
  - o Hartshorn School: \$146,500
  - o Washington School: \$82,035This contract was procured through Ed Data Bid: 8549 Macadam and Repaving.
  
- j. Resolve to approve a purchase agreement with Commercial Interiors Direct, Inc. for the following for floor repair and replacement projects:
  - o Millburn High School: \$32,515.83
  - o Millburn Middle School: \$28,096.52
  - o Hartshorn School: \$ 73,635.80This contract was procured through HCESC Commercial Floor Covering and Related Services Bid #186.
  
- k. Resolve to approve a purchase agreement with CDW-G for Smart Board 6065 Display with Kappio Rail at a unit price of \$3,200 each, not to exceed 75 units. This contract was procured through the Educational Services Commission of NJ: ESCNJ # 18/19-03 Technology Supplies and Services.
  
- l. Resolve to approve the first renewal and addendum of the “Substitute Teacher and Paraprofessional Staffing Services” contract with ESS Northeast, LLC, of Cherry Hill, NJ, for the school year 2019-20.

**Business Agenda Items continued:**

- m. Resolve to accept a donation from the Deerfield School PTO in the amount of \$43,575 to be used for the expansion, installation and surfacing of a basketball court at Deerfield Elementary School, and to accept the donation of four basketball hoop systems valued at approximately \$7,000.
- n. Resolve to accept a donation from the Millburn Middle School PTO in the amount of \$170,000 to be used for the library renovations and technology for the media center, an auditorium sound system and outdoor picnic tables, and an outdoor seating bench for the Middle School.
- o. Resolve to accept a donation from the Glenwood School PTO of a refurbishment of the existing walkway to the flagpole with bricks, new bluestone and shrubs, valued at approximately \$4,440.

**4. Policy Agenda Items**

**Second Reading Approval of Policies – Regulations**

**Second Reading**

- a. Policy 3152 – Withholding an Increment
- b. Policy 3161 – Examination for Cause
- c. Policy 5600- Student Discipline/Code of Conduct
- d. Regulation 5600- Student Discipline/Code of Conduct
- e. Regulation 8420.2 - Bomb Threats

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

**S. ADJOURNMENT**