

***EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520***

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**  
**May 14, 2012**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on **Monday, May 14, 2012** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Lisa Abel, Paul Connolly (8:05 pm), Bruce Ettman, Suzann Fallon, Bonnie Fayer, Bob Laverty, Susan Lloyd, Kennedy Paul (7:58 pm)

Members Absent: Christine Harrington (with advance notice)

Also Present: Dr. Edward Forsthoffer, Chief School Administrator  
Kurt Stumbaugh, SBA/Board Secretary  
David Coates, Board Legal Counsel

**ITEM 1. WELCOME**

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located.... " (Mr. Laverty pointed to the emergency exits.)

**ITEM 2. PLEDGE OF ALLEGIANCE**

**ITEM 3.A APPROVAL OF AGENDA**

Ms Fallon moved, seconded by Ms. Lloyd to approve the agenda as submitted.

Mr. Stumbaugh indicated that there will be the following addendums to the agenda.

Item 3B: Add a third item: 3. Litigation Matter (Settlement) (with possible action in open session).

Item 13A: Addendum to Staffing

Item 13C. Travel and Related Expenses was removed from exception list as Ms. Abel has a travel item included on it. It was changed to a stand alone item so that Ms. Abel can vote on the exception list with the exclusion of item 13C.

Item 13. R is modified to include Change Order #1.

Ms. Fallon moved seconded by Ms. Lloyd to amend her motion to approve to include the revisions to the agenda. On a roll call vote of the Board, motion to approve the agenda was carried unanimously.

**ITEM 3.B RESOLUTION FOR CLOSED SESSION**

Ms. Fallon moved, seconded by Ms. Fayer to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on May 14, 2012. These closed sessions concern:

1. Personnel Matters
  - a. Non-tenured status
  - b. Employee Matters
2. Student Matters-Bullying
3. Litigation / settlement (added at meeting)

Minutes of closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists. On a roll call vote of the Board, motion to approve was carried unanimously.

**4. PRESENTATION: HHS FIRST ROBOTICS TEAM**

The FIRST Robotics Team lead by teacher Christopher Gregory gave a presentation to the Board. Bristol Meyers Squibb was recognized for their continued generosity to the team.

**5. RECOGNITION: DONATIONS TO EWRSB**

Dr. Forsthoffer acknowledged and thanked all the donors to the District for their generosity this school year.

Those honored were:

Bruce Ackerman - WETAC Corp.	Jennifer Mannino - Target
Kathy Acolia - A&M	Jennifer Mays - Anthony's Chicken & Grill
Lou Agostino	Katie Medgalia - Rite Aid
Sezar Ates - Bagels and Cream	Marianne Meyer - Second Generation Holocaust Education Fund
Michael Azzaro - Azzaro's Pizza	Shirley Olsen - Hightstown Women's Club
Ms. Bancs - Multiplex Cinema	Terry Parliaros - Hightstown Diner
Todd Bialow - Wendy's	Bhadresh Patel - Moe's Southwest Grill
Sherelle Bundy - McDonalds	Carmine & Tony Petito - Chicken Holiday
Chris Ciaccio - Tony's Farmer's Market	Kathy Petti - Shiseido
Kathy Coleman - Wal-Mart	Dorothy Robasser - Janelle Picard
Patricia Dill - Girl Scout Troop 70246	Eric Rouskas - Perkins Restaurant
Frederick Egenolf - Director of Community Affairs Bristol-Myers Squibb	Christine Savage - Shop Rite Saker Inc.
Joseph Hooven - Exxon/Mobil	Alex Scavo - Sal's Pizza
Sukwinder Sarao - Exxon/Mobil	Murali Sharaban - Subway
Demetrio, Tara, and Joleigha Howland	June Shimko - Reflections Salon
Maricela Janitz	Hesham Tawfek - Hightstown Bagels
Ronnie Lee - Lee Turkey Farm	James Togher
Shelley Lightman - South Pacific Florist	Lisa Zigre - Conair
Joe Mannino - Mannino's 4 Pizza	

**6. RECOGNITION: GOVERNOR'S TEACHER AWARDS 2011-12**

The following teachers were recognized and congratulated for achieving this honor.

- Mirah Skillman-GNR
- Haren Haug-WCB
- Kourtney McManamin-EMK
- Crystal McCabe-PLD
- Angela Swain-MHK
- Kathryn Featherston-HHS

Dr. Forsthoffer read a brief summary of each teacher's accomplishments and presented each with a plaque of recognition.

## **7. PROCLAMATION: SPECIAL EDUCATION WEEK**

**WHEREAS**, *the public school districts and the private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this state and as members of society; and*

**WHEREAS**, *New Jersey's special education programs produce success stories every day as children with the guidance and support of dedicated teachers and parents, overcome obstacles to achieve to their fullest potential; and*

**WHEREAS**, *New Jersey has been a nationwide leader in providing services to students with physical and learning disabilities; and*

**WHEREAS**, *New Jersey's schools annually serve over 244,000 special education students; and*

**WHEREAS**, *the New Jersey School Boards Association and the Association of Schools and Agencies for the Handicapped have sponsored Special Education Week in New Jersey since 1985; and*

**WHEREAS**, *the theme of this year's state celebration is "Charting the Course for Excellence in Education"; and*

**WHEREAS**, *our school district is fortunate to have dedicated teachers, child study team members, support staff and parents who work together for the benefit of our community's special education children.*

**NOW, THEREFORE, I, Robert P. Laverty, President of the Board of Education, do hereby proclaim May 13 through May 19, 2012, as Special Education Week in New Jersey and in the East Windsor Regional School District.**

Mr. Paul moved, seconded by Ms. Fallon to approve the proclamation for Special Education Week. On a roll call vote of the Board, motion to approve was carried unanimously.

## **8. PRESENTATION: SOCIAL STUDIES**

Curriculum Supervisors, Kevin Akey and Maree Griffin gave a detailed and informative presentation on the District Social Studies curriculum.

## **9. ANNOUNCEMENTS**

Dr. Forsthoffer gave updates and spoke on the following topics:

- "Campaign Connect" is a county wide committee on which he serves. He spent a day with high school and middle school faculty and students involved in looking to start volunteer peer mentoring programs.
- This Wednesday the "Dallas Brass" is coming to Hightstown and spending a day with our students to work with them in small groups. They will also perform a concert in the evening at the High School.
- We should not forget to thank the ETS who sponsors the Governor's Teacher of Year reception.
- Kindergarten testing is underway and going smoothly.
- Reminder that the Memorial Day vacation has been extended to be from May 24<sup>th</sup> to May 29 2012.
- Bids for Bleachers and HHS Annex gym floor projects bids are up for approval tonight.
- A write up in the NJ School Board notes reveals new government requirements in regard to graduation eligibility. These changes entail more robust testing to include end of course assessment, and the reporting and calculation of graduation rates. More information on this to follow.

## **10. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

## **11. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

Ms. Fallon commented that "Mission Beautiful", a non paid club approved at the last meeting is an excellent endeavor. Ms. Fallon also commented that the East Windsor newsletter has a concise section on new housing units being built in the community.

Ms. Fayer commented on the Hershey PA 8<sup>th</sup> grade chorus and band trip. They are wonderful well behaved boys and girls and their performance was just phenomenal.

**12. EXECUTIVE SESSION – Optional**

The Board went into closed session.

**13. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

- A. Staffing
- B. Bullying Report from April 30, 2012
- C. Travel and Related Expenses
- D. Submission of FY2012 Title 1A Amendment
- E. FY2013 Perkins Secondary Grant Allocation
- F. Out-of District Placement
- G. Professional Services for Students
- H. Anti-Bullying Grant
- I. Field Trip
- J. Donation to Project Green, a HHS Club
- K. Tuition Contract for Non-resident Student
- L. Minutes of April 16, 2012 Meeting
- M. Transportation Agreement with Mercer County Special Services School District
- N. Board Secretary’s Report for March, 2012
- O. Treasurer’s Report for March, 2012
- P. Transfer Report for March, 2012
- Q. Bill List for May 14, 2012
- R. Award of Bid: Sports Floor Replacement & Bleacher Renovations at HHS & Approval of Change Order #1 for HHS Sports Floor

Mr. Paul moved seconded by Ms. Fallon to approve the routine agenda items (excluding Item 13C.: Travel & Related Expenses) with addendums as submitted.

On a roll call vote of the Board, motion to approve was carried unanimously.

Mr. Paul moved seconded by Ms. Fallon to approve routine agenda item 13C. (Travel and Related Expenses).

Members voting yes: Mr. Connolly, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, and Mr. Paul.

Members abstaining: Ms. Abel Voting no: none.

Motion to approve was carried with 7 yes votes, with one abstention.

**A. Staffing (with addendum) - as submitted.**

**B. Bullying Report from April 30, 2012**

**C. Travel & Related Expenses (voted on separately)**

May					
P. Phillips	CTG Supervisor	May 21, 2012	Conference Registration to Attend Grant Professional Association, FEA Conference Center, Monroe Township, NJ	65.00	65.00
T. Thompson	Business Office	May 21, 2012	Systems 3000 Year End Training	0.00	0.00
M. Beckman	Student Services	June 8, 2012	Registration to Attend NJ Anti-Bullying Conference, Monmouth University, West Long Branch, NJ	161.38	161.38

L. Abel	BOE Member	June 6, 2012	Registration to Attend NJSBA Workshop, "Spring School Law Forum," Monroe Township, NJ	150.00	150.00
Total for Month				376.38	376.38
<b>YTD Total</b>				<b>33,262.67</b>	<b>33,262.67</b>

**D. Submission of FY 2012 Title 1A Amendment**

An amendment is required for the following reasons:

- To reallocate the excess SES funds of \$50,000 for the purchase of software and supplies for the Title I students at Melvin H. Kreps Middle School
- To carry over grant funds of \$108,427 from the 2011 Title IA Grant into this year's Title IA grant.

**E. FY2013 Perkins Secondary Grant Allocation**

Approval is requested to submit an application to receive the 2013 Perkins Secondary Grant funding of \$31,067. The funding will be used for:

- Creating partnerships with local businesses/industries through the cooperative education program
- Improving the technology resources in the high school business computer labs
- Developing strategies to forge relationships with post-secondary institutions and the approved career technology programs
- Training opportunities to assist teachers in keeping current with business and industry trends

**F. Out of District Placement in Regular and ESY School Programs**

High Point School Tuition April 19, 2012 through June 15, 2012  
 Student: #201055 REG. \$18,360.00

**G. Professional Services for Students**

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by the Individuals with Disabilities Education Act (IDEA).

Bucks County Intermediate Unit #22	Bedside Instruction Svs .	45.00 per hour
Daytop	Home Instruction	per fee schedule
The Embrace Kids Learning Center	Bedside Instruction Svs.	45.00 per hour
University Behavioral Healthcare	Educational Svs. /Day Hospital	45.00 per hour

**H. Anti-Bullying Grant**

On April 16, 2012 the State posted an invitation for school districts to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act. The application deadline was May 11, 2012. Funding would be for reimbursement of expenditures in support of the Anti-Bullying Bill of Rights Act incurred ONLY for the time period July 1, 2011 through June 30, 2012.

**Eligible Expenses:**

- HB Personnel – 11 Staff Members - \$55,000
- HIB Training – Not Applicable
- HIB Prevention Programs – Not Applicable
- HIB Intervention Programs and Services - Not Applicable

**I. Field Trip For HHS: The Apollo Theatre, 253 West 12<sup>th</sup> Street, NYC, NY**

**J. Donation to Project Green, a HHS Club**

Mr. Ed Houlihan, President, Shiseido America, Inc, 366 Princeton-Hightstown Road East Windsor, NJ 08520 would like to donate \$150 to Project Green, a club at Hightstown High Scholl. The donation will be used for the purchase of food producing trees, bushes, and annual vegetable plants.

**K. Tuition Contract for Non-resident Student**

There is a regular education twelfth grade student who has moved outside District boundaries and would like to continue his education and attend the East Windsor Regional School District for the remainder of the 2011-12 school year as a non-resident tuition student. The student resides in Hamilton, NJ. The parents/guardians have agreed to pay the District tuition for this student on a monthly basis as per the Board approved 2011-12 tuition rate of \$12,860. per student for the high school.

**L. Minutes of April 16, 2012 Meeting.**

As submitted. Available for review on District Website and on file in Board Secretary's office.

**M. Transportation Agreement with Mercer County Special Services School District**

The school district belongs to "The Mercer Cooperative Transportation System" for the purpose of sharing transportation expenses of special education students sent to private and other schools located outside of the school district. Mercer County Special Services School District is the lead agency for the system. Each year the school district approves a transportation agreement to remain part of the cooperative system. Board approval is recommended for the transportation agreement with the Mercer County Special Services School District and to remain a member of "The Mercer Cooperative Transportation System" for the 2012-13 school year as submitted.

**N. Board Secretary's Report for March, 2012**

**WHEREAS**, the Board of Education has received the report of the Board Secretary and Treasurer for the month of March, 2012 submitted pursuant to N.J.S.A 18A:17-9, and  
**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;  
**NOW, BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**O. Treasurer's Report for March, 2012**

As submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

**P. Transfer Report for March, 2012**

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

**Q. Bill List for May 14, 2012**

**RESOLVED**: That the Board of Education approves the payment of bills and claims as submitted in the attached reports for the grand total amount of \$605,644.69

**R. Award of Bid: Sports Floor Replacement and Exterior Bleacher Renovations at HHS Approval of Change Order Number 1 for Aux Gym**

On May 10, 2012, bids were received, open and read for the Sports Floor Replacement and Exterior Bleacher Renovations at Hightstown High School. The lowest responsible bid for the above two projects was received from **Levy Construction Co. Inc. of Audubon NJ** for a total bid of **\$379,600**. An alternate bid of **\$38,600** is to provide all work required to modify existing visitor bleachers for ADA compliance. The Hightstown High School Auxiliary gym floor was installed approximately 30 years ago. The floor contains mercury in excess of permitted limits for safe disposal. Additional tasks will be needed to safely demolish and dispose of the old gym floor materials. This condition was not detected until after the bidding was underway and too late to issue a bid addendum. The attached scope of work will address this situation. The architect has negotiated a price of **\$66,465** for this work. After review of the bids by the Business Administrator and District Architect, it is recommended that the Board approve Levy Construction Co. Inc. as the contractor for the High School gym floor replacement and outside renovations to bleachers as submitted. It is also recommended that the Board award Change Order Number 1 for the HHS Aux Gym Floor demolition and disposal in the amount of **\$66,465** per the attached.

<b>Base Bid:</b>	<b>\$379,600</b>
<b>Alternate Bid</b>	<b><u>38,600</u></b>
<b>Orig. + Alt.</b>	<b>\$418,200</b>
<b>Change Order #1</b>	<b>66,465</b>
<b><u>Total</u></b>	<b><u>\$484,665</u></b>

**14. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

**15. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

No one spoke.

**16. EXECUTIVE SESSION**

The Board went into its second closed session.

**17. OPEN SESSION**

**18. ADJOURN**

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**Kurt Stumbaugh, Board Secretary**