



March 12, 2020  
3:00 P.M

Pomona Unified School District continues to monitor reports from public health officials regarding COVID-19, the novel coronavirus. Our District believes in a reasonable and proactive approach, taking into consideration the most current information and guidance from our public health officials. Based on the current information and our concern for the health and safety of students and staff, we want to provide our parents and staff with continuous updates from our Public Information Office. Effective, Thursday, March 12, 2020 the following directions apply to students, parents, guardians and staff.

1. Cancel all school trips, in-person parent conferences. Progress reports will be sent home with students. Parents can request a phone conference if necessary. Dismissal will remain at 1:25 p.m. as previously calendared.
2. Staff, students and visitors should be reminded to self-screen, and refrain from entering all PUSD locations even with mild illness. This applies to all employees, parents, volunteers, and consultants.
3. Students and staff who present with a fever and/or respiratory infection symptoms are to be sent home immediately. Separate them into a safe supervised space away from others until they go home, preferably exiting the office through an area where others do not pass.
4. Exclude staff, students, and visitors from school for 14 days upon returning from travel to Italy, mainland China, South Korea, Europe and Iran, as directed by Center for Disease Control\*(CDC). (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>)(\*Countries listed may change.) Check CDC website for countries listed at Level 3 or higher travel alert.
5. Consider social-distancing measures, wherever possible, at meal periods and recess times to limit the numbers of students from different classrooms who may be in close contact with each other (We are following leading health organizations' distancing recommendations).
6. Cancel and/or postpone large gatherings such as assemblies, mass celebrations, interschool activities, spectator attendance at sporting events, and school open houses.
7. No public use of indoor facilities and no public events at schools.
8. Consider re-engineering classrooms to create space between students' desks and/or tables and chairs; modify circle time and classroom activities to minimize close contact among students and teachers.
9. Emphasize frequent handwashing for no fewer than 20 seconds (at the beginning of the school day, before and after meals, after outside play, after using the restroom and before and after classroom activities that involve sharing supplies and materials). For students under 6 years of age, handwashing should be supervised. (Los Angeles County Department of Public Health: Issued March 12, 2020)
10. Frequent cleaning and disinfection of school buildings, including multiple cleanings during the day of frequently touched spaces.



**Measures to be Taken if One Student or Staff Member Tests Positive for COVID-19 and Exposes Others at School**

1. The school will be closed for a period of time, as determined by the Los Angeles Department of Public Health (LACDPH) based on the date(s) of exposure and the risk level; generally, this will be for 14 days.
2. Schools will have plans in place to support home-based learning for as many students as possible through multiple methods that best match the capabilities of the teachers and the needs of the students.
3. Schools will have plans in place that provide access through an appropriate distribution point to pre-packaged meals for as many students as possible who qualify for free and reduced-cost meals.
4. Schools will identify strategies to continue medical and social services usually provided at the school where possible for those students who require such support.

**Measures to be considered if there is Significant Community Transmission and/or Many Schools within a School District Have Students or Staff who Have Tested Positive for COVID-19.**

1. Closing schools across an entire district or region, the length of time for the school closures shall be based on the risk level within the specific community as determined by Los Angeles County, Department of Public Health.
2. Closing and/or limiting public access to other venues within the school district where there are communal gatherings, community events, public entertainment, and/or sporting events. This will ensure that community transmission does not continue at other venues while schools are closed.

As a reminder, let's work together to help prevent the spread of the virus by doing the following:

- Avoiding close contact with people who are exhibiting symptoms of illness (e.g., cold or flu-like symptoms);
- Avoiding touching your eyes, nose and mouth before thoroughly washing your hands for at least 20 seconds;
- Staying home when you are sick to ensure that you don't compromise your immune system while it is battling traditional cold or flu symptoms;
- Covering your cough or sneeze with your forearm; within the fold of your arm, or with a tissue and then immediately throwing the tissue in the nearest trash receptacle;
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe; and



- Washing your hands often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating and after blowing your nose, coughing or sneezing (If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60 percent alcohol.)

The Pomona Unified School District will continue to work closely with our local Department of Public Health as well as state and national agencies. Updated information will be provided to all parents, guardians, students and staff as it becomes available. Please be assured that we are all working together to prevent exposure to the COVID-19 virus. We appreciate your patience and support.