

NEW HAVEN UNIFIED SCHOOL DISTRICT

Seniority List Correction Form

Directions: A copy of the **NHUSD *Certificated Seniority List*** is posted on the District website. Teachers should look over the Seniority List for accuracy and document any errors, changes or questions they might have for Personnel in the space below and then return to Debbie Cornell in the Personnel Department by 4pm on Monday, March 11, 2019.

PRINTED NAME: _____ SITE: _____

Seniority Date Listed: _____

➔ **Seniority Date**

Important that all certificated staff understand that the **Seniority Date** listed is your first work day as a Probationary employee. A person may have served as a temporary teacher in past years, but that hire date is not the same as Seniority Date for these purposes.

➔ **Credentials**

This **Seniority List** will only show the credentials of staff hired after 2013, so anyone hired in 2013 or prior to that year should not be alarmed if you do not see your credentials listed (your full credentials are available in Personnel if you have any questions). **For our purposes this year, only teachers with a hire date between 2014 and the present will have their credentials listed.**

Correction/Comment: _____

Signature: _____ Date: _____

➔ **Site Secretaries please return to Personnel Services by 4pm, Monday, March 11, 2019**