

HELP! I CAN'T GET INTO ALMA!

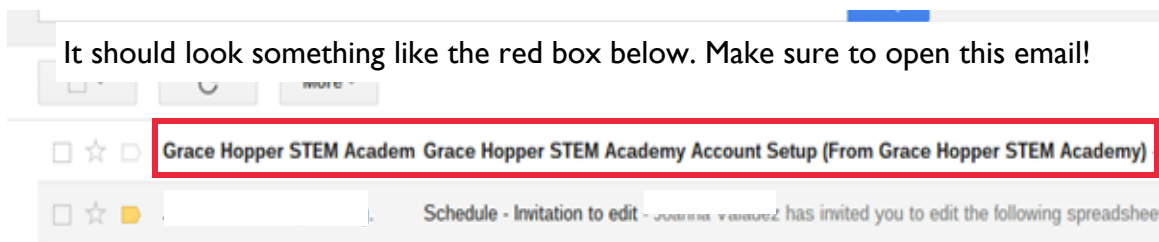
A step by step guide on getting into the ALMA System

Step 1: Log into your email!

This step should be easy! If you are having trouble accessing your school email, Please tell Ms. Gaby RIGHT AWAY! It will be impossible to log into alma without your email!

Step 2: Look for the GHSA Email

It should look something like the red box below. Make sure to open this email!



Step 3: Click on the Blue Link!

Welcome to Grace Hopper STEM Academy's school and classroom management system, Alma!

Dear

Alma is a unified online system that brings together school administration, student information and learning management in one simple, easy-to-use tool. Please let us know if you have any questions.

Activating your account

We have created a new account for you. In order to enable your account, please click the link below or copy and paste it into your browser.

<https://ghsa.getalma.com/account/activate/568d58f8bf7d08a5498b4570/77d0a490caba11e59152158888fac57a>

Please note that this link will work just once and only once. If you have difficulty, please contact support@getalma.com for assistance.

Step 4: Create your Password!

The link should have sent you to a page that looks like this. Follow the directions written in grey to create a password. WRITE THE PASSWORD DOWN. This will help you remember it in the future!

A screenshot of the "SET ACCOUNT PASSWORD" page in the Alma system. The page has an orange header with "GRACE HOPPER STEM ACADEMY". Below the header, the title "SET ACCOUNT PASSWORD" is displayed in orange. There are two input fields: "Password:" and "Confirm Password:", both with "Password" placeholder text. Below the fields, there is a grey box containing instructions: "Password must be between 7 and 30 characters and include 3 of the following 4 types of characters: Upper case and lower case letters, numbers, and special characters." At the bottom right of the form is a green "Save" button.

Step 5: Log In!

Your Username is your full name separated by a period. For example Oscar Hernandez would be written as Oscar.Hernandez

Username

firstname.lastname

Success!

You have successfully logged in to your ALMA! Your assignments and Homework should be visible to you from now on!

GRACE HOPPER STEM ACADEMY

WELCOME, [Name]

6th Grade

If your name does not appear here and here, contact Ms. Gaby!

overview attendance assignments grades classmates report cards

SCHEDULE < 02/03/2016 >

Time	Class	Teacher	Location	Count
8:30 AM	P1 HEALTH EDUCATION	Anderson, Karen	DOMINGUEZ HILLS	1
9:30 AM	P2 TIER INTERVENTION	Charles, Brandon Lomax-Brown, Jolena	TUSKEGEE	
10:30 AM	P3 SCIENCE STUDY SKILLS - LAB	Meyn, Araceli	USC	
11:30 AM	P4 MATH STUDY SKILLS	Bentick, Ryan	SPELMAN	

UPCOMING ASSIGNMENTS

2/5	6.2 HW Fractions, Decimals, and Percents	Math-Tech 6th Girls
2/5	Human Genetic Report	Science/Technology - 6th Grade Girls

Other Classes

SCIENCE/TECHNOLOGY - 6TH GRADE GIRLS	Meyn, Araceli
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If you still cannot log on make sure to contact Ms. Gaby for more assistance!

Thank you!