



2018 - 2019

Eunice Elementary School
Student/Parent Handbook

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PRINCIPAL’S WELCOME

I would like to take this opportunity to welcome everyone to Eunice Elementary School! Whether you are new to Eunice Elementary School or a returning family, I am happy that you joined us. I look forward to working with you and your family during the school year.

As we journey through this school year, let’s remain positive, work hard, and always do our best. I am optimistic that our year will be filled with fun times, academic achievement, and remarkable growth, as we learn and work together.

Mary B. Dupre, Principal

FOREWORD

This handbook has been published to provide patrons – students, parents, teachers and other staff members-with a brief general source of information dealing with customs, practices, regulations and activities of the school. We hope that parents and students of Eunice Elementary School will use it as a source of information regarding school policies, both curricular and organizational. THE INFORMATION CONTAINED WITHIN THIS HANDBOOK IS SUBJECT TO CHANGE BASED ON FEDERAL, STATE AND PARISH DIRECTIVES/LAWS AND ADMINISTRATIVE DECISIONS DEEMED NECESSARY AND APPROPRIATE FOR THE WELL-BEING OF THE STUDENTS OF EUNICE ELEMENTARY. Situations/incidents arising that are not covered in this document will be handled at the discretion of the administration. It is hoped that after carefully reading this handbook, the students and their parents will have a clearer focus of its aims and endeavors. The administration and faculty stand ready to assist you in making this a positive and productive year.

VISION

Educating students to become leaders in this global society

MISSION STATEMENT

Synergizing in meeting the needs of students.

ST.LANDRY PARISH PUBLIC SCHOOL PROMOTIONAL POLICY

All students enrolled in our school are governed by the promotional policy adopted by the St. Landry Parish School Board. Copies of the promotional policy will be sent to each home. The appropriate sheet in the back of the document is to be signed by the parents and returned to the teacher. Please note that there are several requirements for promotion at each grade level including, but not limited to the report card grades in certain subjects.

GRADING SYSTEM

Report cards are issued every nine weeks. The following scale is used to determine grades. Only letter grades appear on official school reports.

Points Percent	Letter Grade	Quality
93-100	A	4
85-92	B	3
75-84	C	2
67-74	D	1
66-0	F	0

CLASSWORK/HOMEWORK

Students are expected to do all class work as assigned by teachers daily. Homework assignments are to be completed and turned in on time. Students who do not do homework on a regular basis are subject to disciplinary action.

SCHOOL HOURS/ARRIVAL

Car riders and walkers are not to arrive prior to 7:30a.m. Car riders are not to be dropped off down the street and walk. They must be dropped off where the duty teacher is positioned and wait until the duty teacher opens the door to exit a vehicle.

Students must enter the cafeteria by 7:55a.m. to be served breakfast.

A bell rings at 8:00 a.m. for students to enter their classroom and begin their day.

A duty teacher will be available to welcome car riders until 8:00a.m. After this time, students are considered tardy and an adult must enter the office with the student to sign-in the child.

EXCEPTION: Pre-K students must adhere to the Pre-K program guidelines regarding school arrival.

TARDIES/CHECKOUTS

Reporting to school and remaining for the entire day is important to a child's success in school.

When students enter a class late or leave early, this interrupts instructional time.

No students are allowed to checkout after 2:30.

Habitual absences or tardiness, including arriving late and leaving early, will result in one or more of the consequences for the child at school:

Detention

Missed work marked incomplete

Retained in current grade-level once they have accrued 11 unexcused absences

Parents reported to truancy officer

With regard to any student in grades kindergarten through eighth (8th) who is considered habitually absent or tardy, the parent or legal guardian shall be solely responsible for any absence or tardiness of the child on such days. A parent/legal guardian can be charged at the fifth (5th) unexcused absence or unexcused occurrence of being tardy during a semester according to the following law:

La. R.S. 14:92.2 - Improper Supervision of a Minor

A. Improper supervision of a minor by a parent or legal custodian, who has care and control of the minor, includes any of the following activities.

(2) Through criminal negligence, the permitting of the minor:

(c) To habitually be absent or tardy from school pursuant to the provisions of R.S. 17:233 without valid excuse.

St. Landry Parish Policy mandates that truancy be reported to the office of the District Attorney when a student reaches 5 unexcused absences. The Eunice Police Department will also be notified of student truancy. Parents can be charged with neglect if their child is unnecessarily absent.

*** The school year consists of two semesters: August through December & January through May.*

Students who have a combination of 3 unexcused tardies/checkouts will not be allowed to make up missed work due to unexcused tardies/checkouts.

SCHOOL DISMISSAL

All parents are expected to adhere to the dismissal procedure. Parents who drive to pick up students must remain in their vehicles in the car rider line. Do not get out of your vehicle to pick up your child. Parents who have not purchased a car rider sign (\$5.00 from the front office) will be required to

come into the office each afternoon to sign the child out. Duty personnel will not allow students to get into vehicles if there is no car rider sign visible.

EXCEPTION: Pre-K students must adhere to the Pre-K program guidelines regarding school dismissal.

SCHOOL ATTENDANCE/EXCUSE POLICY

School attendance is very important. The following is the revised policy received from the St. Landry Parish School Board regarding school attendance for elementary students:

- Pre-K through Eighth Grade students will not be allowed to exceed ten (10) absences each school year.
- Absences of two or fewer consecutive school days due to personal illness or serious illness in the family may be validated by a parent written excuse note.
- If a student is absent for three (3) or more consecutive days, a student must present a note from a physician, nurse practitioner, or dentist to be excused. These guidelines will not allow students to be excused for vacations or other family trips.
- If a student is absent due to illness, a note from the parent must be sent within 5 days following the student's return to school.
- Once a student has earned more than 5 unexcused absences, he/she will not be allowed to receive more than a 50% on all work missed. On the eleventh unexcused absence, he/she will receive no credit on work missed.
- Students with excused absences will be allowed to make up tests within 5 days of their return.

CHANGE OF ADDRESS/PHONE NUMBER

It is critical that the school is notified immediately of any changes in a student's name, address, phone number, responsible parent, or any other information provided at the time of registration. Such changes should be communicated in writing and addressed to the principal.

CLOSED CAMPUS POLICY

Individuals, including students, are not to be on the school campus after dismissal without supervision of school officials. Also, any person visiting school during school hours must, upon arrival, report immediately to the office.

STUDENT PICTURES

We often take pictures of our students in the class and during various school activities. We use such photographs in newspaper articles, on school-wide power points, and on our school and district web-sites. Should a parent/legal guardian prefer that his/her child's information, including name, photograph, grade-level not be published, they report to school to complete a form. Otherwise, pictures/videos will occasionally be taken and published without prior notice.

HOME/SCHOOL COMMUNICATION

- Parents are encouraged to create a **ClassDoJo** account. Teachers will send home instructions to connect. This is one successful method of communication between parents and teachers.
- **Parent-teacher conferences** are encouraged. Please contact the school secretary to schedule conferences. Teachers will not interrupt teaching time to hold parent conferences. Arrangements must be made to hold conferences during a teacher's planning period.
- **Weekly activity sheets** are prepared by each teacher and posted on websites by Monday. These sheets contain school-wide notes/news from the principal and details from teachers concerning class lessons and events.
- Students are to bring **graded papers** home each Tuesday unless there is no school on Tuesday or unless a note is sent by the teacher. Parents are encouraged to review papers, sign, and see to it that they are returned to the teacher the following day. If one week's signed papers are not returned, the teacher cannot distribute the next week's papers until the original set is returned to school.
- **Progress Reports** will be sent home the fourth week of each nine weeks.

- **Report Cards** are issued to each student by the classroom teacher at the end of each nine weeks reporting period. Please sign and return the white copy. The yellow copy is to be retained for parents' records. Report cards will be withheld from students assessed for damaged books, lost books, other monies owed to the school, or damage to school property. However, parents may see the teacher to review a student's grades. Once this debt has been taken care of, report cards will be issued.
- Visit our school **website** at <http://euniceelem.slp.edlioschool.com/> Teachers' websites can also be accessed through the school's website.
- Grades will be posted weekly on **JPAMS Parent Command Center**. Discipline will also be posted when applicable.

STUDENT FEES/FINANCIAL OBLIGATIONS

All students are required to pay a \$30 activity fee at the beginning of the school year. Students who do not pay this fee are excluded from activities when school money is required to help fund the trip/activity. End of year awards will be held until all debts are cleared (this includes financial obligations of any type).

The following is an itemized list of usage for the fee with examples for each category:

<u>Classroom Resources</u>	<u>\$10</u>
<i>Ink/Copies</i>	
<i>Chart paper</i>	
<i>Websites</i>	
<i>Magazines</i>	
<i>In-class projects</i>	
<i>Organizational items</i>	
<u>Field Trip(s)</u>	<u>\$5</u>
<i>Bus fees</i>	
<i>Partial Entry fees</i>	
<i>Snacks</i>	
<u>Special Programs</u>	<u>\$10</u>
<i>AR rewards</i>	
<i>Math rewards</i>	
<i>PBIS rewards</i>	
<i>STEM Night materials</i>	
<i>End-of-Year awards</i>	

The activity fee will be prorated/refunded if a student enters late or transfers to another school. It averages to \$3.00 per month.

PERMISSION TO LEAVE SCHOOL

Any student who is in school at the beginning of the school day is to remain throughout the entire day unless an emergency arises. In the event this occurs, the student is to be picked up and signed out by the parents or designee listed on the student's checkout card. In the event of an emergency at school and the parents cannot be contacted, the student may be driven home by school personnel. Any other arrangement must be authorized in person by the parents or guardians. **STUDENTS WILL NOT BE ALLOWED TO LEAVE SCHOOL WITH ANYONE NOT LISTED ON THE CHECKOUT CARD. NO EXCEPTIONS.**

CHANGES IN THE WAY A STUDENT GOES HOME

Should a change need to be made in the way a student normally goes home, the parent or legal guardian of that child will be required to send a note to that child's teacher notifying him/her of such change. It is the responsibility of the student or parent to give the note to the teacher.

If a situation arises during the day warranting a change in the way a student goes home, the parent/legal guardian will be required to come to school and leave a written note stating the way the student is to go home that particular day.

If a signed note is not available, the child will be sent home in the same manner he/she is normally sent home.

It is in the best interest of students that phone requests for changes in the way children go home will be denied.

VISITORS

All visitors must be cleared by the principal or designee before visiting the campus. Students from other elementary and secondary schools are not allowed to visit the school while it is in session.

LOCAL LAW ENFORCEMENT OFFICERS ARE CALLED IMMEDIATELY WHEN PARENTS/VISITORS DO NOT FOLLOW THIS PROCEDURE OR WHEN THEY BECOME UNRULY AND/OR DISTURB THE PEACEFUL OPERATION OF THE SCHOOL. THIS INCLUDES INAPPROPRIATE REMARKS, RAISED VOICES, AND THE USE OF PROFANITY.

USE OF THE SCHOOL PHONE

Students may not use the phone unless they receive permission from the principal or a designee. The student must specify the nature of the call they will make. No social calls are to be received or made by the students. Parents are asked not to call their children at school.

STUDENT ACCIDENTS

All accidents must be reported immediately to the principal's office. For all injuries that require medical attention, parents will be notified immediately.

In the case of emergencies, school personnel will contact 911.

IMMUNIZATION REQUIREMENTS

Current records are required for all students entering school for the first time, including kindergarten, in compliance with the immunization schedule established by the legislature in La. R.S. 17:170 unless compliance is waived pursuant to the statute.

EMERGENCY PROCEDURES FOR EARLY DISMISSAL

School buses will run their regular routes if conditions permit. Parents will be contacted through the JCall system. Therefore, it is imperative that you have on file a current, working telephone number. We recommend that parents listen to the local radio and television stations for information concerning early dismissal.

CRISIS DRILLS

Unaccounted crisis drills such as fire drills, lockdown, evacuation drills, etc. will be held on a regular basis. The purpose of such practice is to have staff and students well trained in the proper procedure to use in the event of an emergency situation. Safety instructions and procedures will be discussed and posted in each classroom.

LOST AND FOUND

All articles found on the school grounds should be promptly turned into the office. A student may inquire at the office about a lost item. The school is not responsible for lost articles.

NON-RELATED SCHOOL ITEMS

Toys and other non-related school items are not to be brought to school.

Unopened, sealed, bottled drinks may be brought and opened only in the cafeteria or for an outside second recess. It must be thrown before reentering the classroom. Opened bottles spill which lead to destroyed materials.

Students may not sell items at school. The school will not be responsible for lost or stolen personal items that should not be brought to school. Nor will school personnel spend time looking for such lost/stolen items.

TEXTBOOKS

Students are financially responsible for the textbooks. Textbooks lost or damaged must be paid for. Books are to be checked periodically by teachers. A student must have all books in good condition to receive a report card. Students are deemed financially obligated and are not issued another book until original textbook is paid for. The student will be allowed to use substitute textbooks during the school day only.

HOLIDAY PARTIES

If the teacher plans a party, individually wrapped treats and/or sealed drinks may be sent for everyone in the class.

BIRTHDAYS AND INVITATIONS

Student birthdays that occur during the school year will be announced during morning announcements. Summer birthdays will be recognized at the end of the school year. Other than recognition during school-wide announcements, no other type of birthday celebration will take place at school. Regarding birthdays and invitations, parents are asked to adhere to the following guidelines:

- Treats may not be sent to school for birthdays.
- No deliveries of any kind will be accepted.
- Students are not permitted to hand out party invitations in school unless every student in the class is being invited. If not, invitations may not be sent to school.

DRESS CODE:

**** The principal will make the final decision on what is/is not appropriate in regards to the uniform policy/dress code.**

THE UNIFORM SHIRT - The shirt shall consist of a white or navy polo knit shirt with no logo and with either short or long sleeves. Each school will have the option of another colored shirt. The optional top may have the school logo imprinted on the left chest over the heart. All shirts must be tucked in at the student's waist. All shirts must be long enough to remain tucked when seated. An undershirt may be worn under the uniform top. The undershirt must be white and the sleeve cannot be longer than the sleeve length of the uniform top. Turtlenecks or mock turtlenecks are not allowed under/over the uniform shirt. ** Option of another color for the shirt is kelly green.*

UNIFORM BOTTOMS - Bottoms shall consist of classic, traditional, straight leg dark khaki/navy cotton twill uniform pants or walking shorts with a finished hem (side slits on hems are not allowed). Uniform bottoms must fit at the waist and crotch and be within one (1) size of student's actual waist/inseam measurement. No cargo pockets or flaps on back pockets are allowed on uniform bottoms. Bell-bottoms, joggers, carpenter/cargo style pants, hip huggers or jeans of any color and/or type are not allowed. Brand name emblems on uniform bottoms may not exceed 1" to 2" in size. All uniform bottoms must have a waistband with belt loops. Walking shorts shall not be more than four inches (4") above the back crease of the knee. Sagging of the uniform bottoms will not be allowed. NOTE: Maternity wear will consist of uniform colored maternity pants. Should uniform bottoms be worn, they must remain zipped and buttoned.

UNIFORM BOTTOMS FOR GIRLS - In addition to the above uniform bottoms, traditional style uniform jumpers and skirts will be allowed and must have a finished hem and shall not be more than four (4) inches above the back crease of the knee. All items of clothing must be worn as intended by design. Allowable colors are dark khaki and navy. Overalls are not permitted. Stone, white or dark brown uniform bottoms are not allowed. Dark khaki/navy skorts are allowed for Pre-K-2nd grade.

NOTE: No tight or revealing clothing worn by any student will be tolerated.

BELTS - A black, brown, khaki, white, navy or optional school color belt must be worn or a plain belt with a buckle no larger than 2" x 3". No studs will be allowed. The entire length of the belt must be worn inside the loops. Hanging of any part of the belt outside the belt loops is not allowed. However, Pre-K through 2nd grade students may wear uniform bottoms with an elastic waistband without having to wear a belt. Belt loops should not be removed; if present, a belt must be worn for Pre-K-2nd grade.

SOCKS - Socks must be worn at all times. They must be solid navy, white, black, brown or the school optional color with no inappropriate emblem or logo.

SHOES - Students must wear a closed shoe (front and back). Sandals, clogs, flip-flops, slippers, or other similar types of shoes are not allowed. Shoes must be laced and tied; Velcro straps must be secured.

OUTERWEAR - In cold weather, students will be allowed to wear the following over their school uniform:

SWEATSHIRT - A sweatshirt must be waist length with a tight, ribbed elastic bottom, must be plain, solid colored in black, white, heather gray, or navy with no emblem, logo, or marking. Students can wear a sweatshirt in the optional school color with school logo.

SWEATER - Crew neck, v-neck, or cardigan style (those that button or zip from the bottom) sweaters must have sleeves, must be waist length, must be plain, solid-colored in black, white, heather gray or navy with no emblem, logo, or marking. Optional school color with school logo and school-issued sweaters are permitted.

LIGHTWEIGHT JACKET/WINDBREAKER/COAT - All outerwear, except for sweatshirts, must zip, button, or snap from top to bottom and must not be longer than upper mid-thigh. Outerwear must be plain, solid-colored in black, white, khaki, heather gray or navy with no emblem, logo, or marking, however, jackets in the optional school color with school logo and school-issued jackets are permitted.

DRESS CODE GROOMING COMPONENT - The only body piercing jewelry girls will be allowed to wear is earrings. Body piercing jewelry and make-up is not allowed for males. Excessive jewelry worn by both males or females or excessively worn make-up that distracts from the learning environment or poses a safety problem will not be allowed. Pre K- 6 school males may not have a mustache or facial hair; 7 - 12 school males may have a well-groomed, neatly trimmed mustache; other facial hair is not allowed.

Hairstyles for both males and female that are distracting in length, style, or color are prohibited. It is to be restrained as to be pulled back for health, safety, and identification of the student. The principal or his/her designee will determine this. Spiked hair including mohawks for both males and females is not allowed. Hair on males, no matter what style, that is longer than the bottom of the earlobes on the side, below the eyebrows in the front, and longer than the top of the collar in the back is not allowed. Ornamentation such as ribbons, bows, beads, etc. are not allowed for males.

EXCEPTIONS - Eunice Elementary Spirit Shirts may be worn on Fridays.

Belts must be worn properly around the waist -sagging pants are not allowed. Students **MAY NOT** wear any of the following items:

- NO backless, strapless or sleeveless shirts
- NO halter tops, tank tops, or belly shirts
- NO plain white T-shirts; shirts with inappropriate words, slogans or pictures
- NO pajamas or see-through items of any kind
- NO excessively tight or excessively loose items
- NO slippers, sandals, backless shoes or high heels
- NO skirts that are more than 3 inches above the knee, wind pants, sweat pants or warm-ups
- NO head-gear of any kind, including hats, caps, skull caps, head-bands or bandannas

VIOLATIONS - First offense: An infractions will be documented and the parent may be contacted to pick up the child until he/she is in compliance. Further disciplinary action may result from future violations.

PLAYGROUND RULES:

- Do not throw sticks, rocks, bottle caps, or any other object, which may injure child.
- Do not play tug-of-war or any other game with a jump rope that calls for pulling children with a rope.
- All students must play in their designated play area.
- Do not run on the sidewalks or other concrete areas.
- Be courteous and kind to others at all times.
- Do not litter.
- Footballs are allowed only for tossing from one person to the other. Football games are not allowed.
- H. Games that require touching, tapping, grabbing, etc. are not permissible.
- Stop play immediately at the sound of the bell and walk to the line.
- J. Swing Rules: Always sit in the center of the swing; don't stand or kneel. Hold the chains tightly with both hands. Stop the swing completely before getting off. No jumping out of swings, no twisting chains or swinging sideways. Do not swing empty seats. Never double up with two

kids to a swing or try to swing too high. Don't push other children on swings. Stay a safe distance from other children on swings being careful not to run or walk in front, back, or between them.

***Although not typical, entire classes and/or grade levels may lose recess privileges at the same time. Students who do not behave during recess will lose recess privileges.*

Note: All students are urged to practice safety at all times in and around the school campus.

CONDUCT GRADE

Eunice Elementary students are expected to conduct themselves in a manner that reflects respect, safety, and responsibility. An understanding of “discipline” is necessary for this to happen. Discipline is not simply a prescription of punishment for rule violation. It promotes the orderly atmosphere needed in a school so that learning can take place. “Although the ultimate responsibility for student cooperation rests with the student and his/her parents, it is the daily responsibility of school personnel to see that no single person interferes with the total learning environment of other students.”

Eunice Elementary faculty and staff have established a school-wide discipline plan. Inappropriate behaviors fall into 3 categories or “levels” of infractions. Each level is addressed either by the classroom teacher or the school administrator. **THIS PLAN WILL BE STRICTLY AND CONSISTENTLY ENFORCED. NO STUDENT WILL BE ALLOWED TO BEHAVE IN A MANNER THAT DISRUPTS THE TEACHING/LEARNING PROCESS.**

Parents are expected to track student major infractions by logging in the **JPAMS Parent Command Center**.

ClassDojo is also used to track positive behavior and minor infractions.

You are being provided details that explain the discipline plan. Note that the plan involves not only consequences for poor behavior, but also rewards for good behavior.

Level 1 infractions will be handled by the teacher. Possible consequences include: warning, student conference, parental contact, loss of privileges, and/or teaching the correct behavior. Below are examples of Level 1 infractions.

Level 1– Minor Infraction	
Disrespect for others	Eating/chewing gum without permission
Touching/Tapping someone’s property or person	Sleeping in class
Teasing	Tardy/early checkout (3 = detention)
Using profanity/obscene language/drawing/gesture	Off task/not doing work, not following directions
Leaving desk/area without permission	Disrespect for other’s privacy
Yelling, excessive noise level, talking without permission	Urinating on others/walls/floor
Running/disrupting smooth traffic flow	Wasteful (soap/paper towels)
Unsafe acts	Not flushing toilet after use
Dress code violation (note goes home)	Not disposing of trash properly
Disruptive/not raising hand to speak	Loitering
Does not have class material, signed papers/notes, homework	Turning off lights
	Leaving class to go to restroom
	Area messy/not organized/clean
	Possession of electronic device

Level 2 infractions may be handled by the principal. Possible consequences include student conference, parental contact, detention and/or suspension. Below are examples of Level 2 infractions:

Level 2 – Serious Infraction	
Accumulation of 15 minor infractions	Lying/cheating (results in an “F”)
Disrespect for authority	Unsafe acts
Willful disobedience	Defacing/cut other’s property
Instigating fights/harassing/threatening	Vandalism

Not responding when spoken to by an adult Stealing (precautionary setting put in place)	Pulling fire alarm
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Level 3 infractions will be handled by administration. A Louisiana Department of Education School Behavior Report will be completed and reported, student will be conferenced, and parents will be notified. Other possible consequences include those referred to in Level 1 and Level 2.

Level 3 – Major Infraction	
Continues to habitually violates rules Commits a serious offense Public Indecency Bullying	Use of or possession of dangerous substances Possesses weapon(s) False alarm/bomb threat Obscene behavior or possession of obscene material

BUS RULES AND REGULATIONS:

- A. Students must be on time at the designated stop and behave according to school rules.
- B. Students must obey the driver promptly and cheerfully.
- C. Help to keep the bus clean and sanitary. Anyone purposely damaging or breaking school property will be disciplined and be required to pay damages.
- D. Avoid causing trouble by teasing, pulling hair, scuffling, or using profane, obscene or abusive language.
- E. Arms and hands must be kept inside the bus windows at all times. Nothing it to be thrown out of the windows.
- F. There should be no moving around while the bus is in motion. If assigned to a seat by the driver, remain in that seat.
- G. Loud talking will not be tolerated.
- H. No eating or drinking.
- I. Obtain permission from the driver before opening windows when it is cold or raining.
- J. No student will be allowed to ride another bus or be discharged at a different stop unless they have written permission from their parents signed by the principal.

Note: Any violation of any of the above rules and regulations may be reason for disciplinary action, loss of riding privileges, suspension or expulsion. The level of the infraction assigned will be at principal’s discretion. Your cooperation will help to make transportation safe and comfortable.

Citizenship grades for each nine-week period will be determined as noted below:

NUMBER OF Infractions	CITIZENSHIP GRADE
8 or fewer Minor Infractions	A (Honorable behavior)
9 -11 Minor Infractions	B (Satisfactory behavior)
12 – 14 Minor Infractions	C (Needs to improve behavior)
Serious Infraction	D (Unsatisfactory behavior)
Major Infraction	F (Unacceptable behavior)

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT (PBIS)

Eunice Elementary School will continue to implement PBIS to maintain a positive culture. There will be clear and consistent expectations for behavior. Students are expected to be:

- ✓ Be Respectful
- ✓ Be Safe
- ✓ Be Responsible

These expectations are taught throughout the school. They are acknowledged through praise and incentives to promote and reinforce model behaviors in students. Any staff member may recognize and reward when appropriate behaviors are “spotted.” Students will be awarded bobcat spots for positive behavior. These spots will earn various rewards in each homeroom and chances for a prize from weekly drawings.

Throughout the school year students will also be recognized for the following:

- Golden Honor Roll
- Honor Roll
- Perfect Attendance
- ACE
- Most Improved
- AR Growth
- Reaching PBIS Goals

END-OF-YEAR AWARDS CEREMONY

Students will be rewarded at the End-of-Year Ceremony by earning one or more of the following:

Golden Honor Roll (Students making all A's, including an H Citizenship grade, in a nine weeks grading period will be on "Golden Honor Roll")

Honor Roll (Students making all A's and B's, including an H or S Citizenship grade, will be on "Honor Roll")

Merit Honor Roll (Students making A's, B's, and no more than one C, including an H, S, or N Citizenship grade)

Perfect Attendance (Students being present each day with no more than a total of three tardies and/or early check-outs)

Awesome Conduct Everyday (ACE) (Students who earn an "H" as a citizenship grade each nine weeks period)

AR Top Reader (The student in each grade-level (1st-4th) with the highest record in Accelerated Reading)

Additional policies related to discipline, suspension, and expulsion are found in the district Student Handbook at <https://www.slp.k12.la.us/>

Child Nutrition Services Parent Information

1) Community Eligibility Provision (CEP)

Great news! All enrolled students of the St. Landry Parish School System are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day of the 2017-2018 school year. No further action is required of you. Your child will be able to participate in these meal programs without having to pay a fee or submit a meal application.

2) REFUNDS

Transfers

Parents or guardians must request a refund when their child leaves the district. You may submit a written request for refund on the form provided at the school cafeteria. Once the form is completed and submitted, it will be processed for approval. Be sure to give us your new address if you will be moving right away.

Existing Students

Any parent requesting a refund for an existing student should submit their request before the last day of the school year. Refund checks are mailed. Refunds will not be granted after the last day of the fiscal year (June 2017). You may also come to the Child Nutrition Department and we will be happy to help you.

Note: Credit balances (money left on an account) for existing students will be carried forward to the following school year.

5) MEALS FROM HOME

Food may be brought from home. The lunch from home must follow the school lunch meal pattern incorporating whole grains and other nutrient-based foods. Fast food is not allowed to be brought into the cafeteria, as well as candy and/or chips. To ensure proper holding temperatures, please make sure the food products are kept cold using ice packs until lunch service. The cafeteria will not store student lunches brought from home.

Drinks

No soft drinks (soda) or sugar-based juice drinks are allowed in the cafeteria. Water, milk and 100% juice drinks are allowed and may also be purchased in the cafeteria.

Peanut Free Schools

In addition, any food brought from home may not contain peanuts. There are several students with inhalation allergies to peanuts; therefore, all school campuses are peanut free.

Seafood at School

Some schools will not be allowed to have seafood on campus. The head nurse will make the determination at the beginning of the school year as to which schools will not be allowed to have seafood on campus. There will be no seafood on any campus until the student allergy list is released.

Microwave

Students at the elementary level (K-8) are not allowed to use the microwave at school. Therefore, parents are encouraged to pack student meals with ice packs to ensure proper temperature control for the safety of the student.