

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: December 20, 2018**

President McStowe called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Mr. McStowe, Mr. Barletta (executive session only), Ms. Cali, Ms. O’Connell, Ms. Dellafave, Ms. McFarlane and Ms. Pantoliano

LATE ARRIVALS:

ABSENT: Mr. Bartletta, Mr. Giele, Ms. Hanley

President McStowe declared a quorum present

Also present: Jennifer Montesano, Superintendent
Grace Yeo, Business Administrator/Board Secretary
Vittorio LaPira, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Cali, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Ruby Pantoliano

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

Board Members present unanimously adopted the foregoing Resolution.

Motion by Joan Cali, seconded by Ruby Pantoliano, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:00pm.

Motion by Joan Cali, seconded by Kathy O’Connell , and unanimously adopted by board members present to accept and approve the regular board meeting minutes of November 29, 2018 and December 6, 2018.

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			

Ruby Pantoliano	X			
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Showcase:

The Patriot Ambassador program is a leadership opportunity, developed by guidance counselor Ms. Samantha Boczon, for a select group of 8th grade students who are dedicated to serving and representing Secaucus Middle School. These students applied and were selected by our school climate committee. The Patriot Ambassadors will work on a volunteer basis to help build a positive community at SMS. These ambassadors will help with all middle school events, attend School climate Meetings, buddy up with new transfer students, and more. I am very much looking forward to working with them.

- Saloni Singh
- Naija Agarwal
- Ayush Agarwal
- Haley Nowak
- Sophia Benavente
- Aaditya Shroff
- Uma Advani
- Aarti Advani
- Raphael Miguel
- Hafsa Ahmed
- Maryam Ahmed

Organization Reports:

Christine Candela – Principal Secaucus Middle School

On December 1st SGO students volunteered at the town Holiday Bazaar, on December 12th the students enjoyed a holiday movie night and on December 18 was the holiday concert. The students also ran a successful toy drive collection. Ms. Candela wished all Happy Holidays and a Happy New Year.

Danielle Garzon – Acting Principal Clarendon School

On December 7th the fourth and fifth grade student from Clarendon and Huber Street got to attend the Nutcracker at the PAC performed by the Garden State Ballet, on December 13th was the PTA Holiday Bazaar, and we had the National Geography Bee and the winners were 1st place Sanay Sridhar, 2nd place Niveah Gandhi, and 3rd place was Michael Bolognino.

Robert Valente – Principal Huber Street School

On December 1st the chorus sang at the annual tree lighting ceremony, on December 11 we had our holiday concert, on December 14 was the annual PTA Holiday Bazaar. Our 3rd grade students went to the Aquarium and the kindergarten students had a pancake breakfast. Ms. Yeo and Ms. Hanrahan classes did a toy drive and donated wrapped gifts for students in need.

Steve Viggiani – Principal Secaucus High School

Stacey Lee and her Sail group read to young students at the library, December 4th the chorus and band held a breakfast concert for the town senior citizens, December 17 was the holiday concert. The winter sports Pep Rally was held on December 21 and our PTA did a fund raiser at Marras Drug Store by wrapping gifts.

Luis Guerra – JSA Correspondent

On December 15 JSA hosted Minicon (debate) and they were excited that the annual Winter Congress was approaching.

Superintendent Report:

Ms. Montesano stated that December has been a busy month and thanked all administrators, faculty and staff for their hard work. Ms. Montesano went on to say about how many activities there are around town for those in need, she’s never seen a town or district help others so much. Ms. Montesano thanked all music teachers for their hard work and successful concerts, the caliber of music coming out of our students is amazing. On December 14 at the County Round Table meeting, Patricia Smeyers was honored as the Hudson County Teacher of the Year. Our varsity soccer coach Christopher Garcia is leaving our district to be the head soccer coach at the college of Mount St. Elizabeth, this is a wonderful accomplishment. Ms. Montesano then wished everyone a Happy Holiday and a Happy New Year and a well-deserved break.

Recommended action on resolutions and motions to be presented under Committee Reports. Ms. Montesano presented the Harassment/Intimidation/Bullying (HIB), six month review, findings as reported for the period November 30, 2018 through December 20, 2018

Motion by Joan Cali, seconded by Kathy O’Connell and unanimously adopted by Board Members present to accept the report; which is available at the Administrative Offices for review.

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

Business Administrator/Board Secretary Report:

Ms. Yeo wished a Happy Holiday and a Happy New Year on behalf of the Board of Education office.

Public Agenda Comments:

Committee Reports and New Business

GOVERNANCE COMMITTEE

1.Human Resources -

R1.01

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby appoints the following individual, as recommended by the Superintendent of Schools

Dylan Segro Full time Custodian
Compensation: \$46,404
Effective Date: January 2, 2019
 Account Number: 11-000-262-100-012-19-065
 UPC: 262.HS.CUST.NA.27
 *Prorated

R1.02

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the following transfer as recommended by the Superintendent of Schools

Name	From	To
Michael Sanzari	High School	Clarendon

R1.03

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby appoints the following Per Diem Employees, as recommended by the Superintendent of Schools

NAME	CERTIFICATION	DAILY PAY
Prabjot K. Singh	Substitute Teaching Certificate	\$85/per day
Vasuda Saxena	Substitute Teaching Certificate	\$85/per day
Steven Zammari	Bus Driver	\$20/per hour
William Pein	Bus Driver	\$20/per hour
Sergio Raneli	Bus Aide	\$12.54/per hour

* pending criminal history approval and medical clearance

R1.04

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby appoints the following Co-Curricular Winter/Spring Coaches for the 2018-2019/SY, as recommended by the Superintendent of Schools

Name	Position	Stipend
Marissa Capobianco	Swimming	Pro Bono

R1.05

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby to approves maternity/bonding leave for the following individuals

Employee	School	Date Leave	Date Return
4941	High School	03/08/2019	06/30/2019
4841	Middle School	3/25/2019	11/08/2019

R1.06

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves sick leave for the following individuals

Employee	School	Date Leave	Date Return
4506	High School	01/05/2019	03/18/2019

R1.07

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby to accept with regret the retirement of the following individual:

Employee	School	Retirement Date
James Barnaba	High School	03/01/2019

R1.08

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby to approves to revise the 2018-2019 school calendar reflecting one session day on Friday December 21, 2018

M1.01 Motion to post for the following positions

- ESL Teacher
- Pre K Teacher
- Physical Education Teacher LTR 03/01/2019-06/30/2019
- Art Teacher LTR - 5/8/2019 - 6/30/2019
- Social Studies Teacher LTR - 3/25/2019-6/30/19
- Special Education LTR - 01/05/19-03/18/19

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

2.Policy-

R2.01

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby accepts the recommendation of the Superintendent to adopt the second reading of the following policy:

5533 - Student Smoking

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X
Kathleen McFarlane	X			
John McStowe	X			

Kathy O'Connell	X			
Ruby Pantoliano	X			

3.Shared Services – None

4.Legislation – None

EDUCATION COMMITTEE

5. Curriculum-

R5.01

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, New STEM Academy Brochure and course progression

R5.02

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, to dispose the attached list of irreparable IT equipment

R5.03

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the annexed Field Trips.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X

Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

6. Athletics- None

7. School Technology – None

OPERATIONS COMMITTEE

8. Finance-

R8.01

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$3,857,621.69

R8.02

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of October within the various appropriations for the 2018-2019 school year as shown on the annexed report.

R8.03

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of October be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary’s Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no

major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R8.04

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

REQUEST FOR OUT OF DISTRICT CONFERENCE/WORKSHOPS

DATE : 12/20/2018

Employee Name	Date(s) of Event	Title of Event	Location	Registration Fee	Estimated Tolls and Mileage	Total Cost
Amanda Wargocki	1/22/2019	Leadership Academy Series 5 Cohort 6	Monroe, NJ	\$0.00	\$41.10	\$41.10
Patricia Smeyers	1/31/2019	NJASA TechSpo '19	Atlantic City, NJ	\$394.00	\$91.06	\$485.06
Susan Redvanly	02/21 - 02/23	NJMEA Annual Conference	East Brunswick	\$200.00	\$21.33	\$221.33
Christine Candela	1/22/2019	Leadership Academy Series 5 Cohort 6	Monroe, NJ	\$0.00	\$41.10	\$41.10
Jeanette Rodriguez	1/11/2019	HCSTEM Showcase Local Selection	In District	\$0.00	\$0.00	\$0.00
Kimberly Woeckner	1/11/2019	HCSTEM Showcase Local Selection	In District	\$0.00	\$0.00	\$0.00
Cathy Taylor	1/11/2019	HCSTEM Showcase Local Selection	In District	\$0.00	\$0.00	\$0.00
Ricci DiGirolamo	1/11/2019	HCSTEM Showcase Local Selection	In District	\$0.00	\$0.00	\$0.00

R8.05

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the annexed employee salaries for school year 2018-2019 as of December 15, 2018

R8.06

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to terminate (close) the following dormant checking accounts maintained at TD Bank:

<u>Account #</u>	<u>Account Name</u>	<u>Account Balance</u>
4286314839	2013 School Facilities Project Fund	\$4,008,551.83

BE IT FURTHER RESOLVED, that the funds will be transferred to the General Fund as miscellaneous revenue.

R8.07

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contract, with Spectrum Works for the 2018-2019 school year.

Compensation:

\$ 32.00 per hour/per student

R8.08

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contract, with South Bergen Jointure Commission and the Secaucus Board of Education to receive \$ 5,000 per month.

R8.09

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the Business Administrator to withdraw funds from the maintenance reserve account in the amount of \$110,000.00. The district intends to utilize these funds for maintenance expenditures in the same amount from account number 11-000-261-420.

R8.10

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby amends Resolution R8.06 dated November 29, 2018; and

BE IT FURTHER RESOLVED, that the Secaucus Board of Education and the Business Administrator amends the 4 year lease agreement with Hewlett-Packard Financial Services Co. contracted through CDW – a state contract in the amount from \$ 20,814.36 to \$243,848.72.

R8.11

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2018-2019 school year for:

<u>Student ID</u>	<u>Placement</u>	<u>Amount</u>
16896	A. Harry Moore	\$ 68,558.10

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby amends Resolution R8.07 dated October 18, 2018; and

BE IT FURTHER RESOLVED, that the Secaucus Board of Education and the Business Administrator amends the 4 year lease agreement with Hewlett-Packard Financial Services Co. contracted through CDW – a state contract in the amount from \$ 69,500.00 to \$75,927.36.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta				X
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele				X
Norma Hanley				X
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

9. Safety/Security – Buildings & Grounds- None

10. Technology – None

Public General Comments - None

Board Member Comments-

All board members congratulated the Patriot Ambassadors, Coach Garcia for his new job opportunity, thanked all Principals, Staff and students, thanked Norma Hanley and Lou Giele for the service on the board of education. All board members wished everyone Happy Holidays and a Happy New Year.

Motion by Joan Cali, seconded by Kathy O’Connell, and unanimously adopted by Board Members present to adjourn the regular meeting at 7:37PM.

Respectfully submitted,

Grace Yeo,
Board Secretary