

COOS BAY SCHOOL DISTRICT #9  
REQUEST FOR  
INTRA-DISTRICT TRANSFER  
(Between schools - within the district)

Name of student: \_\_\_\_\_ Student ID # \_\_\_\_\_ Grade: \_\_\_\_\_

Student address \_\_\_\_\_

School student should attend by present zoning: \_\_\_\_\_

School parent/guardian requests to attend: \_\_\_\_\_

School year for which request is made: \_\_\_\_\_

Reason for request:

I understand that I am responsible for transporting my student while they are on an intra-district transfer.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date

Approved

Denied

Date \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Valid until

Reasons for possible denial or rescinding:

- ❖ If class size becomes larger than allowable
- ❖ If absences/tardies become excessive
- ❖ If there are continuing concerns with behavior
- ❖ If special needs are beyond programs currently offered in the building
- ❖ If transportation becomes a problem, i.e. student being frequently tardy or being left after school beyond regular dismissal time.