

Inglewood Unified School District
Minutes
Regular Board Meeting
November 07, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Teresa Sanchez, Senior Class President at City Honors College Preparatory Academy led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)

Minutes:

The following Board members were present:

Margaret Turner-Evans
Dr. D'Artagnan Scorza
Dr. Dionne Young Faulk
Dr. Carliss McGhee
Melody Ngaue-Tu'uholoaki

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana
Dr. Carmen Beck
Nora Roque
Eugenio D. Villa

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with no modifications.

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5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Wilson McKee, Teacher at Morningside High School - Robotics Program
2. Aba Ngissah, ITA President - Item 12b16, GSuite

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Aba Ngissah, ITA President - Grants
2. Kimberly Wade, Parent at Parent ES - French Immersion Program
3. Wilson McKee, Teacher at Morningside HS - Robotics classroom break-ins

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

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7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

- 7.a.1. OAH Case No. 2018071123
- 7.a.2. OAH Case No. 2018071295
- 7.a.3. OAH Case No. 2018090568
- 7.a.4. OAH Case No. 2018090589
- 7.a.5. OAH Case No. 2018090289

7.b. Public Employee Discipline/Dismissal/Release

- 7.b.1. Case Number 006/2018-2019
- 7.b.2. Case Number 007/2018-2019

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve Agreement Numbers 006/2018-2019, 007/2018-2019, 2018071123, 2018071295, 2018090568, 2018090589, and 2018090289.

10. STUDENT REPORTS

10.a. City Honors College Preparatory Academy

Minutes:

Teresa Sanchez, Senior Class President provided an update report regarding City Honors College Preparatory Academy.

10.b. Inglewood High School

Minutes:

Crystal Gutierrez, ASB President provided an update report regarding Inglewood High School.

11. REPORTS/PRESENTATIONS

11.a. 2017-18 Human Resources Annual Report

Minutes:

Nora Roque provided an annual report to the Board of Education, Cabinet, and Community regarding the 2017-18 Human Resources Department.

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11.b. California School Dashboard Local Indicators Update

Minutes:

Lourdes Hale provided an update to the Board of Education, Cabinet, and Community regarding the California School Dashboard Local Indicators.

11.c. Strategic Plan: Site Level Plans

11.c.1. Kelso Elementary School

Minutes:

Dr. Brian Coffey gave a presentation to the Board of Education, Cabinet, and Community regarding the Strategic Plan at Kelso Elementary School.

11.c.2. Payne Elementary School

Minutes:

Ms. Irene Green gave a presentation to the Board of Education, Cabinet, and Community regarding the Strategic Plan at Payne Elementary School.

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Approve the Revised Tables of Organization for the Division of Business Services, Educational Services, Human Resources, and the Superintendent / State Administrator

Minutes:

Approved

12.a.2. Approval to Renew the Subscription with GovernmentJobs.com Job Posting (GLC) to Advertise Classified Job Postings

Financial Impact:

The cost of \$1,950 will be paid with General Funds.

Minutes:

Approved

12.a.3. Certificated Personnel Roster

Minutes:

Approved

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12.a.4. Classified Personnel Roster

Minutes:

Approved

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/ratification of Purchase Orders in the Amount of \$5,998,545.19 issued September 1, 2018, through September 30, 2018

Financial Impact:

\$5,998,545.19

Minutes:

Approved

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:

The estimated cost of \$11,583 will be paid with Title I, Title II, Title III, and General Funds.

Minutes:

Approved

12.b.3. Approval of Vendor and Payroll Warrant Resolution No. 15/2018-2019, in the Amount of \$12,453,678.57 for the Month of September 2018

Financial Impact:

Vendor and payroll warrants expended in the month of September 2018 are \$12,453,678.57.

Minutes:

Approved

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

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12.b.5. Approval of Amendment No. 2 to the Environmental Health Service Agreement No. PH-002075 for Food Safety Inspections in Public School Cafeterias with the Department of Public Health for F/Y 2018-2019

Financial Impact:

The amount not to exceed \$6,698 will be paid with Cafeteria Funds.

Minutes:

Approved

12.b.6. Authorization to Declare the Items Provided on the Attached Lists as Surplus

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Minutes:

Approved

12.b.7. Approval of Agreement with Tri-Signal for Fire Alarm Testing and Inspection for FY 2018/2019

Financial Impact:

The cost of \$16,700 will be paid with General Maintenance Funds.

Minutes:

Approved

12.b.8. Approval of Agreement No. C18/19-050 with LA Quality Care to Repair the Bleachers in the Gymnasium at La Tijera K-8 Academy of Excellence Charter School

Financial Impact:

The cost of \$2,500 will be paid with General Maintenance Funds.

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Approved

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12.b.9. Approval of Agreement No. C18/19-051 with LA Quality Care to Repair the Floor in the Gymnasium at Monroe Middle School

Financial Impact:

The cost of \$2,800 will be paid with General Maintenance Funds.

Minutes:

Approved

12.b.10. Approval of Alarm Safety Testing Agreement with HCI Systems, Inc., to Provide Fire/Life Safety Inspections on the Systems Located at Warren Lane, Frank D. Parent and Centinela.

Financial Impact:

The total cost of \$2,100 will be paid with General Maintenance Funds.

Minutes:

Approved

12.b.11. Approval of Amendment No. 1 to Agreement No. 18-W001 with South Bay Workforce Investment Board, Inc., to Assist with the Development and Implementation of Programs for At-Risk Youth from January 1, 2019 to December 31, 2019

Financial Impact:

The annual cost of \$29,230.48 will be paid with General Funds.

Minutes:

Approved

12.b.12. Ratification to Renew Agreement No. 18740:18:19 with the Los Angeles County Office of Education to Provide Regional School Transportation Services (RSTS) for Special Education Pupils Attending Classes and Programs Operated by the District or LACOE for F/Y 2018-2019

Financial Impact:

The estimated cost of \$197,000 for a maximum of 210 days of home to school transportation services will be paid with General Funds.

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12.b.13. Approval of Agreement No. C18/19-056 with Axiom Group to Install an Electronic Gate at Hudnall Elementary School

Financial Impact:

The total cost of \$24,000 will be paid with Measure GG Funds.

Minutes:

Approved

12.b.14. Ratification to Renew the Agreement for Legal Services with Burke, Williams & Sorensen, LLP to Assist the District in Specialized Areas of Law and Related Legal Matters

Financial Impact:

All costs, disbursements, and expenses as listed in the attorney rate sheet will be paid with General Funds.

Minutes:

Approved

12.b.15. Ratification of Agreement for Special Services with TERRY TAO to Assist the District in Specialized Areas of Law and Related Legal Matters, Effective November 1, 2018, through June 30, 2021

Financial Impact:

The fees listed in the agreement will be paid with General Funds.

Minutes:

Approved

12.b.16. Approval of Agreement with Amplified IT for the Migration of GSuite, Audits and Consultations for FY 2018-2019

Financial Impact:

The cost not to exceed \$13,300 will be paid with General Funds.

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12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$4,207,931.72 issued September 1, 2018, through September 30, 2018

Financial Impact:

\$4,207,931.72

Minutes:

Approved

12.c.2. Approval of Agreement No. C18/19-054 with Lionakis to Provide Architectural Services in the Pool Room at Morningside High School

Financial Impact:

The cost of \$3,205 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.3. Approval of Agreement No. C18/19-055 with Lionakis for Master Plan Architectural Design Services at Morningside High School

Financial Impact:

The cost of \$425,895 plus \$4,000 in reimbursable expenses will be paid with Measure GG Funds.

Minutes:

Approved

12.c.4. Approval of Agreement with Infinity Communications and Consulting Inc., to Provide Category 2 E-Rate Design and Project Administration Services for the Structured Cabling (Computer Network) Project, in Preparation of E-Rate Funding Applications in FY's 2019-20 and 2020-2021, Effective November 8, 2018 through June 30, 2020

Financial Impact:

The cost of not to exceed \$55,000 for Design Services and \$39,000 for Project Administration Services (total of \$94,000.00) will be paid with Measure GG Funds and partially refunded by E-rate Category 2 Funds. Approximately \$343,402.21 in pre-discounts funds is allocated by E-rate for this project. Due to the uncertainty of E-rate Funding being available in Year 2020-2021 Inglewood USD has elected to move forward because the E-rate Category 2 are currently available and may not be available in Funding Year 2020-2021.

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Approved

12.c.5. Approval of Amendment No. 3 to Agreement No. C16/17-016 with Harley Ellis Devereaux (HED) to Provide Architectural Services for the Payne Elementary School Modular Project

Financial Impact:

The Original Contract was \$252,894 includes \$5,500 for reimbursable expenses Amendment No. 1 \$21,415 includes \$2,000 for reimbursable expenses Amendment No. 2 \$213,877 includes \$5,480 for reimbursable expenses Amendment No. 3 \$26,364 includes \$2,400 for reimbursable expenses New Contract Sum Including All Amendments \$514,550 includes 15,380 for reimbursable expenses The New Contract Sum and All Amendments are to be paid with Measure GG Funds.

Minutes:

Approved

12.c.6. Approval of Amendment No. 3 to Agreement No. C15/16-020 with GKKWorks to Provide an Additional Fire Hydrant for the LAWA Sound Mitigation Project at the Woodworth-Monroe Academy of Excellence Campus

Financial Impact:

Contract Amount	Reimbursable Expenses	Total	Board Approval Date	
Original Contract	\$780,623	\$15,000	\$795,623	April 13, 2016
Amendment No. 1	\$62,191	\$1,200	\$63,391	May 30, 2018
Amendment No. 2	\$9,820	N/A	\$9,820	August 8, 2018
Amendment No. 3	\$3,825	N/A	\$3,825	November 7, 2018
New Contract Sum	\$856,459	\$16,200	\$872,659	

The additional cost of \$3,825 will be paid with LAWA Funds.

Minutes:

Approved

12.d. EDUCATIONAL SERVICES

12.d.1. Approval of Agreement with Stephanie Scoggins of "Scoggins Academy of Vocal Entertainment and Music", to Provide Music Consulting Services for Students in Grades 3-8th at Frank D. Parent TK-8 School, Effective November 8, 2018 through June 7, 2019

Financial Impact:

The cost not to exceed \$4,000 will be paid with Site Budget General Funds.

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Approved

12.d.2. Approval to Renew Agreement for Consultant Services with The Performing Arts Center of Los Angeles County (Music Center) to Provide Four Performances at Centinela TK-6 Elementary School, Effective December 12, 2018, through June 1, 2019

Financial Impact:

The cost not to exceed \$5,365 will be paid with Site Budget Categorical Title I Funds.

Minutes:

Approved

12.d.3. Approval to Renew the Agreement for Consultant Services with Linda M. Marten MSW, Get Help Parenting Educator to Provide Educational Workshops to Inglewood Unified School District (IUSD) Parents for F/Y 2018-2019

Financial Impact:

The cost not to exceed \$5,600 will be paid with Categorical Title I Parent Involvement Funds.

Minutes:

Approved

12.d.4. Approval of Agreement for Consultant Services with NuTrailBlazers School of Arts to Provide Visual and Performing Arts Instruction for Students at Oak Street Elementary School for the 2018-2019 School Year

Financial Impact:

The cost not to exceed \$15,000 will be paid with Supplemental Concentration Funds.

Minutes:

Approved

12.d.5. Approval to Implement the Technical Assistance and Support Plan for On-Site Support by the California Preschool Instructional Network (CPIN), Effective November 8, 2018, through June 30, 2019

Financial Impact:

The cost will be paid with California Department of Education Funds.

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Minutes:
Approved

12.d.6. Approval to Implement the Infant Toddler Care Partners for Quality (PITC PQ) Program for Training Services to Preschool Staff, Effective November 8, 2018, through June 30, 2019

Financial Impact:
The cost will be paid with California Department of Education Funds.

Minutes:
Approved

12.d.7. Approval to Renew the DnA Software Service Agreement with Illuminate Education, Inc. to Implement a Web-Based Software System for Student Data and Assessment Management, Effective November 8, 2018, for F/Y's 2018-19, 2019-20, and 2020-21 (3 Years)

Financial Impact:
The estimated annual cost of \$54,582 will be paid with Categorical Title I Funds.

Minutes:
Approved

12.d.8. Ratification to Renew the Memorandum of Participation (MOP) with Wiseburn Unified District & Consortium Districts for the Operation and Enrollment in the Success Learning and Assessment Center for Special Education Programs for Fiscal Year 2018-2019

Financial Impact:
Special day class costs should not exceed \$50,000 per pupil. The cost of an Individualized Educational Evaluation (IEE) should not exceed \$8,000 per pupil and will be paid with Special Education Funds.

Minutes:
Approved

12.d.9. Approval to Add the HBCU College Readiness Conference to the 2018-2019 List of Approved Field Trips

Financial Impact:
None

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Approved

12.d.10. Approval of Amendment No. 01 to Contract CCTR-8092 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2018-2019

Financial Impact:

The General Child Care and Development Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$674,254.00.

Minutes:

Approved

12.d.11. Approval to Renew the Service Agreement with ChildCare Careers, LLC. to Provide Daily Substitutes for the Child Development Program, Effective November 8, 2018, through June 30, 2019

Financial Impact:

The not to exceed a maximum amount of \$15,000 will be paid with Child Development Funds.

Minutes:

Approved

12.d.12. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab to Provide Health Services to All Inglewood Unified School District School Sites Through Licensed Vocational Nurses for Fiscal Year 2018-2019

Financial Impact:

The additional cost not to exceed \$28,800 at the rate of \$40 per hour will be paid with General Funds.

Minutes:

Approved

12.d.13. Approval of Amendment No. 1 to the Agreement for Consultant Services with Educational Concepts Group Inc., to Provide Speech and Language Therapists and Assistants for the Special Education Program for Fiscal Year 2018-2019

Financial Impact:

The additional cost not to exceed \$90,000 at the rate of \$35 to \$80 per hour will be paid with Special Education Funds.

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Minutes:
Approved

12.d.14. Approval of the Memorandum of Understanding Between the Inglewood Unified School District and The Purple Gavel Group to Provide Social Emotional Counseling and Leadership Development for Girls Attending Inglewood High School and City Honors High School for Fiscal Year 2018- 2019

Financial Impact:
The cost not to exceed \$16,000 and will be paid with Categorical Title IV Funds.

Minutes:
Approved

12.d.15. Approval to Establish the Service Agreement with Expatiate Communications for School Psychologist Services for F/Y 2018-2019

Financial Impact:
The estimated cost of \$350,000 will be paid with Special Education Funds.

Minutes:
Approved

12.d.16. Approval of Second Reading of Memorandum of Understanding (MOU) for College and Career Access Pathways (CCAP) Partnership Agreement for FY 2018-19

Financial Impact:
The cost of instructional materials will be covered by each site.

Minutes:
Approved

12.d.17. Ratification of Memorandum of Understanding (MOU) for College and Career Access Pathways (CCAP) Partnership Agreement with El Camino Community College for FY 2018-19

Financial Impact:
The cost of instructional materials will be covered by each site.

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12.d.18. Approval of Memorandum of Understanding Between the E.M.B.O.D.I. Committee of the Inglewood Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated to Implement a Program for Students of Morningside High School for FY 2018-2019

Financial Impact:

There is no cost to the District for this program.

Minutes:

Approved

12.e. STATE ADMINISTRATOR

12.e.1. Approval of the 2018-2023 Strategic Plan

Financial Impact:

None

Minutes:

Approved

12.e.2. Approval of the Revised Joint Powers Agreement (JPA) with Southern California Regional Occupational Center (SCROC) and California Career Technical Educational Incentive Grant Program Memorandum of Understanding with SCROC and the Participating JPA Districts

Financial Impact:

The estimated cost of \$1,234 for each District verified enrollment of a high school student will be paid with General Funds.

Minutes:

Approved

13. APPROVAL OF MINUTES

13.a. Minutes of the State Administrator's Special Board of Education Meeting held on October 4, 2018

Minutes:

Approved

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**13.b. Minutes of the State Administrator's Regular Board of Education Meeting
held on October 10, 2018**

Minutes:
Approved

14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. STATE ADMINISTRATOR REMARKS

16. NEXT MEETING - December 5, 2018

17. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 7:31 p.m.

Board Clerk

