



Lakeland School District  
 1355 Lakeland Drive  
 Scott Township, PA 18433  
 Telephone: 570-254-9485  
 Fax: 570-254-6730

## FUNDRAISING ACTIVITY REQUEST FORM

Date \_\_\_\_\_

All groups conducting fundraising activities must complete the proper request form and receive approval from the building principal and superintendent prior to conducting any fundraising activity. Forms should be submitted to the building level principal. The principal will submit all forms to the superintendent for approval. No fundraising activity is to be conducted without this prior approval.

Club/Organization: \_\_\_\_\_

Advisor/ Booster President Name: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Location where fundraising activity will be conducted: \_\_\_\_\_

Purpose for conducting fundraiser: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

\_\_\_\_\_  
 Advisor/Booster President Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Principal Signature

\_\_\_\_\_  
 Date

Approved  Yes  No

\_\_\_\_\_  
 Superintendent Signature

\_\_\_\_\_  
 Date

Approved  Yes  No